



Community
 MENTAL HEALTH
 CLINTON • EATON • INGHAM

**BOARD OF DIRECTORS
 MEETING MINUTES**

Thursday, April 16, 2015, 6:00 p.m.
 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI

Staff Present: Stacia Chick, Sherry Kletke, Bob Sheehan, Chris McDaniel, Sharon Blizzard, Joyce Tunnard, Dr. Jennifer Stanley, Al Way, Ericanne Spence

Public Present:

Ashley Carter, Charter House; Elizabeth Pratt, NAMI

CALL TO ORDER:

The meeting was called to order at 6:02 p.m. by Kam Washburn.

ROLL CALL:

Board Members Present:

Kam Washburn, Joe Brehler, Chris Swope, Kay Randolph-Back, Raul Gonzales, Stephen Manchester, Carol Koenig, Kay Pray

Board Members Absent:

Maxine Thome (notified staff of absence); Paul Palmer (notified staff of absence); Dianne Holman; Sara Clark Pierson

PREVIOUS MEETING MINUTES

MOVED by Kay Randolph-Back and **SUPPORTED** by Raul Gonzales to approve the meeting minutes of March 19, 2015. **MOTION CARRIED** unanimously.

ADOPTION OF AGENDA:

MOVED by Chris Swope and **SUPPORTED** by Raul Gonzales to adopt the meeting agenda removing item #1 under Finance committee: MERS Presentation: GASB 68 Overview. **MOTION CARRIED** unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

No comments.

MID-STATE HEALTH NETWORK UPDATE:

The retreat coming up on May 5th. Meetings will take place in the afternoon and will primarily be related to budget.

EXECUTIVE DIRECTORS REPORT:

Bob Sheehan introduced the new QCSRR Director Joyce Tunnard.

This evening CMH is partnering with MSU School of Social Work for a community dialogue presentation. Tonight's event is CET: Physical Therapy for the Brain (Cognitive Enhancement Therapy).

Mr. Sheehan reference the Annual Report included in the packet. He also noted that March was Social Work Month and CSDD Life Consultation staff celebrated with a weeklong event featuring educational events such as a presentation from DHS accompanied by a breakfast and presentations from Pharmaceutical company reps.

Mr. Sheehan commented that CMH is in several different discussions on property development including discussions with Chase Bank regarding the main campus property expansion opportunity, hoping to add 30,000 square feet to the current size.

Bob Sheehan reported on the following:

SIM Effort (State Innovation Model)

- Focus on 3 groups: Healthy Babies, Super Users groups, People with multiple chronic diseases
- CMH's role in the SIM: Sponsors/Participants of Patient Centered Medical Home and Provider and the fiduciary role for the CHIR

Kay Randolph-Back commented that Blues groups have already experienced savings.

Mr. Sheehan noted that the merger of MDCH and MDHS to form MDHHS will be the major topic of the Elected Officials luncheon on Monday April 20th.

COMMITTEE REPORTS**Program and Planning****New Expense Contract: Health Call, Royal Oak (CMHA-CEI)**

No discussion.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Chris Swope that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Health Call, whose office is located in Royal

Oak, MI, to purchase Community Living Supports and Respite Services for the period of May 1, 2015 through September 30, 2016 and pay according to the rate schedule below for those services/goods.

Rate Schedule		
Service	Standard Rate	Holiday Rate
Children's Waiver, CLS, and Respite	\$16.44/hr.	\$24.68/hr.
CLS-Hab. Waiver/B3*	\$14.44 or 16.44/hr.*	\$21.60 or \$24.68/hr.*

*Rate varies depending on the support needs of the individual served.

MOTION CARRIED unanimously.

New Expense Contract: Anna Masambaji – Kekeli's III AFC, Mason (CMHA-CEI)

No discussion.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Anna Masambaji – Kekeli's III AFC, located at 3136 Harper Road, Mason, MI 48854, to purchase residential services with the per diem rates of \$19.52 (Level I), \$39.04 (Level II), and \$58.56 (Level III) for the period of May 1, 2015 through December 31, 2017.

MOTION CARRIED unanimously.

