



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON-EATON-INGHAM

FINANCE COMMITTEE
Revised Meeting Minutes
Wednesday, December 11, 2013, 5:30 p.m.
812 E. Jolly Road, Conference Room G11-C
Lansing, MI 48910

Committee Members Present: Stephen Manchester, Kay Randolph-Back, Sara Clark Pierson, Joseph Brehler, Raul Gonzales, Kam Washburn, Chris Swope, Paul Palmer

Committee Members Absent: Carol Koenig

Staff Present: Robert Sheehan, Judy Hazle, Julie Vermett-Pollok, Stacia Chick, Chuck Dougherty, Jennifer Stanley, Andrew Hewat, Chris McDaniel, Donna Brower, Gerrie Roeser, Mary Clissold, Jana Baylis, Toby Bayless

Public Present: None.

Call to Order:

The meeting was called to order by Chairperson Stephen Manchester at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Kay Randolph-Back and SUPPORTED by Kam Washburn to approve the meeting minutes of November 13, 2013. MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back to adopt the agenda as revised adding item 9b (Amendment #1 of CMHA-CEI Substance Use Disorder Provider Contracts) under Finance. MOTION CARRIED unanimously.

Robert Sheehan informed the committee that Jacqueline Mitchell has resigned from Community Mental Health Authority of Clinton, Eaton and Ingham County (CMHA CEI) and Julie Vermett-Pollok, Program Secretary of Substance Abuse Services will take minutes for the committee until a new person is hired.

Chairperson Stephen Manchester asked Community Mental Health Authority of Clinton, Eaton, Ingham counties staff in attendance to introduce themselves for the benefit of Committee members.

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

Expense Contract Renewal: AT&T Internet Service

Chuck Dougherty presented a contract with AT&T for internet services that replaces the final two years of the existing contract, for an additional \$230 per month increasing line speed from 10MB (million bits of data per second) to 50MB.

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties authorize CMHA-CEI to renew the contract with AT&T to purchase internet access from AT&T for the period of February 1, 2014 to February 1, 2016 and pay \$26,904 for those services.

MOTION CARRIED unanimously.

Expense Contract Renewal: AT&T, St. Johns Connections

Chuck Dougherty presented a contract with AT&T that will increase the speed of voice and data lines connecting Clinton County Counseling Center, Transitions St. Johns and the main computer facilities at 812 E. Jolly Road from 3MB to 9MB and replaces the final two years of the existing contract.

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties authorize CMHA-CEI to renew the contract with AT&T to rent high speed voice and data lines for St. Johns facilities from February 1, 2014 to February 1, 2016 and pay \$44,868 for the services.

MOTION CARRIED unanimously.

Kay Randolph-Back asked if whether or not telephone companies' ability to require voice over internet would impact Community Mental Health Authority of Clinton, Eaton, Ingham counties (CMHA CEI) offices and homes.

Expense Contract Renewals: Children's Waiver/Community Living Supports Providers

Mary Clissold presented Tri-annual renewal of contracts with Community Living Supports (CLS) providers who are performing satisfactorily.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kam Washburn that the Finance Committee recommends to the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties authorize CMHA-CEI to renew

contracts with Alternative Services Inc., Arcadia Health Services, Bonnie DePue/Children and Horses United in Movement (CHUM) Therapeutic Riding, CBI Rehabilitation Services, Giving Tree Farm, Health Staffers of Michigan, Homecare Alternatives, M&Y Care, Maxim Healthcare Services, Real Life Living Services, Residential Options Incorporated, Right Away Home Staffing, Tri-County Community Advocates, Mary Foster and Stuart Wilson for the period of January 1, 2014 – December 31, 2016 and pay the rates according to the below schedule:

Rate Schedule		
Service	Standard Rate	Holiday Rate
Children's Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children's Waiver Respite	\$15.56/hr.	\$23.36/hr.
Children's Waiver RN respite	\$30.92/hr.	\$46.40/hr.
Children's Waiver LPN respite	\$26.28/hr.	\$39.44/hr.
CLS-Hab. Waiver/B3	14, 12, or 16.12*	\$21.18 or \$24.18
Family Training	\$63.91/session	NA
Treatment Planning	\$65/session	NA
Non Family Training	\$62.61/session	NA
Fiscal Intermediary Services	\$128/month for budgets over \$5000/year, or \$30.70/month for budgets under \$5000 with wage reporting and tax liability, or \$10.75/month when a check is written during that month. \$15.00 per criminal background check.	NA

MOTION Carried unanimously.

Cash Match Agreement: Michigan Rehab Services (MRS), Vocational Services
 Mary Clissold presented a contract in which Community Mental Health Authority of Clinton, Eaton, Ingham counties will provide a cash match to the Michigan Department of Energy and Labor & Economic Growth, Michigan Rehabilitation Services (DLEG MRS) to provide supported employment services to CMHA-CEI consumers. A similar contract was recently approved for CMHA-CEI Adult Mental Health Services.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties authorize CMHA-CEI to enter into a cash match agreement with the Michigan Department of Energy and Labor & Economic Growth, Michigan Rehabilitation Services in the amount of \$72,823 for

the period October 1, 2013 through September 30, 2014. This agreement will produce \$269,715 of Supported Employment services for CMHA-CEI consumers.

MOTION Carried unanimously.

Sarah Clark Pierson joined the meeting at 5:44 p.m.

Expense Contract Amendment: Amendment #1 of CEI SUD Provider Contracts

Toby Bayless presented an amendment to contracts with network Substance Use Disorder (SUD) Providers. The CMHA-CEI Coordinating Agency receives the budget from the State of Michigan very late in the fiscal year, then works with network providers to establish their budgets, then brings to the CMHA-CEI Board of Directors for approval. Periodically there will be a gap in the contract year to get the new contracts going and get approval for payments based on the previous contracts. Currently, network providers are operating on continuation letters. The committee discussed the decrease in Public Act 2 (PA2) funds. The committee discussed the impact of the Medicaid Expansion in April, 2014 and the current capacity of the provider network. At this point it is unknown how the demand for services will change.

