

**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, April 17, 2014, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd, Conf. Room G11-C, Lansing, MI

Staff Present:

Robert Sheehan, Mary Clissold, Ericanne Spence, Chris McDaniel, Stacia Chick, Al Way, Toby Bayless, Liz Holcomb, Chuck Dougherty, Julie-Vermett-Pollok, Nora Higgins, Bridget Doyle, Drew Kersjes, Jennifer Stanley

Public Present:

Dave Blankenship

CALL TO ORDER:

Chairperson Maxine Thome called the meeting to order at 6:00 p.m.

ROLL CALL:

Board Members Present:

Maxine Thome, Kam Washburn, Carol Koenig, Joe Brehler, Chris Swope, Kay Pray, Dianne Holman, Sara Clark Person, Raul Gonzales, Stephen Manchester, Kay Randolph-Back, Paul Palmer

Presentation to Previous Board Chairperson:

Robert Sheehan presented a plaque to Joe Brehler in appreciation for his service as the Community Mental Health Authority of Clinton, Eaton, Ingham counties (CMHA CEI) Board of Directors Chairperson from April 1, 2013 through March 31, 2014. Mr. Brehler thanked the Board for their trust and the opportunity to serve. Mr. Brehler also thanked the Leadership Group for all of their assistance to him as Chairperson and thanked all CMHA CEI staff for their hard work.

PREVIOUS MEETING MINUTES:

MOVED by Stephen Manchester and SUPPORTED by Raul Gonzales to approve the meeting minutes of March 20, 2014. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Chris Swope and SUPPORTED by Joe Brehler to adopt the meeting agenda as presented. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

No comment.

Kay Pray joined the meeting at 6:19 p.m.

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Mr. Sheehan stated CMHA CEI has three contracts with MSHN as a vendor and he regularly receives compliments from them of the work done by CMHA CEI. Joe Brehler and Kay Pray attended a recent meeting in Mt. Pleasant and updated the Board. The MSHN Mission and Vision statements are being revised. Discussion ensued regarding standards, uniformity, sequencing and maintaining local control.

Carol Koenig joined the meeting at 6:32 p.m.

EXECUTIVE DIRECTORS REPORT:

Mary Clissold, Nora Higgins, Bridget Doyle and Drew Kersjes of CMHA CEI Community Services for the Developmentally Disabled (CSDD) presented on a treatment approach being taught to staff, Culture of Gentleness. The approach teaches staff to provide support to make the consumer feel safe and comfortable; as well as valued, positively engaged, creating predictability in their routine and work on transitions. The staff gave three case examples resulting in positive outcomes.

Mr. Sheehan stated next month Paul Palmer will present on an advocacy group he attends every year in Washington.

Mr. Sheehan introduced and welcomed Ericanne Spence as the CMHA CEI Substance Abuse Services Program Director and Stacia Chick as the CMHA CEI Chief Financial Officer.

Mr. Sheehan reviewed his Executive Director's Report. Mr. Sheehan reviewed the Current Year Budget Pressures document and the six point plan to handle the issues. Mr. Sheehan reviewed the Healthcare Coverage Pathway flow-chart. Ms. Chick reviewed the Budget Overview for 2014 document. Mr. Sheehan and Ms. Chick are meeting with Nancy Miller and Pam Keyes of MSHN on April 29, 2014. Board members were in agreement with the efforts of the six point plan and asked what they could do to help. Mr. Sheehan suggested that if they know of a site where promotion of enrolling in Healthy Michigan would be helpful, let him know so that it can be promoted. Mr. Sheehan will also contact Ms. Robin Reynolds of Ingham Health Plan to encourage their enrollees to enroll in Healthy Michigan.

COMMITTEE REPORTS:

At the request of Stephen Manchester the Finance Committee reported first.

Finance:

Revenue Contract Amendment: Eaton Parent – Young Child Program

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Chris Swope that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Board of Directors authorize CMHA-CEI to amend the revenue amount received for this contract with Eaton County to provide home-based services to Eaton County families for the period of October 1, 2013 through September 30, 2014, to the amended amount of \$230,988 for those services.

MOTION carried unanimously.

Revenue Contract Amendment: Eaton Truancy Intervention Project

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Joe Brehler that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties authorize CMHA-CEI to amend the revenue amount received for this contract with Eaton County to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of October 1, 2013 through September 30, 2014, to the amended amount of \$111,813 for those services.

MOTION carried unanimously.

New Expense Contract: Red Cedar Clinic (Clinton, Eaton and Ingham county services)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Carol Koenig that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Red Cedar Clinic to purchase Methadone dosing, drug testing, and Substance Use Disorder (SUD) Outpatient treatment for the period of April 1, 2014 through September 30, 2014 and pay up to \$200,893 for those services.

MOTION carried unanimously.

