



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, August 14, 2017, 5:30 p.m.
812 E. Jolly Road, Conference Room
G11C Lansing, MI 48910

Committee Members Present:

Raul Gonzales, Paul Palmer, Kay Randolph-Back, Jim Rundborg, Dianne Holman, Joe Brehler

Committee Members Absent:

None.

Staff Present:

Darby Vermeulen, Alan Platt, Sara Lurie, Karla Block, Patti Tygre, Joyce Tunnard, Jennifer Stanley

Other Board Members Present:

Kay Pray

Public Present:

None.

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Kay Randolph-Back and **SUPPORTED** by Jim Rundborg to approve the revised meeting minutes of July 10, 2017 with a slight change of language in regards to Kay Randolph-Back's question about peer support specialists for the Consumer Advisory Council.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Paul Palmer and **SUPPORTED** by Kay Randolph-Back to adopt the agenda.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No comment.

Joe Brehler entered the meeting at 5:37 pm.

BUSINESS ITEMS:

New Expense Contract: Contract with Westbrook Recovery Services for the Provision of Medical Oversight at The Recovery Center

Sara Lurie presented a new contract with Westbrook to increase utilization of the Recovery Center. This will allow CMHA-CEI to provide more medical support at the detox center than is currently offered. Kay Pray asked about the costs of an entire year, which she calculated to be under the amount listed on the contract. Sara relayed that the physician's assistant will be providing the majority of the on-site medical oversight. Discussion ensued as to the size of the facility and the length of the average stay. Kay Randolph-Back inquired about the movement toward this kind of program across other facilities.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Pray to table the item until the September meeting for a correct dollar amount.

MOTION CARRIED, Kay Randolph-Back opposed.

New Revenue Contract/Memorandum of Understanding (MOU): University of Michigan

Al Platt presented a revenue contract designed to provide support for the families of military personnel or veterans. Most often it is used for families of those currently deployed or recently returned from deployment. Two employees of CMHA-CEI will be recruited for the program. The program is eight sessions per cycle, with two cycles offered. The university's goal is to have these kinds of programs state-wide.

ACTION:

MOVED by Jim Rundborg and SUPPORTED by Paul Palmer that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into an MOU with University of Michigan so CEI-CMHA can provide therapy and support services to Military and Veteran families for the timeframe of FY 2018. University of Michigan, for the period of FY 18, agrees to pay \$1000 for the training of two (2) clinical staff and \$2500 each for two (2) completed group cycles for the services provided by CEI CMHA.

MOTION CARRIED unanimously.

New Revenue Contract: Shared use of CMHA-CEI Assertive Community Treatment (ACT) program by Ionia County Community Mental Health (ICCMH)

Al Platt presented a contract with Ionia County to provide the ACT program to more rural areas. This would not interfere with any existing CMHA-CEI clients. Al Platt went on to further explain the ACT program and how it operates. If any consumers were turned away from CMHA-CEI, Ionia would still provide the consumer with their own services.

ACTION:

MOVED by Jim Rundborg and **SUPPORTED** by Kay Pray that the Program & Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a Memo of Understanding with the Ionia County Community Mental Health to provide Assertive Community Treatment services. The contract period is from July 1, 2017 and would remain in effect until either organization terminates the agreement, in writing. Reimbursement for individuals admitted into CMHA-CEI ACT will be at current rates.

MOTION CARRIED unanimously.

New Expense Contract: Rock Lake Christian Assembly

Karla Block presented a respite contract to provide families and caregivers a break from caregiving. Kay Pray inquired about any limitations for the consumers accepted to the program. Karla Block explained that an assessment will be done for each client.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Dianne Holman that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract and to purchase respite services from Rock Lake Christian Assembly and pay the rates listed below for the period of June 1, 2017 through December 31, 2017.

Name of Camp & License #	Address of Camp	Codes	Cost
Rock Lake Christian Assembly CR590200783	7389 Vestaburg Road Vestaburg, MI 48891 (989) 268-5377	T1005 H0045 T2036 T2037	Range of \$115 - \$300 per session. Sessions range from 3-5 days in length.

*Rate varies depending on the session attended.

MOTION CARRIED unanimously.

Consumer Advisory Council

The council met and is looking for more applicants, which Sara Lurie is hoping for in the Fall. Raul Gonzales relayed that there is support for the council and there have been good ideas coming out of the council. A peer support specialist came to present, which created a good dialogue for the council. Paul Palmer spoke to some concerns with the Spec Tran stop, and Sara said John Peiffer was aware and increased communication between staff and the Spec Tran drivers is in the works.

Old Business:

None.

New Business:

Sara said she could try to bring the correct Westbrook numbers to the full board meeting after speaking with Ericanne Spence to correct the numbers, but the motion was to table the item until September's Program and Planning meeting.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 6:12 p.m. The next regularly scheduled Program and Planning Committee meeting is September 11, 2017, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Darby Vermeulen
Finance Secretary