Gerrie Roeser gave an explanation of PA2 funds: they are generated from liquor tax, also known as convention and Cobo Hall funding and go to the State Treasury. The Treasury disburses 50% to counties and the Coordinating Agency keeps 50% for treatment and prevention services. The funds are to be used by licensed prevention and treatment providers and cannot be used for administration. CMHA-CEI Coordinating Agency carries a deferred revenue balance due to the timing of the original receipt of this funding stream in 1986. Gerrie Roeser explained Substance Use Disorder Block Grant funding which is different than Mental Health Block Grant funding. It has been stagnant, yet consistent over the past three decades. The CMHA-CEI Coordinating Agency wants sustainable programs and currently has an array of services to provide a full continuum of care in all network counties. The committee discussed the stagnation of the Coordinating Agency's Block Grant funding over the past three decades and inability to expand services to more of the substance use disorder population.

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Raul Gonzales that the Finance Committee approve Amendment #1 for Substance Use Disorder providers and recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into Amendment #1 for the Substance Use Disorder Providers to purchase Substance Use Disorder services for the period of October 2, 2013 through September 30, 2014.

MOTION CARRIED unanimously.

Expense Contract Renewals: SUD Providers

Toby Bayless presented contract renewals with 32 network Substance Use Disorder providers. The Community Mental Health Authority of Clinton, Eaton, Ingham counties Coordinating Agency is moving all network providers to a performance based contract, instead of fixed unit rate (also known as fee-for-service), in which the Coordinating Agency covers the provider's cost of services agreed upon in the contract, which emphasizes quality and not quantity. The provider still reports each encounter to the Coordinating Agency; however payment is not based upon each encounter. One provider (who receives 10% of the Coordinating Agency's annual budget) is not willing to switch from fixed unit rate to performance based. Handouts were reviewed and discussed by the Committee which included a letter from the provider and statistics of their admissions, discharges and budget over the past five years. The Coordinating Agency can no longer continue to cover their budget overage due to Community Mental Health Authority of Clinton, Eaton, Ingham counties moving from the Community Mental Health Affiliation of Mid-Michigan to the Mid-State Health Network. The Committee reviewed national encounter data which is not consistent with the provider's increase in encounters and resulting budget overage. The Committee discussed appropriate admissions and discharges. The Coordinating Agency is looking into other options in Ingham County to provide the services in order to have more than one treatment provider for particular services, subsequently containing the costs. The Coordinating Agency will create and forward to Committee members responses to the public concerning this topic.

The proposed contracts will move outpatient SUD providers currently paid through a Fixed Unit Rate arrangement, over to a performance-based agreement and payment structure, thereby encouraging SUD providers to focus their efforts toward "quality" of care, as opposed to "quantity" of care. The period of the proposed contracts will be effective from January 1, 2014 through September 30, 2014.

ACTION:

MOVED by Chris Swope and SUPPORTED by Sara Clark Pierson that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties, in its role as Board of Directors of the Coordinating Agency, authorize CMHA-CEI to renew the contracts with Addiction Solutions Counseling Center, Arbor Circle, Allegiance Hospital-Allegiance Substance Abuse Services, Allegiance Hospital-Allegiance Addiction, Child & Family Charities, Cristo Rey, Community Mental Health Authority of Clinton, Eaton, Ingham counties Substance Abuse Services, Eaton Regional Education Service Agency, Eaton Behavioral Health, Family Service & Children's

Aid, Ionia Community Mental Health, Ionia County Health Department, Home of New Vision, Cherry Street Health Services, MCCullough, Vargas & Associates, Child Advocacy, National Council on Alcoholism/Lansing Regional Area, Newaygo Regional Education Service Agency, Red Cedar Clinic, United Way of Jackson, Wellness InX, Victory Clinic Jackson and Lansing, Sacred Heart-Clearview, Sacred Heart, Holy Cross-Kairos, Jackson Recovery Court and Relias Training/Recovery Coach for the purpose of providing Substance Use Disorder services, with a total cost of \$10,768,560. The proposed contracts will move outpatient SUD providers currently paid through a Fixed Unit Rate arrangement, over to a performance-based agreement and payment structure. The period of the contracts is effective January 1, 2014 through September 30, 2014.

<u>Revenue Source</u>	<u>Proposed Allocation</u>
MDCH Allocation	\$ 4,895,985
PA2 Budgeted	\$ 2,583,100
CA Local	\$ 11,700
MiChild	\$ 12,215
Medicaid	\$ 3,019,989
ABW	\$ 174,970
Jackson Recovery Crt.	\$ 70,601
Total	\$10,768,560

MOTION CARRIED unanimously.

Old Business: None.

New Business:

Robert Sheehan informed the Committee that the building at 812 E. Jolly Road, built in 1997, will be purchased by Community Mental Health Authority of Clinton, Eaton, Ingham counties for \$1 is 2018 and a bond from Ingham County Building Authority is being requested to fund an expansion of the building.

Kay Randolph-Back informed the Committee there is a Bill before legislature allowing phone companies to require people to switch to voice over internet from land line telephones.

Public Comment: None.

Adjournment:

The meeting adjourned at 7:00 p.m. The next meeting of the Finance Committee is January 8th, 2014, 5:30 p.m. at the Community Mental Health building, 812 E. Jolly Rd., Lansing, MI.

Minutes Respectfully Submitted by:

Julie Vermett-Pollok
Program Secretary, Substance Abuse Services