



**BOARD OF DIRECTORS
MEETING MINUTES**
Thursday, March 21, 2013, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd., Conference Rm. G11-C
Lansing, MI 48910

Staff Present:

Kim Zimmerman, David Picone, Mary Clissold, Al Way, Sharon Blizzard, Judy Hazle, Bob Sheehan, Lisa Arens, Maureen Moloney, Chuck Dougherty

Public Present:

Alan Bolter, Jeff Fleming, Lynn Mason, Lisa McCafferty

CALL TO ORDER:

The meeting was called to order at 6:00 p.m. by Chairperson Raul Gonzales.

ROLL CALL:

Board Members Present:

Raul Gonzales, Joe Brehler, Kam Washburn, Deb De Leon, Chris Swope, Kay Pray, Pat St. George, Maxine Thome, Stephen Manchester, Kay Randolph-Back, Paul Palmer, Sara Clark Pierson

PREVIOUS MEETING MINUTES:

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Paul Palmer to approve the minutes of February 21, 2013. **MOTION CARRIED** unanimously.

ADOPTION OF AGENDA:

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Pat St. George to approve the agenda with the addition of “Non-represented Staff Compensation and Benefits” under new business. **MOTION CARRIED** unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

Jeff Fleming asked to give comment before going into closed session.

Steve Manchester, Deb De Leon, and Maxine Thome joined the meeting at 6:05 p.m.

DIRECTORS REPORT:

Bob Sheehan introduced Mary Clissold and Lisa Arens from the Community Support for the Developmentally Disabled program. They presented on the work done for ages 16 to 26 year olds in the program. Ms. Arens commented that staff have partnered with the community to better serve those consumers transitioning from childhood to adults under “Project Connect”. Mary Clissold commented that the message to the community is that “we want to help people before they turn 26 years old”.

Board members asked Ms. Arens several questions pertaining to transitioning.

Sara Clark Pierson joined the meeting at 6:16 p.m.

Bob Sheehan and Raul Gonzales presented Pat St. George a plaque sharing words of appreciation for his service to the Board over the past nine years. Raul Gonzales commented that Mr. St. George has shown dedication, commitment, volunteerism, sacrifice, and has been a champion for the homeless.

Bob Sheehan introduced Alan Bolter, Associate Director of the Michigan Association of Community Mental Health Boards. Mr. Bolter presented on the call for advocacy in support of Medicaid Expansion mentioning that many people are concerned about the impact of the Medicaid Expansion program. Mr. Bolter asked the Board members to use their voice with legislators and let them know that this is important to expand Medicaid in order to serve those who do not have insurance. Mr. Bolter stated that the cost to support an urgent care person is \$13,000 and only \$600 to serve the non-urgent care person. Mr. Bolter pointed out that neither the House budget or Senate proposed budget currently include Medicaid Expansion in their budgets. Medicaid Expansion could still be added to the budget because dialogue is not finished on the budget. Expansion is indirectly related to the health insurance exchange. Mr. Bolter stated that people believe that without expansion of Medicaid there will be a \$103 million hole left in the budget.

Mr. Bolter stated that Governor Snyder has called for the formation of the Mental Health and Wellness Commission and Mental Health Diversion Council making these groups strictly small legislative groups. The governor is responding with an interest in mental health as well as a political interest.

Bob Sheehan, Executive Director of CMHA-CEI reviewed his written Executive Directors report of March, 2013 with the Board. Mr. Sheehan also reviewed the “Health Care Innovation and Integration –Shaping and Responding to the Changing Health Care Environment” document.

Board members commented that Lynda Zeller has discussed publically the situation where there are those who would be covered and those who will be in the gap, suggesting the need for policy solutions. It was also mentioned that General Funds are slowly being taken away from the CMH.

Mr. Sheehan guided the Board through the document “Obtaining Your Views on a Bold Regional Vision“. Mr. Sheehan commented that equity is a huge issue and if the new region was funded to match the rest of the state there would be potentially a 67% increase in Medicaid funding to the MidState 5 region.

Bob Sheehan stated that each Board member has been given a copy of the “The Formation of the Region 5 Entity” and explained the following actions need to be taken: the county resolution has to be submitted to the Office of the Great Seal and the County Clerk for approval of the resolution approving the by-laws of the Regional Entity; approval of the conflict of interest policy to provide for clarity in roles related to the governance of the Regional Entity and the governance of the CMHs who have created the Regional Entity needs to be approved; and appointment has to be made of the persons to who will serve on the Regional Entity’s Board of Directors.

Steve Manchester, Kay Randolph-Back, and Sara Clark Pierson agreed to meet with Bob Sheehan to review the Region 5 By-Laws before they are submitted.

