

**BOARD OF DIRECTORS
MEETING MINUTES**
Thursday, May 16, 2013, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd., Conference Rm. G11-C
Lansing, MI 48910

Staff Present:

Pam Keyes, Judi Cates, Barb Starling, Chuck Dougherty, Toby Bayless, Al Way, Sharon Blizzard, Mary Clissold, Liz Holcomb, Bob Sheehan, Judy Hazle

Public Present:

Pamela Stants

CALL TO ORDER:

The meeting was called to order by Board Chairperson Joe Brehler at 6 p.m.

ROLL CALL:

Committee Members Present:

Joe Brehler, Maxine Thome, Paul Palmer, Stephen Manchester, Kam Washburn, Chris Swope, Sara Clark Pierson, Kay Randolph-Back, Raul Gonzales, Deb De Leon, Dianne Holman

Committee Members Absent:

Kay Pray (notified staff of absence)

PREVIOUS MEETING MINUTES:

MOVED by Raul Gonzales and SUPPORTED by Sara Clark Pierson to approve the meeting minutes of April 18, 2013. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Maxine Thome and SUPPORTED by Stephen Manchester to adopt the agenda removing item #8-Steady State. MOTION CARRIED unanimously.

Stephen Manchester and Maxine Thome joined the meeting at 6:06 p.m.

PUBLIC COMMENT ON AGENDA ITEMS:

No comment.

STATUS UPDATE:

Bob Sheehan moved his Region 5 report under the Directors Report.

DIRECTORS REPORT:

Bob Sheehan recognized Pamela Stants for her years of service on the Michigan Recovery Council with a plaque. Joe Brehler thanked Ms. Stants for all she her representation and input on the council.

Bob Sheehan recognized Paul Palmer who attended the 2013 Disability Policy Seminar, held in Washington D.C. As an advocate Mr. Palmer attended to learn more about the latest topics in disability public policy. Mr. Palmer shared a few words with the Board about his trip. Mr. Palmer commented that he felt the Medicaid Expansion hearings were “a joke”.

Bob Sheehan introduced Liz Holcomb, Director of Quality Customer Service and Recipient Rights. Ms. Holcomb distributed documentation and briefly presented on the Coordination of Care project which is part of the integrated healthcare movement. Ms. Holcomb commented this project is specific to Primary Care providers and Behavioral Health providers.

Bob Sheehan walked through his written report for May 2013. There was discussion on the Mid-State Health Network Bylaws (the new name for Region 5). The model used for the Mid-State Health Network is one that CMHAMM has used. There was discussion on the risk of CMHs in the future becoming providers only.

Dianne Holman and Deb De Leon joined the meeting at 7:00 p.m.

Mr. Sheehan reviewed with the Board future steps that they will be asked to take including the approval of:

- Resolution approving the PIHP Bylaws
- Operating agreement
- Appointment of Board members to the new Board
- Contract between the newly formed entity and this CMH
- Conflict of interest policy

Bob Sheehan commented that the Ingham County Board of Commissioners passed a resolution for State equity funding. Mr. Sheehan stated that several agencies will work together to present to CMS the disparity if the State does not come through with equity.

Bob Sheehan is proposing this CMH and others take a risk to go to CMS if needed. Mr. Sheehan will bring this before the Board for approval before this action is taken.

COMMITTEE REPORTS:

Program and Planning:

New Expense Contracts: Alicia Blondell, Jenny Houston, and Rachel VanDeven (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into new contracts with Alicia Blondell, Jenny Houston, and Rachel VanDeven to purchase Occupational Therapy Services, including assessment and sensory integrative techniques, for the period of 5/1/2013 through 12/31/2014; and pay a maximum of: \$75.00 per session (\$150.00 per year per consumer) for OT Assessment; \$75.00 per session (\$150.00 per year per consumer) for OT Re-Assessment; \$75.00 per session (\$300.00 per month per consumer) for OT-Sensory Integrative Techniques, and \$30 per hour for program-related consultation as required for the development and operation of the Children’s Trauma Clinic.

MOTION CARRIED unanimously. No discussion.

New Expense Contract: Shawntina Anderson, Blue Faith AFC (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Shawntina Anderson to purchase specialized residential services from the Blue Faith AFC for the period of March 1, 2013 through December 31, 2015 and pay a daily rate of \$\$45.82, \$64.96 or \$86.10.

MOTION CARRIED unanimously. No discussion.

New Expense Contract: Chosen Vision, DeWitt AFC (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kam Washburn that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Chosen Vision to purchase specialized residential services from the Chosen Vision - DeWitt AFC for the period of March 1, 2013 through December 31, 2015 and pay a daily rate of \$\$45.82, \$64.96 or \$86.10.

MOTION CARRIED unanimously. No discussion.

New Expense Contract: Hope Network, Developmental Adolescent Residential Treatment (DART) Program (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Hope Network Developmental Adolescent Residential Treatment (DART) Program from April 29, 2013 - December 31, 2013, to provide Specialized Residential Services, and pay a per diem rate of \$538.00, minus the Consumer's SSI payment.

MOTION CARRIED unanimously. No discussion.

New Expense Contract: Central State Community Services – CLS and Respite Services (CMHA-CEI)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with Central State Community Services to purchase Community Living Support and Respite Services during the period of 4/15/2013- 09/30/2014 at the rates listed below.

Rate Schedule		
Service	Standard Rate	Holiday Rate
Children's Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children's Waiver Respite	\$15.56/hr.	\$23.36/hr.
CLS-Hab. Waiver /B3	14,12,or 16.12*	\$21.18 or \$24.18

*Rate varies depending on the support needs of the individual served.

MOTION CARRIED unanimously. No discussion.

Coordinating Agency Policies (CMHA-CA)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the Substance Abuse Coordinating Agency (CA), approve the four (4) Coordinating Agency Policies that include administration, financial management, quality improvement and treatment.

MOTION CARRIED unanimously. No discussion.

Finance:

Expense Contract Renewal: The Echo Group (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into contract renewal with The Echo Group for maintenance of Clinician's Desktop and Revenue Manager for the period of May 14, 2013 through May 14, 2014 and pay a total of \$84,925.98 for that maintenance.

MOTION CARRIED unanimously. No discussion.

Expense Contract Renewal: Discovery Solutions Inc. (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Discovery Solutions Inc for maintenance of ZixCorp for the period of June 1, 2013 through May 31, 2016 and pay \$46,800.00 for that maintenance.

MOTION CARRIED unanimously. No discussion.

Expense Contract Renewals: Respite Services/Summer Camps (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew contracts with the listed Camps to purchase respite services for the period of June 1, 2013 – December 31, 2013, and pay the rates listed.

Name of Camp	Address of Camp	Cost
Albright United Methodist Camp	3156 190 th Ave., Reed City, MI 49677-9731 (www.westmiconference.org)	\$427-475/week; \$75 deposit
Camp Ebersole	3400 2 nd Street, Wayland, MI 49348	\$195-750
Camp Fish Tales	2177 East Erickson Road, Pinconning, MI 48650	\$490-565/week; \$100 deposit
Camp Greenwood	13564 McClain Rd., Gowen, MI 49326	\$100-425/week; \$100 deposit
Camp Midicha	10407 N. Fenton Road, Fenton, MI 48430	\$401-650/week; \$100 deposit
Camp Pa-Wa-Pi	3232 E. Grand River, Williamston, MI 48895	5-9 yrs \$104/week; 10-13 yrs \$95 M-W; \$50 deposit per week
Camp Sunshine	430 E. 8 th Street, Holland, MI 49423	\$275 4/days; \$125 field trips; \$28/day part time; payment in full
Delta Mills Nazarene Camp	6816 Delta River Drive, Lansing, MI 48906	\$116/week; \$100 deposit for family;

		\$75 deposit for 1 child
Fowler Center	2315 Harmon Lake Road, Mayville, MI 48744	\$501/week; 25% deposit
HisAbility Camp, Barakel	P.O. Box 159, Fairview, MI 48621	\$175/week; \$75 deposit
Indian Trails Camp	0-1859 Lake Michigan Dr., NW, Grand Rapids, MI 49534	\$127 (1d) - \$762 (6d); \$186 (1d) - \$1,116 (6d); \$256 (1d) - \$1,536 (6d); \$100 deposit
Lansing Parks/Recreation – Southside Community Center & Swim Club	5825 Wise Road, Lansing, MI 48911 Swim Club will be at Gardner Middle School this year	\$47 w/\$30 registration fee for residents; \$52 w/\$35 registration fee for non-residents
Mystic Lake	P.O. Box 100, 9465 Ludington Drive, Lake, MI 48632	\$50-550/week or \$900 for 2 weeks; \$100 deposit
Oak Park YMCA	900 Long Blvd., Lansing, MI 48911	\$85-210/week less \$35 deposit per week if not paid in full
Okemos Special Needs Camp	1826 Osage Drive, Okemos, MI 48864 (www.okemosonline.com)	Early Bird, bef May 17, \$170-183; \$174-188 by May 31
Peckham – Higgins Lake	3510 Capital City Blvd., Lansing, MI 48906	\$40?/session; no registration fee – 1st come 1st served
Pine Ridge Bible Camp	8415 17 Mile Road; Cedar Springs, MI 49319	\$280 session; \$75 deposit
Ric-Star MSU Music Camp	841 Timberline, Suite B, East Lansing, MI 48823	\$195/3 days; No registration fee
Spring Hills Camp	Box 100, Everat, MI 49631	\$135-719 for 2-6 days
St. Francis on the Lake	10120 Murray Road, Jerome, MI 49249	\$200-250/week; \$400-475 deposit
Westside YMCA	3700 Old Lansing Road, Lansing, MI 48917	\$105-145 (member or non-member); \$35 registration fee per week
Young Life Camp – Timberwolf Lake	4909 N. Morey Road, Lake City, MI 49651	Middle School-\$475/week; High School-\$550/week; \$150 registration for lodges; \$500 registration for groups
Youth Haven	3796 Perrine Road, P.O. Box 97, Rives Junction, MI 49277 (www.youthhaven.org)	FREE; Jun, Jul, Aug, M-F

MOTION CARRIED unanimously. No discussion.

New Purchase: 1305 Jolly Rd, Lansing MI (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to purchase the property at 1305 East Jolly Road Lansing Michigan 48910 from William Reichenback Co., James Reichenbach, 4216 Legacy Parkway Lansing, Michigan 48909 for the amount of \$570,000.00 and to complete \$450,000.00 worth of renovations that will consist of finishing the unfinished warehouse space, and 10% contingency. CMHA-CEI staff will obtain a 25 year bank mortgage from JP Morgan Chase Bank to finance the amount of \$1,070,000.00. The estimated monthly mortgage payment is \$5689.00 or \$68,272.00 per annum.

MOTION CARRIED unanimously. Dianne Holman if there would be a cost savings. Bob Sheehan responded saying that over 25 years it will save the agency 1.2 million dollars.

Revenue Contract Amendment 1 v2013-1: Medicaid Specialty Supports and Services Concurrent 1915(b)(c) Waiver Program FY 13 (CMHAMM)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Maxine Thome that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors, in its role as Board of Directors of the PIHP, approve the execution of revenue contract amendment 1 v2013-1: Medicaid Specialty Supports and Services Concurrent 1915(b)(c) Waiver Program FY 13 with the Michigan Department of Community Health for the period October 1, 2012 through September 30, 2013.

MOTION CARRIED unanimously. No discussion.

Fiscal Year 2013 Medicaid Savings Reinvestment Strategy (CMHAMM)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the PIHP, approve the Medicaid Savings Reinvestment Strategy for Fiscal Year 2013.

MOTION CARRIED unanimously. No discussion.

FY 12/13 Amended Budget for the Quarter Ended March 31, 2013 (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Kam Washburn that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the FY 12/13 Amended Budget for the Quarter Ended March 31, 2013.

MOTION CARRIED unanimously. No discussion.

Regional Entity By-Laws (CMHA-CEI)

ACTION:

MOVED by Stephen Manchester and SUPPORTED by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties pass the resolution approving the by-laws for the Regional Entity and forms this entity.

MOTION CARRIED unanimously. No discussion.

Mr. Manchester stated that the Finance Committee elected Kam Washburn as Vice Chair of the committee.

Human Resources:

The Human Resources Committee did not meet in May.

Recipient Rights:

The Recipient Rights Committee did not meet in May.

Executive Committee:

The Executive Committee did not meet in May.

OLD BUSINESS:

None.

NEW BUSINESS:

Judy Hazle reminded the Board that the June meeting of the Board will be held in Clinton County. The location will be 1401 Herbison Rd, DeWitt, MI.

PUBLIC COMMENT:

Bambi who is a mom of a son who is autistic shared her inspiring story from before CMHA-CEI to the current support she receives from CMHA-CEI. She shared how their lives were affected during their journey, and how CMHA-CEI supported their family when there was lack of support in other parts of their lives. She thanked CMHA-CEI and the staff who provided them family support and kept them from spiraling into a deep hole.

ADJOURNMENT:

The meeting was adjourned at 7:25 p.m. The next meeting of the Board of Directors is scheduled for June 20th, 2013, 6:00 p.m. at the DeWitt Township Hall, 1401 Herbison Rd, Dewitt, MI.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary