



COMMUNITY MENTAL HEALTH AUTHORITY  
CLINTON • EATON • INGHAM

**FINANCE COMMITTEE  
Revised Meeting Minutes  
Wednesday, April 10, 2013  
5:30 p.m.**

**812 E. Jolly Rd., Conference Rm. G11-C  
Lansing, MI 48910**

**Committee Members Present:**

Joseph Brehler, Stephen Manchester, Kay Randolph-Back, Raul Gonzales

**Committee Members Absent:**

Sara Clark Pierson, Deb De Leon, Chris Swope (notified staff of absence)

**Staff Present:**

Toby Bayless, Andrew Hewat, Jackie Mitchell, Robert Sheehan, Kim Zimmerman

**Public Present:**

None.

**Call to Order:**

The meeting was called to order by Chairperson Joseph Brehler at 5:35 p.m.

**Previous Meeting Minutes:**

MOVED by Stephen Manchester and SUPPORTED by Raul Gonzales to approve the meeting minutes of March 13, 2013. MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Stephen Manchester and SUPPORTED by Raul Gonzales to adopt the agenda with one additional business item. MOTION CARRIED unanimously.

No comment on agenda items.

**BUSINESS ITEMS:**

**Expense Contract Renewal: Sparrow Behavioral Health (CMHA-CEI)**

Andrew Hewat presented that under this contract psychiatric inpatient services for adults from Sparrow Behavioral Health will be purchased. Services will include hospitalization, professional fees, comprehensive psychiatric assessment and diagnosis, neurological and/or psychological testing, individual, group and family psychotherapy, specialized education, activity therapy, dietary and specialized nutritional services, medications, speech and hearing evaluation and treatment, laboratory services, discharge planning, and coordination of care with CMHA-CEI.

**ACTION:**

MOVED by Stephen Manchester and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into contract renewal with Sparrow Behavioral Health to purchase inpatient hospitalization services, paying a per diem of no more than \$771 all-inclusive from April 2013 – March 2014, and

no more than \$789 all-inclusive from April 2014 – March 2015.

**MOTION CARRIED unanimously.**

**Revenue Contract Renewal: Clinton County Department of Human Services (CMHA-CEI)**

Al Way presented a request for approval of two revenue contract renewals with Clinton and Eaton Counties' Departments of Human Services. Both contracts allow CMHA-CEI to bill the Department of Human Services for Family Guidance Services, Wraparound, and Parent Support Partners through the SED (serious emotional disorder) Waiver or Child Care Fund.

**ACTION:**

**MOVED** by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Clinton County Department of Human Services for the period of October 1, 2012 through September 30, 2013, and receive up to \$64,000.

**MOTION CARRIED unanimously.**

**Revenue Contract Renewal: Eaton County Department of Human Services (CMHA-CEI)**

**ACTION:**

**MOVED** by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Eaton County Department of Human Services for the period of October 1, 2012 through September 30, 2013, and receive up to \$63,728.

**MOTION CARRIED unanimously.**

**Revenue Contract Amendment #1: Michigan Adult Benefit Waiver (ABW) for Non-Pregnant Childless Adults Contract with MDCH (CMHAMM)**

Toby Bayless presented a revenue contract amendment from the Michigan Department of Community Health for approval. This renewal amends the ABW (adult benefit waiver) contract with the PIHP (pre-paid inpatient health plan) for Fiscal Year 2013, adding language to clarify the use of ABW funds.

The amendment must be returned by April 15, before the next meeting of the full Board.

**ACTION:**

**MOVED** by Kay Randolph-Back and **SUPPORTED** by Stephen Manchester that the Finance Committee authorizes Robert Sheehan to sign the amendment and recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its governing role as Board of Directors of the PIHP, ratify Amendment No. 1 of the Adult Benefit Waiver Contract with the Michigan Department of Community Health for the period October 1, 2012 through September 30, 2013.

