



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, December 9th, 2020

5:30 p.m.

Zoom Meeting

Committee Members Present:

Joe Brehler - Lansing, Michigan

Kay Randolph-Back - Eaton Township, Eaton County, MI

Dianne Holman - East Lansing, Ingham County, MI

Raul Gonzales - Meridian Township, Ingham County, MI

Emily Stivers - Meridian Township, Ingham County, MI

Dwight Washington - Bath Township, Clinton County, MI

Committee Members Absent:

None

Staff Present:

Darby Vermeulen, Stacia Chick, Sara Lurie, Joanne Holland, Sharon Blizzard, Shana Badgley, Karla Block

Public Present:

None

Other Board Members Present:

Paul Palmer

Call to Order:

The meeting was called to order by Chairperson Joe Brehler at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Dwight Washington and SUPPORTED by Raul Gonzales to approve the meeting minutes of November 4th, 2020.

MOTION PASSED with 6 votes in favor.

Members Present: Joe Brehler, Dwight Washington, Raul Gonzales, Emily Stivers, Dianne Holman, Kay Randolph-Back

Adoption of Agenda:

MOVED by Raul Gonzales and SUPPORTED by Dwight Washington to adopt the revised agenda of December 9th, 2020, adding 'Expense Contract Renewal: Nathaniel Asche' presented by Shana Badgley and 'Expense Contract Renewal: The Accident Fund Insurance Company (Workers' Compensation Renewal)' presented by Sharon Blizzard.

MOTION PASSED with 6 votes in favor.

Members Present: Joe Brehler, Dwight Washington, Raul Gonzales, Emily Stivers, Dianne Holman, Kay Randolph-Back

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

Expense Contract Renewal: Nathaniel Asche

Shana Badgley presented this renewal to provide Occupational Therapy assessments. Kay wondered what OT covers? Shana said, in this setting, it is to help individuals become as independent as possible, and to have the end goal of moving out of the nursing home.

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract renewal with Nathaniel Asche to purchase Occupational Therapy Assessments for the retroactive period of October 1, 2020 to September 30, 2021 and pay \$280 per Assessment and \$50/hour for OT meeting with community for those services.

MOTION PASSED with 6 votes in favor.

Members Present: Joe Brehler, Dwight Washington, Raul Gonzales, Emily Stivers, Dianne Holman, Kay Randolph-Back

Expense Contract Renewal: The Accident Fund Insurance Company (Workers' Compensation Renewal)

Kay said she saw reference to the Sheltered Workshop payroll program in the fact sheet, and she asked Sharon to review what this is. Sharon said this program will no longer exist in FY21, so this probably should have been removed from the fact sheet. Stacia said the last payroll for SW was this week. "Consumers paid through the sheltered workshop" can be stricken from the fact sheet.

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Emily Stivers that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into policy renewal with The Accident Fund Company to provide workers' compensation insurance for the period of January 1, 2021 through December 31, 2021 and pay \$377,923.00 for this insurance coverage.

MOTION PASSED with 6 votes in favor.

Members Present: Joe Brehler, Dwight Washington, Raul Gonzales, Emily Stivers, Dianne Holman, Kay Randolph-Back

Expense Contract Change Request 003: Metaformers, Inc.

Stacia Chick presented this fact sheet for the creation of a custom API to be used in conjunction with the new advanced scheduling software. The advanced scheduling software is used by our 24/7 programs, and was requested to help them manage all of the schedules within those programs.

Kay wondered there were any practices with this kind of support software that arise from the fact that we are a PIHP? She went on to ask if there were any negotiations that would go on if more than one CMH were adopting this software, and are there methods for CMHs to work together to assess tools available in the market? Stacia said no CMH in the state of Michigan use Oracle software or the TCP software, as far as she knows.

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to

approve Change Request 003 to the contract with Metaformers, Inc. to purchase additional services, for the creation of a custom API to be used in conjunction with the Oracle delivered 'Worker API for Employee' to interface with the TCP Advanced Scheduling system, from Metaformers, Inc. and pay up to an additional \$10,800 for the period starting October 15, 2019 and is effective for as long as there is an active Statement of Work (SOW) and for a period of time of six (6) months following completion or termination of the last active SOW.

MOTION PASSED with 6 votes in favor.

Members Present: Joe Brehler, Dwight Washington, Raul Gonzales, Emily Stivers, Dianne Holman, Kay Randolph-Back

Unfinished Business:

Kay wondered at what CEI committee will Board members be looking at the point brought to the last Board meeting by a CEI employee, that the services of the ACT team are bundled within coding, and that many frontline workers don't qualify for the extra compensation for workers because of this? She wondered if this was a good venue for that conversation, or if that should remain at the Board level. Kay was hoping to reach a resolution for that employee and others like them. Joe felt this subject appropriate to look at within Finance Committee. He would prefer staff look at all employees to see if there are others in the same situation, so that in discussing potential payments, we can get a feel for how many payments this may be.

Stacia said the DCW pay that has been approved was not set by CEI, but rather through MDHHS, who outlined what services codes are covered by the DCW. Kay wondered if it would be appropriate to be advocates for these employees, and begin by getting a fuller picture of the type of work being done by those not receiving the DCW increase, and then communicate those needs in whatever way the Board deems appropriate? Sara wanted to remind committee members that she sent background information about advocacy efforts in regards to this, and the State responded yesterday by saying they are standing firm on their decisions to only pay for certain codes. Sara said if we look at the scope of staff in the community working with individuals, they would also say that they are deserving of the extra compensation. Joe said we could pay these employees ourselves and not be reimbursed for those funds.

Kay said if CEI's Board speaks up via a resolution, this isn't the same voice as management that has spoken previously, since the Board is community members rather than employees, and the response may be different. Another point is that, in order to weigh the options, we would still need a briefing and discussion to help review them.

Sharon said she appreciates that the Board is listening to those who speak at Board meetings, but we need to remember these are Union employees, and we need to be cognizant of the guidelines for negotiated funds. The Board would have to open negotiations/a discussion with the Union, first.

Stacia wanted to remind the group that we have had a GF deficit every year since 2014, so there aren't GF dollars to cover these additional wages. Raul said in hearing these discussions, this is a "conundrum", and we don't want to be giving false hope to employees. Shana reiterated that she has several hundred staff who would argue that they are entitled to these funds, as well, so the Board would have to be aware of the magnitude paying individuals increased wages. Sara said this is a good point; in thinking of the DCW, this is targeted toward low wage earners, and it a big part of how that decision is made. Joe said we do have to think about employees that are at risk on a daily basis. He reiterated that we need to see the scope of what this ask means. Joe would like a general idea as far as the number of employees, and what the amount of money would be. Sara said MSHN's response will likely be that CEI can pay their staff however they see fit.

Sara said there is a supplemental budget going through the legislature, potentially extending the current premium pay, and this will likely be on the agenda at January's MSHN meeting. She hopes that Joe and Dianne can have the data to bring to the that meeting. Sara noted that she is appreciative of the care and concern the Committee is showing for our employees, but they will have to consider the parameters around this issue, as well.

Dwight said he appreciates the thoughtful approach taken on this subject.

New Business:

None

Public Comment:

None

Adjournment:

The meeting was adjourned at 6:27 p.m. The next regularly scheduled Finance Committee meeting is January 13th, 2021 at 5:30 p.m., via Zoom.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant