



**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, March 19, 2015, 6:00 p.m.
812 E. Jolly Rd, Conference Room G11-C, Lansing, MI

Staff Present:

Ericanne Spence, Bob Sheehan, Judy Hazle, Mary Clissold, Kim Zimmerman, Jeanne Diver, Toby Bayless, Stacia Chick, Chuck Dougherty, Chris McDaniel

Public Present:

Nancy Miller (CEO, Mid-State Health Network)

CALL TO ORDER:

The meeting was called to order at 6:00 pm by Maxine Thome.

ROLL CALL:

Board Members Present:

Paul Palmer, Joe Brehler, Kay Randolph-Back, Kam Washburn, Dianne Holman, Sara Clark Pierson, Maxine Thome, Stephen Manchester, Kay Pray, Raul Gonzales

Board Members Absent:

Chris Swope (notified staff of absence); Carol Koenig

PREVIOUS MEETING MINUTES:

MOVED by Sara Clark Pierson and SUPPORTED Stephen Manchester to approve the meeting minutes of February 19, 2015. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Paul Palmer and SUPPORTED Kam Washburn to adopt the meeting agenda as presented. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

No comments.

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Approved April 16, 2015

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Kay Pray commented the last meeting was postponed until next week. Joe Brehler commented CEI was late on turning in some of their forms to MSHN, but staff from CEI said it will not happen again. Joe Brehler commented that Nancy has been very helpful and always treated CEI with respect.

Bob Sheehan introduced Nancy Miller, CEO of Mid-State Health Network. Ms. Miller is visiting all CMH Board meetings again this year (2015). Ms. Miller commented MSHN makes sure the whole system is in compliance. She mentioned that there is a restricted reserve of savings because "Healthy Michigan" grew faster than anticipated. At the next MSHN Board meeting they will establish a plan on how to disburse funds. An opportunity has been extended to the CMHs in the PIHP to apply for use of the extra funds. Ms. Miller commented that any money that is SA money can only be spent on SA.

Ms. Miller announced that Pam Keyes the CFO of MSHN will be retiring. The job is posted and she will keep CMH CEO's updated.

Mid-State Health Network Efforts include provider network management of which much is delegated to SRE's and CMHs within the PIHP. Inpatient contract is being negotiated as a region in hopes to improved compliance in admittance of people, and also a better rate. Common training standards have been established across the region. Regional Network adequacy assessment is being established. Crisis alternatives is challenging across the State. MSHN is working with the State on a resolution. MSHN is working on common "access criteria" in the MSHN region.

MSHN has not had any major compliance issues. Waiver programs are being reviewed by the State currently. Substance Use has been included in the member handbook now. MSHN surveyed the region regarding deaf and the information is being reviewed to be shared at a later date.

Bob Sheehan commented CEI had their site visit a week ago. The MSHN team was thorough and respectful.

Toby Bayless, Director of the Sub Regional Entity (SRE) gave a brief overview of the changes that have occurred with the Coordination of Care Agency and the new SRE. The SRE added Psychiatric services for those with co-occurring disorders. Supports such as case management

are being added as well to meet the needs of individuals. Kam Washburn commended the SRE for the work that they have been doing.

Jeanne Diver, staff of the SRE presented on the shift to a “recovery oriented system of care”.

Al Way presented a re-naming of the Children’s Services program. The new name is “Families Forward” with a tag line of “children first”.

EXECUTIVE DIRECTORS REPORT:

Bob Sheehan reviewed his written Executive Directors report:

- Sponsor of Muslim Mental Health Conference
- Annual Meeting is Monday, March 23rd
- Great Start collaborative
- Service Star program

Bob Sheehan presented a plaque recognizing Maxine Thome for her year of service as the Chairman of the Board. Ms. Thome commented she enjoyed the year.

COMMITTEE REPORTS:

Program and Planning

New Revenue Contract: Lansing School District-PEACE (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with the Lansing School District to provide prevention and intervention services for the period of February 1, 2015 through September 30, 2015 and receive \$39,126 for those services. No discussion. **MOTION CARRIED** unanimously.

New Expense Contract: Elisabeth Engeda-Kalkidan III AFC, Lansing (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new expense contract with Elisabeth Engeda – Kalkidan III AFC, located at 2121 Hopkins, Lansing, MI 48912, to purchase residential services with the per diem rates of \$19.51 (Level I), \$39.04 (Level II), and \$58.56 (Level III)

for the period of March 1, 2015 through December 31, 2017. No discussion. MOTION CARRIED unanimously.

Finance

New Purchase: Dell Computer, Merit/MiDeal and Gov Connection (CMHA-CEI)

ACTION:

MOVED by Sara Clark Pierson and **SUPPORTED** by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to purchase Dell servers and associated software from Dell Computer, Merit/MiDeal and Gov Connection and pay \$128,440.28 for this hardware and software. MOTION CARRIED unanimously.

Resolution in Support of Proposal 1

ACTION:

MOVED by Sara Clark Pierson and **SUPPORTED** by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors to pass the resolution in support of Proposal 1. Discussion ensued. The vote that CEI takes will move on to the Michigan Association of Community Mental Health Boards and there passed on to government. Joe Brehler voiced his opposition to the proposal. MOTION CARRIED. Voting no: 1 vote.

Human Resources

First Quarter EEO Report –Oct 1, 2014 – Dec 31, 2014

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Joe Brehler that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors to accept the First Quarter EEO Report from October 1, 2014 through December 31, 2014. MOTION CARRIED unanimously.

First Quarter Grievance Report –Oct 1, 2014 – Dec 31, 2014

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Joe Brehler that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors to accept the First Quarter Grievance Report from October 1, 2014 through December 31, 2014.

MOTION CARRIED unanimously.

Recipient Rights

Applications are being accepted for the vacant seats on the Recipient Rights Committee for community members.

Executive Committee

Election of Board Officers for 2015-2016

ACTION:

MOVED by Maxine Thome and **SUPPORTED** by Joe Brehler to recommend the following slate of Community Mental Health Authority Board of Directors officers for 2015-2016:

Kam Washburn –Chair

Carol Koenig –Vice Chair

Kay Pray –Secretary

Stephen Manchester commented that the chairing of the Board is shared (not required in the By-Laws). Rotation of the chair of the Board has been that Joe Brehler chaired the Board for two times, then Kay Pray will be coming up to Chair the Board for a second time. He will vote no on this slate. Mr. Manchester would ask that the next person from Eaton County who has never chaired the Board be moved up so that others have opportunity to be Chair. The floor was opened for other nominations. Hearing none, the floor was closed. **MOTION CARRIED unanimously.**

OLD BUSINESS:

None.

NEW BUSINESS:

Bob Sheehan reported he had a positive meeting with PHP. Eight different projects were agreed upon to work together as partners.

Raul Gonzales was elected to the Finance and Budget Committee with MACMHB.

Paul Palmer was re-elected to the State DD Council until October of 2018.

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Approved April 16, 2015

PUBLIC COMMENT:

None.

ADJOURNMENT:

The meeting was adjourned at 7:22 pm. The next meeting of the Board of Directors is scheduled for Thursday, April 16th, 2015 at 6:00 pm, Community Mental Health building, Conference Room G11-C, Lansing.

Minutes respectfully submitted by:

Judy Hazle
Administrative Executive Assistant