Bob Sheehan referred to Article IV of the By-Laws, section 4.35 states which states that at least two Board members from each CMH will be appointed to the new Board. At least one of the persons appointed from a CMH must be a primary or secondary consumer.

Kam Washburn commented to Bob Sheehan he believes that the longevity that Mr. Sheehan is helping to establish and keep in place is important to the success of this change.

Raul Gonzales announced that Paul Palmer was chosen to receive the Public Citizen of the Year by the National Association of Social Workers - Michigan. Mr. Palmer will be presented with a plaque on Friday, April 12th at the Kellogg Center. This is a luncheon and if Board members wish to attend they should submit their names to Mr. Palmer by April 5. Mr. Palmer thanked those who nominated him for this award.

Kam Washburn adjourned himself from the Board meeting at 7:38 pm.

COMMITTEE REPORTS:

Program and Planning:

New Expense Contract: Christine O'Connor, Therapeutic Foster Home (CMHA-CEI)

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Christine O'Connor to purchase foster care services for the period February 1, 2013 through 12/31/2014 and pay \$75.00 per day for any youth placed there.

No discussion. MOTION CARRIED unanimously.

New Expense Contract: Treila and Lowell Friar, Therapeutic Foster Home (CMHA-CEI)

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Treila and Lowell Friar to purchase foster care services for the period of February 1, 2013 through December 31, 2014 and pay \$75.00 per day for any placed youth.

No discussion. MOTION CARRIED unanimously.

New Expense Contract: Lighthouse Neurological Rehabilitation Center (CMHA-CEI)

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Lighthouse Neurological Rehabilitation Center from February 26, 2013 - December 31, 2014, to provide Specialized Residential Services, and pay a per diem rate of \$386.00, minus the Consumer's SSI payment according to chart below for other needed services:

Professional Treatment Service Rates

Therapeutic Services		
Psychological & Social Work Therapy	200.00	Per Hour
Physical, Occupational, Speech therapy	200.00	Per Hour
Recreational & Music Therapy	160.00	Per Hour
Pool Therapy	216.00	Per Hour
Hippo Therapy	216.00	Per Hour
Group Therapy	106.00	Per Hour

Medical Services		
Respiratory Therapy	200.00	Per Hour
Psychiatric Consults	228.50	Per Hour
Psychiatric Eval & Med Review	57.13	#99212
	114.25	#99213
	171.38	#99214
Nursing	150.00	Per Hour
Nursing – Outside Agency	Based on agency rate	
Testing & Evaluation Services		
Initial Diagnostic Interview Exam	200.00	Per Hour
Neurological Psychological Testing	237.00	Per Hour
Physical, Occupational, Speech Evaluations	258.00	Per Hour

Additional Service Rates

Charge for one-on-one staffing – aide	20.60	Per Hour
Hospital Sitter	31.00	Per Hour
Academic/Remediation Therapy/Tutoring	96.00	Per Hour
Job Coach Specialist	66.00	Per Hour
Transportation	15.50	Per 15 Minutes

Staff explained that hippo therapy is the use of horses to help with balance.

MOTION CARRIED unanimously.

New Expense Contract: Lindsey Braverman, LMT, CNMT, AOBT (CMHA-CEI)

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Lindsey Braverman LMT, CNMT, and AOBT, 1770 E. Grand River #300, East Lansing, MI 48823 and pay \$66.32 per session for Neuromuscular Re-education from February 1, 2013 – September 30, 2015.

No discussion. **MOTION CARRIED** unanimously.

New Expense Contract: Quality Nursing Services (CMHA-CEI)

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Quality Nursing Services to purchase Community Living Support and Respite Services during the period of 3/1/2013- 09/20/2014 and pay according to the following rate schedule:

Rate Schedule		
Service	Standard Rate	Holiday Rate
Children’s Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children’s Waiver Respite	\$15.56/hr.	\$23.36/hr.
Children's Waiver RN respite	\$30.92/hr.	\$46.40/hr.
CLS-Hab. Waiver /B3	14,12,or 16.12*	\$21.18 or \$24.18

*Rate varies depending on the support needs of the individual served.

No discussion. MOTION CARRIED unanimously.

New Expense Contract: Residential Options Inc, Applied Behavioral Analysis (CMHA-CEI)

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Maxine Thome that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a new contract with Residential Options Inc. to purchase Applied Behavioral Analysis at the rate of \$65/hour for direct therapy and \$125/hour for assessments for the period of April 1, 2013 through September 30, 2013.

No discussion. MOTION CARRIED unanimously.

