

**BOARD OF DIRECTORS  
MEETING MINUTES**  
Thursday, January 17th, 2013, 6:00 p.m.  
Community Mental Health Building  
812 E. Jolly Rd., Conference Rm. G11-C  
Lansing, MI 48910

**Staff Present:**

Bob Sheehan, Kim Zimmerman, Toby Bayless, Al Way, Sharon Blizzard, Chuck Dougherty, Mary Clissold, David Picone

**Public Present:**

Lynn Mason, Ionia County Commissioner; Lisa McCafferty, Ionia County Public Health Department

**CALL TO ORDER:**

The meeting was called to order at 6:00 pm by Chairperson Raul Gonzales.

**ROLL CALL:**

**Board Members Present:**

Raul Gonzales, Paul Palmer, Pat St. George, Stephen Manchester, Kay Randolph-Back, Kay Pray, Kam Washburn, Joe Brehler, Sara Clark Pierson, Maxine Thome

**Board Members Absent:**

Chris Swope, Deb DeLeon (notified staff of absence)

**PREVIOUS MEETING MINUTES:**

**ACTION:**

MOVED by Kay Pray and SUPPORTED by Stephen Manchester to approve the meeting minutes of December 20th, 2012 adding the per diem rate for Type A contracts to the minutes.

**ADOPTION OF AGENDA:**

**ACTION:**

MOVED by Paul Palmer and SUPPORTED by Sara Clark Pierson to approve the meeting agenda. MOTION CARRIED unanimously.

**PUBLIC COMMENT ON AGENDA ITEMS:**

No comment.

**DIRECTORS REPORT:**

Bob Sheehan commented that the Governor in his address stated that mental health services will be increased. Mr. Sheehan will be seeking information on what this means for CMHA-CEI.

**Mr. Sheehan commented that eighty people have signed up for the Martin Luther King Luncheon.**

**Mr. Sheehan stated that the Primary care clinic needs to be open by April 3<sup>rd</sup>, 2013 and completed by June 1st. Renovations will begin in mid February. Staff may need to ask the Finance Committee to vote on borrowing for this project followed by ratification of the Board.**

**Sara Clark Pierson recommended that the Primary Care Clinic (Birch Clinic) Suite 112 at 812 Jolly Rd, Lansing, Michigan/Building and Site Renovation's be added to New Business for action to be taken. Pat St. George supported the recommendation. There was unanimous agreement by the Board on the recommendation.**

**Bob reviewed his written Executive Committee Report of January 2013. He noted several areas including the increase of diversity in the CMHA-CEI workforce. There was discussion by the Board on how the report was broken down. It was noted that the Human Resources Department produces a quarterly report. Bob commented that CMH is trying to recruit residents from Pakistan and India that are currently in the residency program.**

**Mr. Sheehan commented that the President came out with his recommendations. Making schools safer and increasing access to mental health services were toward the top of his list (more resource officers, 1,000 counselors nationwide). The plan calls for all schools to have emergency plans. The document addresses background checks. Mr. Sheehan commented that the Presidents document is stigmatizing.**

**Background checks mean a national registry. Concern of the Board is that not every State sends the same type documentation to Washington. Board members commented we need to focus locally on what things can be done.**

**Paul Palmer commented more funding is needed, and parity too. His concern is that there will still be people without services with the new healthcare program.**

**Bob referred to the Health Care Innovation and Integration report, a report that informs the Board what CMHA-CEI is doing in response to the changing healthcare environment.**

**The report mentions "Triple-Aim" which is to improve the health of populations, not just the patient alone, improve the patient's experience of care, reduce per capita cost of health care, driving all health care costs down.**

**Kay Randolph-Back suggested that access, quality, and cost be woven into the report.**

**Bob Sheehan commented that the mental health in Michigan does not have a per capita problem, but per capita is a problem for physical health and fee for service. Mr. Sheehan stated if the per capita cost should go down, redistribution of the savings would likely not happen within behavioral health, but would happen in primary care.**

**Kay Randolph-Back asked for the statements of concern noted in the Integration an Innovation document to be clearer defined.**

There was discussion on the “gatekeeper” system in behavioral health because of limited funds, where as physical health you can walk in and see the doctor. Criteria for the gatekeeper are decided by CMHA-CEI.

