



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON • EATON • INGHAM

PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Wednesday, June 10, 2013

5:30 p.m.

812 E. Jolly Rd., Conference Rm. G11-C
Lansing, MI 48910

Committee Members Present:

Joseph Brehler, Raul Gonzales, Dianne Holman, Paul Palmer, Kay Pray, Kay Randolph-Back, Maxine Thome, Kam Washburn

Committee Members Absent:

None.

Board Members Present:

None.

Staff Present:

Judi Cates, Mary Clissold, Chuck Dougherty, Liz Holcomb, Jackie Mitchell

Public Present:

None.

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Kay Pray and SUPPORTED by Kam Washburn to approve the meeting minutes of May 13, 2013. MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Kay Randolph-Back and SUPPORTED by Paul Palmer to adopt the agenda as presented. MOTION CARRIED unanimously.

No comment on agenda items.

BUSINESS ITEMS:

New Expense Contract: Patrice Weber, Brighter Horizons AFC (CMHA-CEI)

Mary Clissold requested contract approval for a new Adult Foster Care (AFC) home in Lansing, MI to be added to CEI's provider panel of homes.

ACTION:

MOVED by Dianne Holman and SUPPORTED by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Patrice Weber to purchase specialized residential services from the Brighter Horizons AFC for the period of June 1, 2013 through December 31, 2015 and pay a daily rate of \$45.82, \$64.96 or \$86.10.

MOTION CARRIED unanimously.

New Expense Contract: Mary Dalton, Dalton AFC (CMHA-CEI)

Mary Clissold presented for approval a contract with Mary Dalton for an AFC home in Hubbardston, MI. The home is outside CEI's service area due to a Consumer's request for housing close to family.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Mary Dalton to purchase specialized residential services from the Dalton AFC for the period of May 1, 2013 through December 31, 2015 and pay a daily rate of \$45.82, \$64.96 or \$86.10.

MOTION CARRIED unanimously.

Maxine Thome joined the meeting at 5:35 p.m.

Old Business:

None.

New Business:

Election of Vice Chair to the Program & Planning Committee

Kam Washburn nominated Dianne Holman for the position of Vice Chair of the Program and Planning Committee. Dianne Holman accepted the nomination. No other nominations were made.

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Kay Pray elect Dianne Holman as Vice Chair of the Program and Planning Committee for the period June 10, 2013 through April 30, 2014.

MOTION CARRIED unanimously.

Meeting Time and Day

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Kay Randolph-Back that the meeting day and time remain on the 2nd Monday of the month at 5:30 p.m. for the Program and Planning Committee.

MOTION CARRIED unanimously.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 6:00 p.m. The next regularly scheduled Program and Planning Committee meeting will be July 8 at 5:30 pm at the Community Mental Health Building, 812 E. Jolly Rd, Lansing, MI.

Minutes submitted by:

Jacqueline Mitchell

**Jacqueline Mitchell
Finance Secretary**