



COMMUNITY MENTAL HEALTH AUTHORITY  
CLINTON-EATON-INGHAM

**FINANCE COMMITTEE**  
**Revised Meeting Minutes**  
**Wednesday, March 12, 2014, 5:30 p.m.**  
**812 E. Jolly Road, Conference Room G11-C**  
**Lansing, MI 48910**

**Committee Members Present:**

**Joseph Brehler, Stephen Manchester, Kay Randolph-Back, Kam Washburn, Carol Koenig, Raul Gonzales, Chris Swope, Sarah Clark Pierson**

**Staff Present:**

**Robert Sheehan, Jeff Labun, Donna Brower, Chris McDaniel, Stacia Chick, Julie Vermett-Pollok, Al Way**

**Public Present:**

**None.**

**Call to Order:**

**The meeting was called to order by Chairperson Stephen Manchester at 5:30 p.m.**

**Previous Meeting Minutes:**

**MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back to approve the meeting minutes of February 12, 2014. MOTION CARRIED unanimously.**

**Adoption of Agenda:**

**MOVED by Kam Washburn and SUPPORTED by Raul Gonzales to adopt the agenda. MOTION CARRIED unanimously.**

**Public Comment on Agenda Items:**

**No comment.**

**BUSINESS ITEMS:**

**Revenue Contract Renewal: RAISE-Michigan State University NON-American Recovery and Reinvestment Act of 2009 (ARRA)**

**Chris McDaniel presented the renewal of a revenue contract with Michigan State University (MSU). The contract was originally approved in 2010 with a one year extension in the fall of 2013. This current renewal is a six month extension. The research position under this grant will be eliminated, held by Cathy Adams. The staff person is a labor member and there are vacant positions open into which**

she can move. There are 18 individuals receiving services at CMHA CEI under the contract and the team has worked to ensure that those individuals will continue to have access to treatment beyond the life of the research project.

Board members requested that contracts be presented to them earlier in the process. They understand that contracts are sometimes held up in the approval process with the other agencies. However, once staff know of a contract that must be presented to the Board, the Board would like it presented and to be informed that it is not approved and that details and dollar amounts may change. Board members stated they would rather review the contract twice instead of once at late notice. It was asked if so doing would require a policy change. Bob Sheehan stated that this practice has been previously approved and he will remind the Leadership Group on Tuesday of the need to continue.

**ACTION:**

**MOVED** by Chris Swope and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract extension with Michigan State University for the RAISE project, to provide services for the period of September 21, 2013 through March 31, 2014 and receive \$22,963 for those services per the amendment received by Michigan State University.

**MOTION CARRIED** unanimously.

**Annual Membership Dues: Great Lakes Information Exchange**

Bob Sheehan presented. Mr. Sheehan explained that the exchange started out being the Capitol Area Health Alliance Regional Health Information Exchange and was later changed to the Great Lakes Health Information Exchange (GLHIE); among the network members are Sparrow, MSU and Hayes Green Beach. The information shows network treatment providers from whom the individual has received services, as well as diagnosis and lab results; it does not show case notes. At this time it is primarily used by primary care physicians. It is live current data. It is a long way from being full data, however is a start and so far the best in the State. In the past, CMHA CEI has been able to obtain cost offset. Money for dues is in CMHA CEI's Administrative budget; however Chuck Dougherty is looking for an offset to get the cost for CMHA-CEI to zero. Board members asked for the Administrative Dues budget, which Bob will provide to them at a future time. CMHA-CEI has been involved with electronic information sharing for ten years. It is based on use; hospitals pay much more than \$35K. Discussion ensued.

There is the Specially Protected Health Information (SPHI) which protects certain information from being shared. Many private practices do not have Electronic Medical Records (EMR) and do not participate in electronic record sharing due to the cost.

Sarah Clark Pierson joined the meeting @ 5:45.  
Carol Koenig joined the meeting @ 5:48.

**ACTION:**

**MOVED** by Chris Swope and **SUPPORTED** by Kam Washburn that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties authorize CMHA CEI to pay its annual 2014-15 dues to the Great Lakes Health Information Exchange in the amount of \$35,000.

**MOTION CARRIED** unanimously.

**Old Business:**

None.

**New Business:**

**Bob** said the FY 2014 supplemental budget is being negotiated with the State Legislature in hopes of meeting the April 1<sup>st</sup> start of Healthy Michigan.

**Public Comment:**

No comment.

**Adjournment:**

The meeting was adjourned at 5:55 p.m. The next regularly scheduled Finance Committee meeting is April 9, 2014, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

**Minutes Submitted by:**

Julie Vermett-Pollok

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**Program Secretary**

**Substance Abuse Services and Corrections Mental Health**