



COMMUNITY MENTAL HEALTH
CLINTON • EATON • INGHAM

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Issue 3



RESPIRE WINTER NEWSLETTER 2011

Respite provides temporary or short-term care to unpaid caregivers allowing them time to engage in activities that they find relaxing, entertaining or restful.

Mailing Address:

CEI/CMHA
ATTN: (Please specify
Kathy Vogel or Carisa
Visser)
812 E. Jolly, #114
Lansing, MI 48910

WHAT'S NEW

Changes in Respite Allotment:

In our continuing effort to help families track their respite funds, we are providing two respite allotment periods for the calendar year 2012:

1/1/12 - 6/30/12
and
7/1/12 - 12/31/12

Respite funds will remain at \$600/Family One Eligible Person, \$1,200/Family Two Eligible Persons, \$1,800/Family Three or More Persons maximum.

Please be advised that any families who receive Medicaid funds and opt to hire their own Enhanced Res-

pite or Community Living Support staff, will be utilizing a new Fiscal Intermediary effective January 1, 2012, for payment of service. The agency is Community Living Network (CLN). For any questions regarding this change, please contact Joanne Magee @ 734-482-3300 x212.

Enrollment Forms (for Medicaid Recipients Only):

For any newly hired respite providers, the following information must be submitted for approval before respite services can be utilized:

1. Consumer Referral Sheet.
2. Employment

3. Agreement
3. Criminal Background Check.
4. I-9 Employment Eligibility Verification with two (2) pieces of identification attached.

Respite Forms are available on our Website at:

www.ceicmh.org. Click on CMH Services on the left and then look under "For Persons with Developmental Disabilities" and locate the CSDD Respite Forms.

Tax Information:

If you receive regular family friend respite and have more than one (1) respite provider, please contact Stuart Wilson's office for tax forms.

How To Contact Us:

- **Kathy Vogel**—(517) 346-9539 for information regarding Annual Plan of Service, Provider Information and General Camp questions.
- **Lisa Arens**—(517) 346-9502 or arensl@ceicmh.org for Camp Billing questions.
- **Carisa Visser**—(517) 346-9510 or visser@ceicmh.org for information regarding Enrollment Forms, Respite Vouchers and Fund Balances.

Community Events and Information:

Mid Michigan Autism Association. A way to be connected to community resources and have access to a calendar of community events. Membership is free. Please sign up at:

www.midmichiganautism.org

Autism Foundation of Ingham County. Contact Lori Swan @ aficlorigmail.com

RESPIRE FUNDS AND CAMP TUITION



Please keep in mind when planning to use respite funds for camp tuition, respite money is only available in two six month increments as stated in the "What's New" section of this newsletter. Rollovers are no longer available. If you have questions regarding your respite funds for camp, please contact Lisa Arens at 517-346-9502 .



Frequently Asked Questions:

How do I access respite? If you qualify for respite services but are not using them, talk with your Case Manager about how to access services. If you do not have a Case Manager, contact Kathy Vogel at (517) 346-9539.

How often can I use respite? Respite is a service that is meant to be used to provide a break for a primary caregiver on a temporary and intermittent basis. Respite services will not pay for ongoing childcare.

How do I find someone to care for my family member? Families often find respite providers using the following community resources:

- **GREAT START CENTRAL REGIONAL RESOURCE CENTER (CRRC), formerly known as OFFICE FOR YOUNG CHILDREN (OYC) has a listing of day care providers and resource information. Some of these providers may be willing to do respite. CRRC may be contacted at 1-800-234-6996. This office provides service to the following counties: Ingham, Eaton, Clinton, Shiawassee, Ionia, Gratiot, Gladwin, Isabella and Midland.**
- **CHECK WITH YOUR LOCAL SCHOOL; some families have been successful in locating a family friend this way.**
- **PLACE A HELP WANTED AD AT THE LOCAL CHURCH YOU ATTEND.**
- **PLEASE NOTE: Parents are considered the employer of a family friend. As employers, you are responsible for obtaining referrals, interviewing, doing police checks, getting employment history, checking experience, providing training specific to your adult or child receiving respite care.**

Reminders:

Messages:

When leaving a phone message PLEASE give your name, the child/adult name and a contact number. Also, Suite 114 MUST be on any mail you send to us. The Post Office may not deliver your mail without this. If you would like to see Kathy Vogel or Carisa Visser in person, you must call ahead to make an appointment.

Payment Processing:

Vouchers are processed two times per month. Vouchers must be submitted within 30 days after the respite service has been provided. Please allow up to two weeks for processing when dropping off and three weeks for processing when mailed. Please note: when paying respite providers, there is a \$100.00 maximum daily charge and \$10.00 maximum hourly charge. For questions regarding Medicaid respite payments and tax withholding questions, please contact Stuart Wilson's office at 1-989-832-5400.

In Preparation of Your Family Member Becoming 18 Years of Age:

- **Apply for Medicaid through the Department of Human Services. If you have a primary insurance, this will not be a replacement, only a secondary source of insurance. If you qualify, Medicaid can help to pay for respite services.**
- **Apply for Adult Home Help through the Department of Human Services. This program can provide financial assistance to pay for personal care such as: bathing, grooming, housework, meal preparation, laundry etc.**
- **Apply for SSI through the Social Security Administration.**
- **If you are considering applying for Guardianship or an alternative to Guardianship, you may want to discuss your family's options with your family member's school social worker and file any necessary paperwork with the probate court.**