Paul Palmer commented you have to be suicidal to get any place in crisis services. Mr. Palmer commented that consumers can’t afford to go see anyone outside of the Medicaid provider.

## **COMMITTEE REPORTS:**

### **Program and Planning**

#### **New Expense Contract: Independent Facilitation Services-Ramona Spencer, Holt, MI (CMHA-CEI)**

##### **ACTION:**

**MOVED** by Kay Pray and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Ramona Adams Spencer to purchase Independent Facilitation services to be for the period of January 1, 2013 – December 31, 2013, and pay \$146 per Person Centered Plan (PCP).

**MOTION CARRIED** unanimously.

#### **New Expense Contract: Central State Community Services (CMHA-CEI)**

##### **ACTION:**

**MOVED** by Kay Pray and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties enter into a new contract with Central State Community Services to provide specialized residential services at the Boichot Rd. home and pay \$288,170, for the period beginning March 1, 2013 through September 30, 2015.

**MOTION CARRIED** unanimously.

#### **New Expense Contract: Carolyn Bovee, Lansing, MI (CMHA-CEI)**

##### **ACTION:**

**MOVED** by Kay Pray and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Carolyn Bovee located at 4601 West Saginaw Highway, Ste. K, Lansing, MI, to purchase guardianship services for the period of January 1, 2013 to September 30, 2013, and pay \$65.69 per month, per consumer for those services.

**MOTION CARRIED** unanimously.

#### **Notice of Intent to Apply (as a Regional PIHP) (CMHA-CEI)**

##### **ACTION:**

**MOVED by Kay Pray and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI staff to complete the Notice of Intent to Apply (NOIA), jointly with the staff of the other eleven CMHs in the Midstate region and authorize the CMHA-CEI Executive Director to sign the NOIA on behalf of CMHA-CEI.**

**DISCUSSION:**

**Bob Sheehan gave a brief history of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties closing with the statement that the State is proposing reduced number of PIHPs and the new region which this CMH is part of will have to apply for their PIHP contract. The NOIA is the notice to apply.**

**MOTION CARRIED unanimously.**

**Finance**

**ACTION:**

**MOVED by Joe Brehler and SUPPORTED by Sara Clark Pierson to move the following revenue and expense contracts:**

**Revenue Contract Renewal: Ingham Intermediate School District, Early On Grant (CMHA-CEI)**

**That the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Ingham Intermediate School District to provide Early On service coordination and IMH consultation/services to Ingham Early On for the period of July 1, 2012 through June 30, 2013 and receive up to \$103,876 for those services;**

**AND**

**Expense Contract Renewal: Wedgwood Christian Services (CMHA-CEI)**

**That the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contract with Wedgwood Christian Services to purchase foster care, outpatient and psychiatric treatment services from Wedgwood Christian Services for the period January 1, 2013 through December 31, 2013 and pay up to \$32,321.00 for those services.**

**MOTION CARRIED unanimously.**

**ACTION:**

**MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back to move the following two lease contracts:**

**New Lease Contract: 3500 S. Cedar St., Lansing, MI (CMHA-CEI)**

**That the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to lease the property at 3500 South Cedar Street in the City of Lansing, Ingham County, Michigan, through NAI Mid-Michigan located at 15851 Old U.S. 27, Lansing Charter Township, MI 48906, for the period of: April 1, 2013 through March 31, 2018 for Fifty Thousand Nine Hundred Twenty Five**

dollars (\$50,925.00) per annum and payable in installments of Four Thousand Two Hundred Forty Three Dollars and Seventy Five Cents (\$4,243.75) per month;

**AND**

**New Lease Contract: 212 S. Sherman St., Leslie, MI (CMHA-CEI)**

That the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to lease the property at: 212 South Sherman Street, Leslie, Ingham County, Michigan 49251 from Grace Lutheran Church for the period of February 1, 2013 through January 31, 2016 and pay as follows:

CMH-CEI shall pay to the Lessor for the demised premises during the following lease period: February 1, 2013 thru January 31, 2014: Thirteen Thousand Four Hundred Sixty dollars (\$13,460.00) per annum and payable in installments of One Thousand One Hundred Twenty One dollars and Sixty Seven Cents (\$1121.67) per month; February 1, 2014 thru January 31, 2015: Fourteen Thousand One Hundred Thirty Three dollars (\$14,133.00) per annum and payable in installments of One Thousand One Hundred Seventy Seven dollars and Seventy Five Cents (\$1177.75) per month; February 1, 2015 thru January 31, 2016: Fourteen Thousand Eight Hundred Six dollars (\$14,806.00) per annum and payable in installments of One Thousand Two Hundred Thirty Three dollars and Eighty Three Cents (\$1233.83) per month.

MOTION CARRIED unanimously.

**Human Resources**

Paul Palmer asked if Sharon Blizzard, Human Resource Director, could give an update on the "Right to Work" union discussions? This discussion is to be added to the February Board meeting.

Sharon commented that all collective bargaining agreements this year are in effect until Oct. 1 of 2013. Legislation will not go into effect until 10-1-2013. She will report on what will and what will not change and what the law means for public employees.

**Recipient Rights**

No report.

**Executive Committee**

No report.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Maxine Thome commented the NASW is concerned about a public act in which a person is given a felony if stopped and found to have an intoxicating substance in them (anti depressants, etc). Ms. Thome commented that the problem with the act is that it will group of people taking medicines for anxiety and depression could be tagged as felons (driving under the influence). There is discussion that if the person can provide the prescription that this would be acceptable. Dr. Picone noted that there will be future clinical meetings to

discuss this issue. Dr. Picone further commented that there is a concern that people may stop taking their meds because of this issue.

Mr. Sheehan pointed out the "PAC" letter and envelope in Board packet encouraging people to give at least 1 per diem to the PAC. The PAC is not affiliated to any party.

**Committee appointments:**

Chairperson Raul Gonzales appointed Kam Washburn to serve on Program & Planning/Human Resources committee through April 30, 2013. Mr. Gonzales also appointed Deb DeLeon to serve on the Recipient Rights/Finance Committees through April 30, 2013.

**Primary Care Clinic (Birch Clinic) Suite 112 at 812 Jolly Rd, Lansing, Michigan/Building and Site Renovations**

**ACTION:**

**MOVED** by Sara Clark Pierson and **SUPPORTED** by Joe Brehler that the CMHA-CEI Board of Directors empower the Finance Committee to move forward and take on the debt to do the following:

**Contract:** CMHA-CEI Facilities Management and carpentry staff renovate the space at 812 E. Jolly Rd, Suite 112, Lansing, Michigan acting as General Contractor performing the work in house and utilizing Jolly Rd approved sub contractors for the amount of \$110,000 plus 10% for contingency for a total of \$120,000.

**Funding:** CMHA-CEI utilize the Fixed Asset Reserve budget for funding this project and in doing so capitalize the expense over 15 years at a rate of \$8,000.00 per year.

**Loan:** CMHA-CEI obtain a Bank Loan from JP Morgan Chase Bank for the amount of \$120,000.

**MOTION CARRIED** unanimously.

**PUBLIC COMMENT:**

Bernard indicated his concerns about his treatment when he was a HOC client several years ago. Staff reported to the Board that this person was afforded all Recipient Rights and Appeals and Grievance protections as is provided to all clients.

Lynn Mason commented that her hope is that unionized employees will be able to give their input on the "right to Work" and it won't be the opinions of management alone.

**ADJOURNMENT:**

Raul Gonzales adjourned the meeting at 7:40 pm.

The next regular meeting of the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties is scheduled for 6:00 pm, February 21<sup>st</sup>, 2013 at the Community Mental Health Building, 812 E. Jolly Rd, Lansing, MI.

Minutes submitted by:

Judy Hazle  
Executive Secretary