Finance:

ACTION:

Contract Renewal: Barry Eaton District Health Department Primary and Behavioral Healthcare Co-Location Project (CMHA-CEI)

MOVED by Joe Brehler and **SUPPORTED** by Stephen Manchester the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the agreement with Barry Eaton District Health Department to provide behavioral health services to the Eaton County Health Department for the period of one year (04/01/2013—03/31/2014) at an expense of \$78,214 for those services.

No discussion. MOTION CARRIED unanimously.

New Lease Expense Contract: Autism Center Space in Okemos, MI (CMHA-CEI)

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Sara Clark Pierson that the Finance Committee recommends that the Board of Directors authorize CMHA-CEI to lease from the Okemos School District the property at 5150 WardCliff, Okemos, MI, commonly known as WardCliff Elementary School for the period of May 1, 2013 through April 30, 2018 as follows:

CMHA-CEI shall pay to the Lessor (Okemos School District) for the premises during the following lease period: May 1, 2013 thru April 30, 2018 Seventy Thousand dollars (\$70,000.00) per annum payable in instalments of Five Thousand Eight Hundred Thirty Three dollars and Thirty Three Cents (\$5,833.33) – per month for up to 17,000 square feet.

No discussion. MOTION CARRIED unanimously.

Maxine Thome adjourned herself from the meeting at 7:52 pm.

Expense Contract Renewal: BDO USA, LLP – Fiscal Year 2013 Financial and Compliance Audits (CMHA-CEI)

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Chris Swope that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract renewal with BDO USA, LLP to provide CMHA-CEI compliance examination and financial audit services for the period of Fiscal Year 2013 and pay \$69,300.

No discussion. MOTION CARRIED unanimously.

New Expense Contract: Red Cedar Clinic (CMHA-CA)

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Sara Clark Pierson that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its governing role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with the Red Cedar Clinic to purchase Methadone dosing, drug testing, and SUD Outpatient treatment for the period of March 1, 2013 to September 30, 2013 and pay the following established fixed-unit rates for those services:

Initial Assessment	\$115
Individual Therapy: Behavioral Health (15 min)	\$ 20
Individual Therapy: Brief Intervention (15 min)	\$ 20
Individual Therapy (30 min)	\$ 40
Individual Therapy (60 min)	\$ 80
Individual Therapy (45 min)	\$ 60
Group Therapy (45 min)	\$ 35
Psycho educational Services (15 min)	\$ 5
Group Therapy (60 min-request 2 units-2 hours)	\$ 25
Group Therapy (60 min)	\$ 25
Methadone daily dosing	\$ 5
Laboratory analysis for drug testing (maximum testing reimbursed per week-3x)	\$ 10

No discussion. MOTION CARRIED unanimously.

Expense Contract Renewals: Medicaid Subcontracting Agreements between CMHA-PIHP and CMHAMM Affiliates (CMHAMM)

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Stephen Manchester that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its governing role as the Board of Directors of the PIHP, authorize CMHA-CEI to enter into expense contract renewals with Centra-Wellness, Ionia County CMHA, Gratiot County CMHA, and Newaygo County CMH, for purposes of ensuring the availability of Medicaid Behavioral Health services for Medicaid enrollees residing within the five counties of the PIHP region (Benzie, Gratiot, Ionia, Manistee, and Newaygo counties). The term of this agreement shall be from October 1, 2012 through December 31, 2013 and requires payments totaling \$39,287,320.00.

No discussion. MOTION CARRIED unanimously.

CEI Program Proposals for Fiscal Year 2013 Affiliation Lapse (CMHA-CEI)

ACTION:

Joe Brehler/Kay Pray that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the expansion of services, administration and the marketing effort described in CMHA-CEI's proposals to balance Fiscal Year 2013 Affiliation RFP - February Affiliation Lapse Projection proposal, for implementation in FY 2013, if the proposal is accepted by the Director of Affiliation Operations and the proposal review team.

No discussion. MOTION CARRIED unanimously.

Human Resources:

First Quarter Diversity Initiative/EEO Report – October 1, 2012 – December 31, 2012 (CMHA-CEI)

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Sara Clark Pierson that the Board of Directors accept the First Quarter Diversity Initiative/EEO Report from October 1, 2012 through December 31, 2012.

No discussion. **MOTION CARRIED** unanimously.

Labor Relations First Quarter Grievance Report (CMHA-CEI)

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Pat St. George that the Human Resources Committee recommend to the Board of Directors to accept the First Quarter Grievance Report from October 1, 2012 through December 31, 2012.

MOTION CARRIED unanimously.