New Expense Contract: MSU Department of Psychiatry (CMHA-CEI)

No discussion.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with the MSU Department of Psychiatry to purchase psychiatric evaluations, medication reviews, medication monitoring, consultations with CMHA-CEI staff and the 55th District Mental Health Court, and

periodic attendance of meetings or hearings as requested by CMHA-CEI and/or the 55th District Mental Health Court for the period of October 1, 2014 through September 30, 2015 and pay \$34,320.00 for those services.

MOTION CARRIED unanimously.

New Revenue Contract: Ingham County Health Services Millage (CMHA-CEI)

No discussion.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Ingham County for the provision of a range of behavioral health and developmental disability services and receive up to:

- \$144,000, per year, for the first proposal (Inpatient psychiatric care for Ingham County Jail inmates)
- \$1,038,803 per year, for the second set of proposals (the omnibus set of proposals)

for the period of October 1, 2014 through September 30, 2015.

MOTION CARRIED unanimously.

Finance

LEASE CONTRACTS

No Discussion

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Chris Swope that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to renew the following lease contracts based on the fact that the information has been reviewed and the contracts are in line with agency responsibilities:

Expense lease contract renewal of the property at 1520 West Wieland, DeWitt Township, MI from Sko (Roseanne) Schafer, residing at 905 Glenwood Terrace Anniston, Alabama 36207, for the period of May 1, 2015 through April 30, 2018 and pay as follows:
CMH-CEI shall pay to the Lessor for the premises during the period of May 1, 2015 through April 30, 2016, the sum of Twenty Thousand Nine Hundred Fifty Two dollars (\$20,952.00) --per annum and payable in installments of One Thousand Seven Hundred Forty Six dollars (\$1,746.00) --per month.

CMH-CEI shall pay to the Lessor for the premises during the period of May 1, 2016 through April 30, 2017, the sum of Twenty One Thousand Three Hundred Seventy Two dollars (\$21,372.00) --per annum and payable in installments of One Thousand Seven Hundred Eighty One dollars (\$1,781.00) --per month.

CMH-CEI shall pay to the Lessor for the premises during the period of May 1, 2017 through April 30, 2018, the sum of Twenty One Thousand Eight Hundred Four dollars (\$21,804.00) --per annum and payable in installments of One Thousand Eight Hundred Seventeen dollars and 50/100 (\$1,817.00) --per month.

Installment payments shall be made during the month for which the installment is applicable. Each monthly installment payment includes insurance escrow, real estate tax escrow, and base rent;

Revenue lease contract renewal, as Landlord, of the property at 1507 Jerome Street, Lansing, MI to tenant Theresa Biron, whose address is 1507 Jerome Street, Lansing, MI, for the period of May 1, 2015 through April 30, 2020 and receive the following as revenue:

Twelve Thousand Two Hundred Forty Dollars (\$12,240) per year in equal monthly installments of One Thousand Twenty and 00/100 Dollars (\$1,020) during the term of this lease for a total of Sixty One Thousand Two Hundred and 00/100 Dollars (\$61,200) during the 60 month period.

MOTION CARRIED unanimously.

Expense Proposal: Sanitary Sewer Project 5343 Willoughby Rd, Lansing (CMHA-CEI)

No discussion.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Stephen Manchester that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI staff to complete the project of replacing the existing failing septic system located at 5343 Willoughby Road, Lansing, MI by awarding a formal construction contract to a contractor yet to be named through a formal bid process.

Project Expenses:

Contractor construction costs, City of Lansing plans and permit fees and connection fees plus 10% for contingency are expected not to exceed \$50,551.85.

Funding:

Community Mental Health Authority of Clinton, Eaton and Ingham Counties will utilize the Fixed Asset Reserve Budget for funding this project and in doing so capitalize the expense over 25 years at a rate of \$2,022.07 per year.

MOTION CARRIED unanimously.

CONTRACT RENEWALS

No Discussion

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the contracts are in line with agency responsibilities:

Expense contract renewal with Christine O'Connor, located at 1832 Snyder Road, East Lansing MI, to purchase foster care services for the period January 1, 2015 through December 31, 2017 and pay \$75.00 per day for any placed youth;

Expense contract renewals with the below listed camps to purchase Respite Services for the period of June 1, 2015 through December 31, 2015 and pay according to the accompanying rate schedule for those services:

Name of Camp	Address of Camp	Cost
Albright United Methodist Church Camp-Special People Camp	3156 190 th Ave., Reed City, MI 49677-9731 Office 888-217-1905 Registration Box 84, Oshtemo, MI 49077 Camp 231-832-3856	Developmentally Disabled rates: Adults - \$330; Young Adults, -7 th -12 th grade - \$235 per week
Bay Cliff Health Camp	P.O. Box 310, 4175 Bay Cliff Dr., Big Bay, MI 49808 906-345-9314	Less than \$700/week; \$2,900 for 7 weeks
Beekman Therapeutic Horseback Riding Camp	2901 Wabash Rd., Lansing, MI 48910 517-755-2175	\$35 private therapy 30 minutes; YMCA Camp \$10/child for 5 days
Camp Blodgett-Camp	Property rented by Camp Sunshine as needed;	\$300 for 5 days
Camp Ebersole	3400 2 nd St., Wayland, MI 49348 616-792-6294 Lansing office 517-755-5785	No cost information available
Camp Fish Tales	2177 E. Erickson Rd., Pinconning, MI 38650 989-879-5199	Level 1-\$575: Level 2-\$650
Camp Greenwood	13564 McClain Rd., Gowana, MI 49326 231-224-3059	\$85-\$150/children: \$75-\$250/adults; other sessions-\$100-\$400
Camp Henry-Camp Sunshine	5575 Gordon Ave., Newaygo, MI 49337 616-459-2267	\$300

Camp Midicha	10407 N. Fenton Rd., Fenton, MI 48430 810-629-9622 (Summer)	\$401-\$500/week
Camp Pa-Wa-Pi, Parkwood YMCA	3232 E. Grand River, Williamston, MI 48895 517-827-9680 Lansing office	Fee per type of session \$120 - 160
Camp Sonshine – Holt Lutheran Church	2418 Auarlieus Rd., Holt, MI 48842 517-694-3182	\$140 per week
Camp Sunshine-main office	430 E. 8 th St., Holland, MI 49423 616-994-9897	\$300
Conductive Learning Center at Aquinas College	2428 Burton St., SE, Grand Rapids, MI 49546 616-575-0575	\$2,100 for the 3 week summer program
Cran-Hill Ranch, Friendship Camp	14444 17 Mile Rd., Rodney, MI 49342 231-796-7669	Week 1-\$460 Week 2-\$460 Week 3-\$460
Delta Mills Nazarene Camp	6816 Delta River Dr., Lansing, MI 48906 517-321-8643	\$125 Activity fee for summer in addition to \$116/per week
Fowler Center	2315 Harmon Lake Rd., Mayville, MI 48744 989-673-2050	Fees per type of session \$195-1,115
HisAbility, Camp Barakel	P.O. Box 159, Fairview, MI 48621 989-848-2279	\$185
Holt Lutheran Summer Camp, Hawks Program	2418 Aurelius Rd., Holt, MI 48842 517-694-3182	\$135 per week, \$30 per day; \$15 registration fee
Impressions-5 Museum	200 Museum Dr., Lansing, MI 48833 (517) 485-8116 ext. 132 Attn: Katie Rosenberg	Non-members \$250/week; members \$190/week; 8 Jun-4 Sep; diff subject each week
Indian Trails Camp	0-1859 Lake Michigan Dr., NW, Grand Rapids, MI 49534 616-677-5251	Level 1 - \$762/6 days Level 2 - \$1,116/6 days Level 3 - \$1,536/6 days
Lansing Parks & Recreation	1011 N. Fairview Ave., Lansing, MI 48912 517-483-4277	From free to several hundred dollars
Lansing Parks/Recreation, Southside Community Center	5825 Wise Road, Lansing, MI 48911 517-483-6686	\$30 - \$95 per week depending on type of program & county /city residence
Mystic Lake	9465 Ludington Dr., Box 100, Lake, MI 48632 517-827-9650	One week-\$475 2 weeks-\$890
Oak Park YMCA	900 Long Blvd., Lansing, MI 48911 517-827-9700	Fees per type of session \$108-123; \$35 deposit
Okemos Special Needs Camp	1826 Osage Dr., Okemos, MI 48864 517-706-5020	4 weeks - \$778; 5 weeks - \$919; 6 weeks - \$1094; 7 weeks - \$1266
Pine Ridge Bible Camp	8415 17 Mile Rd., Cedar Springs, MI 49319 616-696-8675	\$\$295-Freddie Friends - \$75 deposit
Ric Star-MSU Music Camp	4390 S. Hagadorn, East Lansing, MI 48823 517-884-4828	Per camper-\$195, all day, 6/over; Per ½ day - \$100, 0- 6 yrs
Spring Hills Camp	Box 100, Everat, MI 49631 231-734-2616	\$247-\$687-depending on session
St. Francis on the Lake	10120 Murray Rd., Jerome, MI 49249 517-688-9212 – e-mail in registrations	\$495/week; \$250 deposit: 1-1 is extra \$100
Westside YMCA –not used in a couple of years	3700 Old Lansing Rd., Lansing, MI 44917 517-827-9670	No information from last year; left a message

Young Life Camp-Timberwolf Lake	1518 River Terrace Dr., East Lansing, MI 48823 Registration 517-324-3294 4898 N. Morey Rd., Lake City, MI 49651 Camp 231-839-7552	\$650- only one camping session this year; Jun 12-17; \$125-150 for November
Youth Haven	3796 Perrine Rd., Rives Junction, MI 49277 517-569-3631	All children attend for free

Revenue contract renewal with Gratiot County Community Mental Health to provide and maintain the Echo data system, the CEI Clinical System, and the Filebound Document Imaging System for the period of October 1, 2014 through September 30, 2015 and receive \$119,300.76 for that service;

Expense contract renewal with The Echo Group for maintenance of Clinician's Desktop and Revenue Manager for the period of May 14, 2015 through May 13, 2016 and pay \$77,450.00 for that maintenance;

AND

Revenue contract renewal with Gratiot County Community Mental Health to provide technical support for billing software and provide guidance for billing and reimbursement functions for the period of October 1, 2014 through September 30, 2015 and receive \$24,228, plus mileage and meal reimbursement, for that service.

MOTION CARRIED unanimously.

Expense Proposal: SAN Upgrade (CMHA-CEI)

No discussion.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Pray that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to purchase SAN hardware and software from MIDEal, Mirazon, CDW Government, and other suppliers and pay a total amount of approximately \$360,000, to be amortized over five years, for this system.

MOTION CARRIED unanimously.

FY 2015 JP Morgan Chase Bank Vehicle Loan Resolution (CMHA-CEI)

Suggestion was made to quote other car manufacturers in the future. Ford is used because of State of Michigan contract pricing.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Chris Swope that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) adopt the certified resolutions regarding JP Morgan Chase Bank borrowing, reimbursement, and tax qualifications for the purchase of 13 vehicles from Gorno Ford and Varsity Ford in the amount of \$360,658.

MOTION CARRIED unanimously.

FY 2015 MSHN Additional Benefit Stabilization and Ingham County Health Services Millage Funds Program Proposals (CMHA-CEI)

If anyone has any questions, please contact Bob Sheehan or Stacia Chick.

Human Resources

No report.

Recipient Rights

No report.

Executive Committee

The Executive Committee met and selected committees for 2015. The committee will be meeting to interview six people who have applied for the vacant community member seats on the Recipient Rights Committee.

OLD BUSINESS:

None.

NEW BUSINESS

None.

PUBLIC COMMENT

NAMI Lansing is offering the first session of Peer to Peer class, 11 enrolled currently with 4 trained peers teaching. Two peer participants will be travelling to DC to become trainers.

NAMI is pleased and thanked CMH for all their great work but also reminded the Board to keep in mind those that are underserved and those that improve and have services cut.

Bob will be gone for three weeks in May and will miss all committee & Board meetings.

ADJOURNMENT:

The meeting was adjourned at 7:12 pm. The next meeting of the Board of Directors is scheduled for Thursday, May 21, 2015 at 6:00 pm, Community Mental Health building, Conference Room G11-C, Lansing.

Minutes respectfully submitted by:

Sherry Kletke
CSDD Program Secretary