Budget Amendment: Amendment #2 of Substance Use Disorder Provider Contracts

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Kam Washburn that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into Amendment #2 for the SUD Providers to purchase SUD services for the period of October 2, 2013 through September 30, 2014.

MOTION carried unanimously.

Expense Contract Renewal: Respite Services Provider/Camps

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Chris Swope that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Board of Directors authorize CMHA CEI to enter into a contract with the below listed Camps to purchase respite services for the period of June 2, 2014 through December 31, 2014 and pay the rates listed below:

Name of Camp	Address of Camp	Cost
Albirt United Methodist Church Camp-Special People Camp	3156 190 th Ave., Reed City, MI 49677-9731 Office 888-217-1905 Registration Box 84, Oshtemo, MI 49077 Camp 231-832-3856	Fee per type of session \$120 - \$365
Bay Cliff Health Camp	P.O. Box 310, 4175 Bay Cliff Dr., Big Bay, MI 49808 906-345-9314	7 weeks, \$2,900 per camper
Beekman Therapeutic Horseback Riding Camp	2901 Wabash Rd., Lansing, MI 48910 517-755-2175	\$35 private therapy 30 minutes; YMCA Camp \$10/child for 5

		days
Camp Blodgett-Camp Sunshine	10451 Lakeshore Dr., West Olive, MI 49460 616-844-7210	\$300 for 5 days
Camp Ebersole	3400 2 nd St., Wayland, MI 49348 616-792-6294 Lansing office 517-755-5785	No information from last year; left a message
Camp Fish Tales	2177 E. Erickson Rd., Pinconning, MI 38650 989-879-5199	\$490 - \$565 per week; \$100 deposit
Camp Greenwood	13564 McClain Rd., Gowana, MI 49326 231-224-3059	Fees per type of session \$475-500
Camp Henry-Camp Sunshine	5575 Gordon Ave., Newaygo, MI 49337 616-459-2267	\$300
Camp Midicha	10407 N. Fenton Rd., Fenton, MI 48430 810-629-9622 (Summer)	Session 1-\$650 Session 2-\$650 Explorer-\$300
Camp Pa-Wa-Pi, Parkwood YMCA	3232 E. Grand River, Williamston, MI 48895 517-827-9680 Lansing office	Fee per type of session \$120 - 160
Camp Sunshine-main office	430 E. 8 th St., Holland, MI 49423 616-994-9897	\$300
Conductive Learning Center at Aquinas College	2428 Burton St., SE, Grand Rapids, MI 49546 616-575-0575	Fees per type of session \$400-1,900
Cran-Hill Ranch, Friendship Camp	14444 17 Mile Rd., Rodney, MI 49342 231-796-7669	Week 1-\$450 Week 2-\$450 Week 3-\$450
Delta Mills Nazarene Camp	6816 Delta River Dr., Lansing, MI 48906 517-321-8643	\$125 Activity fee for summer in addition to \$116/per week
Fowler Center	2315 Harmon Lake Rd., Mayville, MI 48744 989-673-2050	Fees per type of session \$195-1,115
HisAbility, Camp Barakel	P.O. Box 159, Fairview, MI 48621 989-848-2279	\$185
Holt Lutheran Summer Camp, Hawks Program	2418 Aurelius Rd., Holt, MI 48842 517-694-3182	\$135 per week, \$30 per day
Indian Trails Camp	0-1859 Lake Michigan Dr., NW, Grand Rapids, MI 49534 616-677-5271	Level 1 - \$762/6 days Level 2 - \$1,116/6 days Level 3 - \$1,536/6 days
Lansing Parks & Recreation	1011 N. Fairview Ave., Lansing, MI 48912 517-483-4277	From free to several hundred dollars

Lansing Parks/Recreation, Southside Community Center	5825 Wise Road, Lansing, MI 48911 517-483-6686	\$30 - \$95 per week depending on type of program & county residence
Mystic Lake	9465 Ludington Dr., Box 100, Lake, MI 48632 517-827-9650	One week-\$460 2 weeks-\$870
Oak Park YMCA	900 Long Blvd., Lansing, MI 48911 517-877-9700	Fees per type of session \$108-123; \$35 deposit
Okemos Special Needs Camp	1826 Osage Dr., Okemos, MI 48864 517-706-5020	Sports \$124 - \$140 per week; Adventure \$125 week; Specialty \$125 - \$135 week; Wrangler \$200 week
Peckham-Higgins Lake	3510 Capital City Blvd., Lansing, MI 48906 517-316-4410	\$ 40 week
Pine Ridge Bible Camp	8415 17 Mile Rd., Cedar Springs, MI 49319 616-696-8675	Fee per type of session \$75 deposit
Ric Star-MSU Music Camp	4390 S. Hagadorn, East Lansing, MI 48823 517-884-4828	Per camper-\$195 Per ½ day - \$100 under 6
Spring Hills Camp	Box 100, Everat, MI 49631 231-734-2616	No information from last year; left a message
St. Francis on the Lake	10120 Murray Rd., Jerome, MI 49249 517-688-9212	\$495/week; \$250 deposit
Westside YMCA	3700 Old Lansing Rd., Lansing, MI 44917 517-827-9670	No information from last year; left a message
Young Life Camp-Timberwolf Lake	1518 River Terrace Dr., East Lansing, MI 48823 517-324-3294 4898 N. Morey Rd., Lake City, MI 49651 Camp 231-839-7552	Fees per type of session \$350 - \$475
Youth Haven	3796 Perrine Rd., Rives Junction, MI 49277 517-569-3631	All children attend for free

Mr. Palmer stated he attended Bay Cliff as a child and it is a great camp.

MOTION carried unanimously.

Program and Planning:

New Revenue Contract: 29th Circuit Court Swift and Sure Sanctions Probation Program (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kam Washburn that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with 29th Circuit Court Swift and Sure Probation Program for the period of January 1, 2014 through September 30, 2014 and receive for those services \$100 per assessment and \$100 per group or individual counseling session.

MOTION CARRIED unanimously.

New Expense Contract: Kayla Haviland-Occupational Therapy Services (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Carol Koenig that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Kayla Haviland to purchase Occupational Therapy (OT) Services, including assessment and sensory integrative techniques, for the period of 4/1/2014 through 9/30/2015 and pay a maximum of: \$75.00 per session (\$150.00 per year per consumer) for OT Assessment; \$75.00 per session (\$150.00 per year per consumer) for OT Re-Assessment; \$75.00 per session (\$300.00 per month per consumer) for OT-Sensory Integrative Techniques, and \$30 per hour for program-related consultation as required for the development and operation of the Children's Trauma Clinic.

MOTION CARRIED unanimously.

New Expense Contract: Michigan Therapeutic Consultants (Gratiot county services) (CMHA-CEI-CA)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Michigan Therapeutic Consultants to purchase Methadone dosing, drug testing, and SUD Outpatient treatment (for residents of Gratiot county) for the period of May 1, 2014 to September 30, 2014 and pay up to \$20,000.00 for those services.

MOTION CARRIED unanimously.

New Expense Contract: Michigan Therapeutic Consultants (Clinton, Eaton, and Ingham County Services) (CMHA-CEI-CA)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Michigan Therapeutic Consultants to purchase Methadone

dosing, drug testing, and SUD Outpatient treatment (for residents of Clinton, Eaton, and Ingham counties) for the period of May 1, 2014 to September 30, 2014 and pay up to \$50,000.00 for those services.

MOTION CARRIED unanimously.

New Expense Contract: Professional Psychological and Psychiatric Services, Inc. (Clinton, Eaton, and Ingham county services) (CMHA-CEI-CA)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Professional Psychological and Psychiatric Services, Inc. to purchase outpatient substance use disorder treatment services for (residents of Clinton, Eaton, and Ingham counties) the period of April 1, 2014 to September 30, 2014 and pay up to \$179,782.00 for those services.

MOTION CARRIED unanimously.

New Expense Contract: Professional Psychological and Psychiatric Services, Inc. (Jackson county services) (CMHA-CEI-CA)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Professional Psychological and Psychiatric Services, Inc. to purchase outpatient substance use disorder treatment services (for Jackson county residents) the period of April 1, 2014 to September 30, 2014 and pay up to \$94,872.00 for those services.

MOTION CARRIED unanimously.

New Revenue Contract: Network 180, Grand Rapids (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Carol Koenig that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Network 180 to provide Youth Mental Health First Aid/Mental Health First Aid (YMHFA/MHFA) training to the 600 + residents of Clinton, Eaton and Ingham Counties for the period of January 1, 2014 to September 30, 2014 and receive \$71,600 for those services/goods.

MOTION CARRIED with one abstaining.

Human Resources

No report.

Recipient Rights

No report.

Executive Committee:

Maxine Thome stated that the Executive Committee met to set the Board and Community appointments to committees as well as appoint committee chairs. The information was given to Board members in their Board packet material.

OLD BUSINESS:

Kay Randolph-Back talked regarding Congressman Ronald Dellums. Ms. Randolph-Back wrote two items for the Congressman's commission regarding Health, Healthcare and Education. The movement that was hoped for to help young men is happening.

NEW BUSINESS:

None.

PUBLIC COMMENT:

None.

ADJOURNMENT:

The meeting was adjourned at 7:57 p.m.

The next meeting of the Board of Directors is scheduled for Thursday, May 22, 2014, 6:00 p.m., 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI.

Minutes respectfully submitted by:

Julie Vermett-Pollok

Julie Vermett-Pollok

Program Secretary

Substance Abuse Services and Corrections Mental Health