



# Community

MENTAL HEALTH

CLINTON • EATON • INGHAM

## PROGRAM AND PLANNING COMMITTEE

### Meeting Minutes

Monday, November 14, 2016, 5:30 p.m.

812 E. Jolly Road, Conference Room G11-C

Lansing, MI 48910

#### Committee Members Present:

Paul Palmer, Joe Brehler, Jim Rundborg, Kay Randolph-Back, Raul Gonzales, Carol Koenig, Stephen Manchester

#### Committee Members Absent:

None.

#### Staff Present:

Sara Lurie, Chelsea Park, Alan Platt, Mary Clissold, Jennifer Stanley, Joyce Tunnard

#### Public Present:

Tatiana Bustos

#### Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

#### Previous Meeting Minutes:

MOVED by Paul Palmer and SUPPORTED by Jim Rundborg to approve meeting minutes of October 10, 2016.

MOTION CARRIED unanimously.

#### Adoption of Agenda:

MOVED by Paul Palmer and SUPPORTED by Kay Randolph-Back to adopt the agenda.

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Program and Planning Committee Meeting (cp)

November 14, 2016

**MOTION CARRIED unanimously.**

**Public Comment on Agenda Items:**

No comment.

**BUSINESS ITEMS:**

**New Expense Contract Creekside Manor, Big Rapids**

Mary Clissold presented a new contract with a Community Living Supports provider located in Big Rapids, MI.

Carol Koenig joined the meeting at 5:33 p.m.

Stephen Manchester joined the meeting at 5:34 p.m.

Discussion ensued regarding the demand for home community based services and the cost of customized care.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Jim Rundborg that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Creekside Manor to purchase Community Living Supports for the period of October 1, 2016 through September 30, 2017 and pay according to the rate schedule below for those services / goods.

Service	Code	Rate
Per Diem CLS	H0043	\$240
CLS 15 minute unit	H2015	\$2.50

**MOTION CARRIED unanimously.**

**New Expense Contract: Strode Adult Foster Care, Inc., Lansing**

Alan Platt presented a new expense contract for residential services with Strode Adult Foster Care, Inc. This AFC home, located at 5011 W. Willow, Lansing, MI 48917, is changing ownership from CMHA-CEI's current provider, Ruby Strudwick, to Dennis Strode, Strode Adult Foster Care, Inc. This gives CMHA-CEI the option to continue to place individuals at this home at the standard rates. The Program and Planning Committee would like to know how many CMHA-CEI consumers are placed at this home.

**ACTION:**

**MOVED** by Paul Palmer and **SUPPORTED** by Jim Rundborg that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Dennis Strode to purchase residential services from Strode Adult Foster Care, Inc., located at 5011 W. Willow, Lansing, MI 48917, with the per diem rates of \$19.81 (Level I), \$39.62 (Level II), and \$59.43 (Level III) for the period of November 1, 2016 through September 30, 2017.

**MOTION CARRIED** unanimously.

**New Revenue Contract: The Right Door for Hope, Recovery and Wellness**

Alan Platt presented a new revenue contract with The Right Door for Hope, Recovery and Wellness, formerly Ionia Community Mental Health. Under this contract, CMHA-CEI will provide 24-hour crisis stabilization services at the Bridges Crisis Unit for a per diem rate of \$454.56. Discussion ensued regarding admission criteria. Kay Randolph-Back inquired about the possible risk of an individual being turned away after arrival if they did not meet the criteria. Patients are evaluated and eligibility is determined before being transferred to Bridges Crisis Unit. Transportation is provided by The Right Door for Hope, Recovery and Wellness. Mr. Platt assured that there is very minimal risk.

**ACTION:**

**MOVED** by Jim Rundborg and **SUPPORTED** by Joe Brehler that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract with The Right Door for Hope, Recovery and Wellness to provide Crisis Stabilization Services for the period of October 1, 2016 through September 30, 2017 and receive a per diem rate of \$454.56 not to exceed \$7500.00/year for those services/goods.

**MOTION CARRIED** unanimously.

**Board Liaison Role for Consumer Advisory Council**

The development of a Consumer Advisory Council (CAC) was previously approved by the Board in July, 2016. The CAC will provide the opportunity for improved consumer and community partner involvement. The development of the CAC is also a requirement for the implementation of the Certified Community Behavioral Health

Clinic Model. Sara Lurie reviewed the timeline for recruitment, selection and orientation. Staff recommend that the Chair of the Program and Planning Committee serve as an ex-officio member of the Consumer Advisory Council. Ms. Lurie will serve as the CEI Facilitator for the first year. The first CAC meeting will occur during the first week in February.

**ACTION:**

**MOVED** by Paul Palmer and **SUPPORTED** by Stephen Manchester that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will, on a yearly basis, recommend the Chair of the Program and Planning Committee to serve as an ex-officio member of the Consumer Advisory Council.

**MOTION CARRIED** unanimously.

**Old Business:**

None.

**New Business:**

None.

**Public Comment:**

None.

**Adjournment:**

The meeting was adjourned at 5:51 p.m. The next regularly scheduled Program and Planning Committee meeting is December 12, 2016, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

**Minutes Submitted by:**

Chelsea Park  
Finance Secretary