



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON-EATON-INGHAM

FINANCE COMMITTEE
Meeting Minutes
Wednesday, April 9, 2014, 5:30 p.m.
812 E. Jolly Road, Conference Room G11-C
Lansing, MI 48910

Committee Members Present:

Stephen Manchester, Kay Randolph-Back, Kam Washburn, Carol Koenig, Raul Gonzales, Chris Swope, Sarah Clark Pierson, Joseph Brehler, Maxine Thome

Staff Present:

Robert Sheehan, Chris McDaniel, Stacia Chick, Julie Vermett-Pollok, Al Way, Kim Zimmerman, Gerrie Roeser, Deb Darcy, Mary Clissold, Dr. Jennifer Stanley, Chuck Dougherty

Public Present:

None.

Call to Order:

The meeting was called to order by Chairperson Stephen Manchester at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Carol Koenig and SUPPORTED by Chris Swope to approve the meeting minutes of March 12, 2014. MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Carol Koenig and SUPPORTED by Kam Washburn to adopt the agenda. MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No comment.

BUSINESS ITEMS:

Bob welcomed and introduced Stacia Chick as the new Chief Financial Officer of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI).

Revenue Contract Amendment: Eaton Parent – Young Child Program

Joe Brehler suggested that items five and six be moved for approval together.

Al Way noted a typographical error in the second sentence of the Background Fact Sheet for the Eaton Parent – Young Child Program. The previous contract amount was \$213,988, not \$213,230,988.

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Board of Directors authorize CMHA-CEI to amend the increased revenue amount received for this contract with Eaton County to provide home-based services to Eaton County families for the period of October 1, 2013 through September 30, 2014, to \$230,988 for those services.

MOTION CARRIED unanimously.

Revenue Contract Amendment: Eaton Truancy Intervention Project

Al Way stated clients under this contract are high risk kids who end up in the juvenile justice system if they do not get treatment and Ingham County Counseling Center (ICCC) appreciates the millage dollars allocated by Eaton county.

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties authorize CMHA-CEI to amend the increased revenue amount received for this contract with Eaton County to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of October 1, 2013 through September 30, 2014, to the amended amount of \$111,813 for those services.

MOTION CARRIED unanimously.

New Expense Contract: Red Cedar Clinic (Clinton, Eaton and Ingham county services)

Kim Zimmerman presented the new contract which uses Medicaid, Healthy Michigan, Block Grant and PA2 dollars; and will serve up to 212 clients. Due to urgency to ensure availability of services to clients, the contract is effective April 1, 2014. Bob stated this contract ensures continuance of services for the clients. Currently, CMHA-CEI Coordinating Agency (CA) works with Red Cedar Clinic under a Memorandum of Understanding. However, due to the increase in number of clients to be served, a contract has been instituted instead. Committee members questioned the level of burden to Red Cedar Clinic with an increase of clients to the factor of ten. Kim Zimmerman stated the transfer of the clients will

happen over several months, in a well thought out manner. Red Cedar Clinic is on South Washington Avenue near West Mt. Hope Avenue. The majority of clients are covered under Adult Benefit Waiver (ABW) and will transfer to Healthy Michigan; an estimated 50% will be Healthy Michigan, 45% will be Medicaid and the balance will be Block Grant (BG). The current provider serves over 600 clients which is difficult for one provider to manage. Staff feel it is better to contract with more than one service provider. Currently, the CA works with Victory Clinical Services, Red Cedar Clinic and Michigan Therapeutics. All providers will be following the performance based model. The committee inquired as to the standard for how long clients stay on Methadone services. The explanation was that there is no time limit.

Sarah Clark Pierson joined the meeting at 5:42 p.m.

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA - CEI to enter into a new contract with Red Cedar Clinic to purchase Methadone dosing, drug testing, and Substance Use Disorder (SUD) Outpatient treatment for the period of April 1, 2014 through September 30, 2014 and pay up to \$200,893.00 for those services.

MOTION CARRIED unanimously.

Budget Amendment: Amendment #2 of Substance Use Disorder Provider Contracts

Gerrie Roeser presented the budget amendments to include Healthy Michigan. Healthy Michigan projections were estimated with providers based on where they are currently with ABW and the increase anticipated by the State of Michigan. MICHild covers only to age 18 years. BG, PA2 and Medicaid cover children that are not on MICHild.

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA CEI to enter into Amendment #2 for the SUD Providers to purchase SUD services for the period of October 2, 2013 through September 30, 2014.

MOTION CARRIED unanimously.

Expense Contract Renewal: Respite Services Provider/Camps

Mary Clissold presented the annual spring background fact sheet for contract renewal with several different camps for families to use for respite during the summer. Fees vary, if families choose to use camps, the incurred fees are reduced from their respite allotment. Contracts are through this year only. Committee members voiced concern regarding teachings at faith based camps. Ms. Clissold stated respite dollars are at the family's discretion, they choose to go to camps at their own free will. It was asked if families need more availability of respite care. Some families find they do need additional respite due to a crisis. It is based on the treatment needs of the child. Other services are also available to assist families. If no one uses a camp for a year or two, the camp is removed from the list and the contract is appropriately discontinued.

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Sarah Clark Pierson that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with the below listed Camps to purchase respite services for the period of June 2, 2014 through December 31, 2014 and pay the rates listed below:

| Name of Camp | Address of Camp | Cost |
|---|---|--|
| Albright United Methodist Church Camp-Special People Camp | 3156 190 th Ave., Reed City, MI 49677-9731 Office 888-217-1905 Registration Box 84, Oshtemo, MI 49077 Camp 231-832-3856 | Fee per type of session \$120 - \$365 |
| Bay Cliff Health Camp | P.O. Box 310, 4175 Bay Cliff Dr., Big Bay, MI 49808 906-345-9314 | 7 weeks, \$2,900 per camper |
| Beekman Therapeutic Horseback Riding Camp | 2901 Wabash Rd., Lansing, MI 48910 517-755-2175 | \$35 private therapy 30 minutes; YMCA Camp \$10/child for 5 days |
| Camp Blodgett-Camp Sunshine | 10451 Lakeshore Dr., West Olive, MI 49460 616-844-7210 | \$300 for 5 days |
| Camp Ebersole | 3400 2 nd St., Wayland, MI 49348 616-792-6294 Lansing office 517-755-5785 | No information from last year; left a message |
| Camp Fish Tales | 2177 E. Erickson Rd., Pinconning, MI 38650 989-879-5199 | \$490 - \$565 per week; \$100 deposit |
| Camp Greenwood | 13564 McClain Rd., Gowana, MI 49326 231-224-3059 | Fees per type of session \$475-500 |
| Camp Henry-Camp Sunshine | 5575 Gordon Ave., Newaygo, MI 49337 616-459-2267 | \$300 |
| Camp Midicha | 10407 N. Fenton Rd., Fenton, MI 48430 810-629-9622 (Summer) | Session 1-\$650 Session 2-\$650 Explorer-\$300 |
| Camp Pa-Wa-Pi, Parkwood | 3232 E. Grand River, Williamston, MI 48895 | Fee per type of session |

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| YMCA | 517-827-9680 Lansing office | \$120 - 160 |
| Camp Sunshine-main office | 430 E. 8 th St., Holland, MI 49423 616-994-9897 | \$300 |
| Conductive Learning Center at Aquinas College | 2428 Burton St., SE, Grand Rapids, MI 49546 616-575-0575 | Fees per type of session \$400-1,900 |
| Cran-Hill Ranch, Friendship Camp | 14444 17 Mile Rd., Rodney, MI 49342 231-796-7669 | Week 1-\$450 Week 2-\$450 Week 3-\$450 |
| Delta Mills Nazarene Camp | 6816 Delta River Dr., Lansing, MI 48906 517-321-8643 | \$125 Activity fee for summer in addition to \$116/per week |
| Fowler Center | 2315 Harmon Lake Rd., Mayville, MI 48744 989-673-2050 | Fees per type of session \$195-1,115 |
| HisAbility, Camp Barakel | P.O. Box 159, Fairview, MI 48621 989-848-2279 | \$185 |
| Holt Lutheran Summer Camp, Hawks Program | 2418 Aurelius Rd., Holt, MI 48842 517-694-3182 | \$135 per week, \$30 per day |
| Indian Trails Camp | 0-1859 Lake Michigan Dr., NW, Grand Rapids, MI 49534 616-677-5271 | Level 1 - \$762/6 days Level 2 - \$1,116/6 days Level 3 - \$1,536/6 days |
| Lansing Parks & Recreation | 1011 N. Fairview Ave., Lansing, MI 48912 517-483-4277 | From free to several hundred dollars |
| Lansing Parks/Recreation, Southside Community Center | 5825 Wise Road, Lansing, MI 48911 517-483-6686 | \$30 - \$95 per week depending on type of program & county residence |
| Mystic Lake | 9465 Ludington Dr., Box 100, Lake, MI 48632 517-827-9650 | One week-\$460 2 weeks-\$870 |
| Oak Park YMCA | 900 Long Blvd., Lansing, MI 48911 517-877-9700 | Fees per type of session \$108-123; \$35 deposit |
| Okemos Special Needs Camp | 1826 Osage Dr., Okemos, MI 48864 517-706-5020 | Sports \$124 - \$140 per week; Adventure \$125 week; Specialty \$125 - \$135 week; Wrangler \$200 week |
| Peckham-Higgins Lake | 3510 Capital City Blvd., Lansing, MI 48906 517-316-4410 | \$ 40 week |
| Pine Ridge Bible Camp | 8415 17 Mile Rd., Cedar Springs, MI 49319 616-696-8675 | Fee per type of session \$75 deposit |
| Ric Star-MSU Music Camp | 4390 S. Hagadorn, East Lansing, MI 48823 517-884-4828 | Per camper-\$195 Per ½ day - \$100 under 6 |
| Spring Hills Camp | Box 100, Everat, MI 49631 231-734-2616 | No information from last year; left a message |
| St. Francis on the Lake | 10120 Murray Rd., Jerome, MI 49249 517-688-9212 | \$495/week; \$250 deposit |
| Westside YMCA | 3700 Old Lansing Rd., Lansing, MI 44917 517-827-9670 | No information from last year; left a message |

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| Young Life Camp- Timberwolf Lake | 1518 River Terrace Dr., East Lansing, MI 48823 Registration 517-324-3294 4898 N. Morey Rd., Lake City, MI 49651 Camp 231-839-7552 | Fees per type of session \$350 - \$475 |
| Youth Haven | 3796 Perrine Rd., Rives Junction, MI 49277 517-569-3631 | All children attend for free |

MOTION CARRIED unanimously.

Old Business:

Bob Sheehan stated he and the CFO will discuss in detail at the April 17th Board meeting the issues with the FY 2014 budget due to a large funding gap. Discussion ensued.

New Business:

None.

Public Comment:

No comment.

Adjournment:

The meeting was adjourned at 6:16 p.m. The next regularly scheduled Finance Committee meeting is May 14, 2014, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Julie Vermett-Pollok

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Program Secretary

Substance Abuse Services and Corrections Mental Health