



# Community

MENTAL HEALTH  
CLINTON • EATON • INGHAM

## PROGRAM AND PLANNING COMMITTEE

### Meeting Minutes

Monday, January 11, 2016, 5:30 p.m.

812 E. Jolly Road, Conference Room G11-C

Lansing, MI 48910

#### Committee Members Present:

Raul Gonzales, Joe Brehler, Kam Washburn, Stephen Manchester, Kay Pray, Paul Palmer, Kay Randolph-Back

#### Committee Members Absent:

Dianne Holman (notified staff of absence)

#### Staff Present:

Sara Lurie, Chelsea Christensen, KC Brown, Alan Platt, Jennifer Stanley, Joyce Tunnard

#### Public Present:

None.

#### Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

#### Previous Meeting Minutes:

MOVED by Stephen Manchester and SUPPORTED by Kay Randolph-Back to approve the meeting minutes of December 14, 2015.

MOTION CARRIED unanimously.

#### Adoption of Agenda:

MOVED by Stephen Manchester and SUPPORTED by Paul Palmer to adopt the agenda.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No comment.

**BUSINESS ITEMS:**

New Revenue Contract: Ingham County

KC Brown presented a new revenue contract to provide on call mental health screening services to Ingham County.

Joe Brehler joined the meeting at 5:32 p.m.

On call services are described in the contract as occurring from, "Friday, 5 pm through Monday morning 8 am, including recognized Ingham County holidays, with either on site or telephone consultation, as needed." The revenue source that supports this contract is Ingham County. This contract covers the administrative costs incurred with the operation of this program. On call Mental Health Therapists will be responsible for carrying a pager one weekend per month, rotating the month between four on call employees, and respond during the days and hours described above. Services are described as a screening assessment on each referred individual identified as having a need to meet with a Mental Health Therapist. The reason an individual is referred can be due to several Mental Health issues, such as, but not limited to:

- Identification by Detention Officer as high risk for self harm due to past history
- Suicidal threats, self harm threats
- Self harm, harm to others
- Symptoms of depression, crying, isolation, past history of depression
- Requests from family or significant others
- Behaviors that are considered outside of the normal range of behavior

CMHA-CEI also provides quarterly reports as a part of the contract, including information such as the number of assessments, hours, travel time, and diagnosis. Discussion ensued regarding assessment procedures, locations, and prescriptions. The Program and Planning Committee inquired about assessment coverage for Monday through Friday from 5 pm to 8 am. The Corrections Assessment and Treatment Services (CATS) program operates within the Ingham County Jail

routinely during the week. If the matter is urgent the individual is brought to Crisis Services.

**ACTION:**

**MOVED** by Kay Pray and **SUPPORTED** by Stephen Manchester that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new revenue contract with Ingham County to provide emergency psychiatric screening services to the Ingham County Jail for the period of January 1, 2016 through December 31, 2016 and receive \$30,000 per year for those services / goods.

**MOTION CARRIED** unanimously.

**Letter of Commitment Request: Michigan Department of Health and Human Services**

Sara Lurie presented a request to submit a letter of commitment from the CMHA-CEI Board of Directors. In this proposed project, if selected by Michigan Department of Health and Human Services (MDHHS) to participate, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will serve as the “Backbone” for the Community Health Innovation Region (CHIR). As such, CMHA-CEI will fulfill the role as fiduciary, financial manager and contract manager with multiple agencies contracted to fulfill specialized roles in the project. In addition the CMHA-CEI Board of Directors would initially serve as the governance body for the CHIR while a CHIR Steering Committee is established, infrastructure developed, and a permanent governance structure is put into place. If CMHA-CEI is selected by MDHHS, more information regarding the commitment term and funding will be available.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to provide a letter of commitment to the Michigan Department of Health and Human Services to fulfill the role of “Backbone” and to provide temporary governance to the Community Health Innovation Region should our region be selected to participate in the State Innovation Model Test.

**MOTION CARRIED** unanimously.

**Old Business:**

None.

**New Business:**

None.

**Public Comment:**

None.

**Adjournment:**

The meeting was adjourned at 5:57 p.m. The next regularly scheduled Program and Planning Committee meeting is February 8, 2016, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Chelsea Christensen  
Finance Secretary