**MOTION CARRIED unanimously.**

**New Expense Contract: Victory Clinic (CMHA-CA)**

Toby Bayless presented a request to approve a change to the Coordinating Agency contract with Victory Clinic in Lansing and Jackson. The current contract does not allow the use of block grant dollars for case management or peer recovery services. The change in the contract will allow Victory Clinic to provide those services.

**ACTION:**

**MOVED** by Kay Randolph-Back and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors, in its governing role as Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Victory Clinic to purchase Case Management and Peer Recovery Coach services for the period of April 11, 2013 through September 30, 2013 and pay a total of \$97,032 for those services.

**MOTION CARRIED** unanimously.

**Expense Contract Renewal: TBD Solutions LLC (CMHA-CEI)**

Robert Sheehan asked the committee to approve an extension of the contract with TBD Solutions to allow the Region 5 to continue working with TBD as a consultant during the formation of the region. CMHA-CEI will be billed by TBD for the entire contract amount, 1/12 of which will be reimbursed by each of the CMHSPs in the region.

**ACTION:**

**MOVED** by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract amendment with TBD Solutions LLC to purchase consultation services to: facilitate, where needed, the Region 5 PIHP function workgroups; coach and guide emerging facilitators, where needed, of the Region 5 PIHP function workgroups; develop documents that emerge from PIHP function workgroups; and develop the draft framework by which PIHP functions will be purchased from the CMHs which make up the Region 5. This contract amendment is entered into on behalf of the twelve Community Mental Health Services Programs (CMHSP) in Region 5 for the period of April 1, 2013 through September 30. CMHA-CEI will pay up to \$50,000 to TBD Solutions LLC for these services.

**MOTION CARRIED** unanimously.

**Revenue Contract Renewals: Region CMHSPs (CMHA-CEI)**

Bob Sheehan presented that this under this contract each of the other eleven CMH members of Region 5 will share equally in the cost of the consultant contract which CMHA-CEI will hold if approved by the Board.

**ACTION:**

**MOVED** by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into agreements with the CMHs which make up Region 5, under which CMHA-CEI will receive, from each of these CMHs, each CMH's share (1/12<sup>th</sup>) of the PIHP development

consultation costs. These costs, and thus the payment to CMHA-CEI, is estimated to be \$4,167 per Region 5 CMH.

The CMHs with which CMHA-CEI will make these agreements include: Bay-Arenac Behavioral Health, Huron County Community Mental Health Authority, Montcalm County Community Mental Health Authority, Newaygo County Community Mental Health Authority, Community Mental Health for Central Michigan, Gratiot County Community Mental Health Authority, Lifeways Community Mental Health Authority, Ionia County Community Mental Health Authority, Saginaw County Community Mental Health Authority, Shiawassee County Community Mental Health Authority, and Tuscola County Community Mental Health Authority.

**MOTION CARRIED** unanimously.

**Factors Influencing Fiscal Year 2014 Budget (CMHA-CEI)**

Robert Sheehan presented information on the several fiscal and political factors that will affect the revenue picture for the state's CMH system in general and CMHA-CEI in particular. Factors include the Governor's proposed Medicaid expansion, proposed large cuts to the State General Fund, legislative resistance to Medicaid expansion, projected increased demand for services and the large number of people who will be without insurance coverage who will remain CMHA-CEI's obligation under the Affordable Care Act, and the Department of Community Health's proposal to equalize Medicaid and General Fund funding across the state.

Staff will prepare the Steady State budget for Fiscal Year 2014 without any of the assumptions above.

**Old Business:**

None.

**New Business:**

None.

**Public Comment:**

None.

**Adjournment:**

The meeting was adjourned at 6:40 p.m. The next regularly scheduled Finance Committee meeting will be May 8, 2013, 5:30 pm, at the Community Mental Health Building, 812 E. Jolly Rd, Lansing, MI.

Minutes submitted by:



**Jacqueline Mitchell**  
Finance Secretary