Recipient Rights:

Recipient Rights Quarterly Report –October 1, 2012-December 31, 2012

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Kay Pray that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties accept the Recipient Rights Quarterly Report for October 1, 2012 – December 31, 2012.

No discussion. **MOTION CARRIED** unanimously.

Executive Committee:

Election of CMHA-CEI Board Officers

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Sara Clark Pierson to recommend the slate of officers to serve on the Community Mental Health Authority Board of Directors be as follows: Joe Brehler -Chair, Maxine Thome -Vice chair, and Kam Washburn –Secretary for the period of April 1, 2013-March 31, 2014.

Raul Gonzales asked if there were any nominations from the floor for these positions.

Hearing none, a vote was called. Voting yes: Joe Brehler, Deb De Leon, Chris Swope, Kay Pray, Pat St. George, Stephen Manchester, Kay Randolph-Back, Paul Palmer, and Sara Clark Pierson.

MOTION CARRIED unanimously. Judy Hazle will schedule an Executive Committee meeting with the newly formed Executive Committee.

Pat St. George presented to Raul Gonzales a wooden gavel and commented what a nice job Mr. Gonzales has done over the past year. Several other comments were made commending Mr. Gonzales. Joe Brehler thanked Mr. Gonzales on behalf of the Board for serving with great dignity, a wonderful disposition, and humor which made all the meetings go well.

Mr. Gonzales shared several words of encouragement to the Board and included how much he has enjoyed working with them as Board Chair. In addition Mr. Gonzales thanked Judy Hazle for her support to him as the Board Chair, her insight and general commitment to the organization.

OLD BUSINESS:

Jeff Fleming, Local 459 Service Representative commented that an agreement has been reached between labor and the union. Mr. Fleming thanked both Bob Sheehan and Sharon Blizzard for their creativity to take potential surplus and give employees a raise. Mr. Fleming commented that there was a strong member vote for ratification of the contract.

OPEIU Local 459 and Local 512 Negotiations (CMHA-CEI)

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Stephen Manchester to go into closed session to discuss with staff the collective bargaining agreements. Voting yes: Raul Gonzales, Joe Brehler, Deb De Leon, Chris Swope, Kay Pray, Pat St. George, Sara Clark Pierson, Stephen Manchester, and Kay Randolph-Back. The Board went into closed session at 8:10 pm.

The Board came out of closed session at 8:45 pm.

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Stephen Manchester to move the following 5 contracts:

The Board of Directors ratifies the agreement by the Local 459 Large Unit of the Tentative Agreement reached between the Employer and the Local 459 Large Unit, as presented by staff on March 21, 2013, for the period of March 21, 2013 through September 30, 2015;

the Board of Directors ratifies the agreement by the Local 459 Residential Unit of the Tentative Agreement reached between the Employer and the Local 459 Residential Unit, as presented by staff on March 21, 2013, for the period of March 21, 2013 through September 30, 2015;

the Board of Directors ratifies the agreement by the Local 459 RN Unit of the Tentative Agreement reached between the Employer and the Local 459 RN Unit, as presented by staff on March 21, 2013, for the period of March 21, 2013 through September 30, 2015;

the Board of Directors ratifies this agreement by the Local 512 Physicians of the Tentative Agreement reached between the Employer and the Local 512 Physicians, as presented by staff on March 21, 2013, for the period of March 21, 2013 through September 30, 2015;

and the Board of Directors ratifies this agreement by the Local 512 Supervisors of the Tentative Agreement reached between the Employer and the Local 512 Supervisors, as presented by staff on March 21, 2013, for the period of March 21, 2013 through September 30, 2015.

MOTION CARRIED unanimously.

NEW BUSINESS:

Non-Represented Staff Compensation and Benefits (CMHA-CEI)

Sharon Blizzard presenting that in keeping with the Agency's commitment to continuing its longstanding tradition of ensuring that the compensation increases or decreases received by CMHA-CEI's Non-Rep employees, as a whole, will be the same as those received by the CMHA-CEI's Represented employees. Ms. Blizzard walked the Board through changes in compensation and benefits recommended.

ACTION:

MOVED by Chris Swope and **SUPPORTED** by Joe Brehler that the Board of Directors approve the changes in the compensation package for the Non-Represented staff for the period of October 1, 2013 through September 30, 2015 as presented by staff at the March 21, 2013, CMHA-CEI Board of Directors meeting.

MOTION CARRIED unanimously.

PUBLIC COMMENT:

None.

ADJOURNMENT:

The meeting was adjourned at 8:49 pm. The next meeting of the Board of Directors is scheduled for April 18th, 6:00 pm at the Community Mental Health building, 812 E. Jolly Rd, Lansing, MI.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary