



**BOARD OF DIRECTORS  
MEETING MINUTES**

Thursday, February 19th, 2015, 6:00 p.m.  
812 E. Jolly Rd, Conference Room G11-C, Lansing, MI

**Staff Present:**

Ericanne Spence, Al Way, Bob Sheehan, Chris McDaniel, Mary Clissold, Stacia Chick, Toby Bayless, Chuck Dougherty, Jennifer Stanley, Sharon Blizzard, Melissa Misner (intern), Ilene Jolly

**Public Present:**

Elizabeth Pratt, NAMI Lansing

**CALL TO ORDER:**

The meeting was called to order at 6:03 pm by Maxine Thome.

**ROLL CALL:**

**Board Members Present:**

Kam Washburn, Raul Gonzales, Joe Brehler, Kay Randolph-Back, Dianne Holman, Maxine Thome, Stephen Manchester, Kay Pray, Carol Koenig

**Board Members Absent:**

Chris Swope (notified staff of absence), Paul Palmer (notified staff of absence), Sara Clark Pierson

**PREVIOUS MEETING MINUTES:**

MOVED by Kay Randolph-Back and SUPPORTED by Raul Gonzales to approve the meeting minutes of January 22, 2015. MOTION CARRIED unanimously.

**ADOPTION OF AGENDA:**

MOVED by Stephen Manchester and SUPPORTED by Kay Pray to adopt the meeting agenda as presented. MOTION CARRIED unanimously.

**PUBLIC COMMENT ON AGENDA ITEMS:**

No comments.

### MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Joe Brehler had a conference call with Nancy Miller, the Chair, and Vice Chair of MSHN along with Bob Sheehan regarding distribution of surplus of funds to CMHs that have needs. Nancy Miller agreed to distribute some of the surplus MSHN has. Mr. Brehler commented that almost half of the PIHP CMHs are in need of additional funding.

### EXECUTIVE DIRECTORS REPORT:

Chris McDaniel and his staff (Ilene Jolly, Melissa Misner) presented on Crisis Services, Supportive Services, Inpatient Data, and the future plans for Adult Mental Health Services (handout provided of presentation).

Kay Randolph-Back reported on the pre-bid of Medicaid health plans. Ms. Randolph-Back explained that the ratio between clients and primary care providers. Ms. Randolph-Back commented on the financial risk.

Bob Sheehan reported on the following:

- Brochure for the Annual Community Breakfast on March 23<sup>rd</sup>.
- Friendship Manor had a fire and a number of consumers were moved out of the building and placed elsewhere, CMH staff assisted in moving the consumers.
- CMH had eleven tables reserved for the Martin Luther King event.
- White Paper completed by Public Sector Consultants.
- Other documents to be used in the media as well as a lay persons guide about what is great about the CMH system.
- Governor proposed a supplemental to the budget proposing a 20 million dollar increase to the General Fund.
- PAC Fund Handout –Board encouraged to consider a per diems worth
- Mark Egres, former Board member passed February 18th

### COMMITTEE REPORTS:

#### Program and Planning

#### New Expense Contract: Teresa Spears - Chloe's House AFC, Lansing (CMHA-CEI)

No discussion.

#### **ACTION:**

**MOVED** by Raul Gonzales and **SUPPORTED** by Dianne Holman to enter into a new contract with Theresa Spears-Chloe's House AFC, located at 510 LaSalle Blvd. Lansing, MI 48912, to purchase Specialized Residential Services for the period of February 1, 2015 through December 31, 2015 and pay \$47.35, \$66.87, or \$86.39 for those services. **MOTION CARRIED** unanimously.

#### New Expense Contract: The Chosen Vision – Men's AFC, DeWitt (CMHA-CEI)

No discussion.

**ACTION:**

**MOVED** by Raul Gonzales and **SUPPORTED** by Kam Washburn to enter into a new contract with The Chosen Vision- Men's AFC, located at 1111 Turner, DeWitt, MI 48820, to purchase Specialized Residential Services for the period of February 1, 2015 through December 31, 2015 and pay \$47.35, \$66.87, or \$86.39 for those services. **MOTION CARRIED** unanimously.

**Finance**

**Contract Extension: Network 180 (CMHA-CEI)**

No discussion.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Stephen Manchester that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract extension with Network 180 to provide YMHFA/MHFA training at a minimum of 21 trainings (or in some cases just materials as needed) throughout Clinton, Eaton, and Ingham counties and MSHN counties as funding allows for the period of January 1, 2015 to September 30, 2015 and receive \$37,951 for those services / goods. **MOTION CARRIED** unanimously.

**Expense Contract Renewal: Peckham, Inc., Lansing (CMHA-CEI)**

No discussion.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract renewal with Peckham Industries, located at 3510 Capital City Blvd., Lansing, to purchase janitorial cleaning services for CMHA-CEI at the 812 East Jolly Road, Lansing location consisting of 73,000 square feet at the following price schedule for the next three years:

- October 1, 2014 through September 30, 2015 at the rate of \$13,641.50 per month or \$163,698.00 per year.
- October 1, 2015 through September 30, 2016 at the rate of \$14,050.74 per month or \$168,608.88 per year.
- October 1, 2016 through September 30, 2017 at the rate of \$14,472.26 per month or \$173,667.12 per year.

**MOTION CARRIED** unanimously.

**Fiscal Year 14/15 Amended Budget for the Quarter Ended December 31, 2014 and Preliminary Financial Statements for Quarter Ended December 31, 2014 (CMHA-CEI)**

No discussion.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Carol Koenig that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties

(CMHA-CEI), approve the Fiscal Year 2014/2015 Amended Budget for the Quarter Ended December 31, 2014. MOTION CARRIED unanimously.

Human Resources

No report.

Recipient Rights

No report.

Executive Committee

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

Bob Sheehan referred to an email he sent to the Board regarding an expansion of services. The Ingham County Board has approved dollars for expansion. Bob Sheehan asked for approval on his item.

MOVED by Kam Washburn and SUPPORTED by Joe Brehler to authorize CMHA-CEI to move on expansion of services when the money becomes available. MOTION CARRIED unanimously.

PUBLIC COMMENT:

Elizabeth Pratt, President of NAMI Lansing thanked CMHA-CEI for their letter of support. Ms. Pratt thanked Charter House for assembling manuals for NAMI.

ADJOURNMENT:

The meeting was adjourned at 7:26 pm. The next meeting of the Board of Directors is scheduled for Thursday, March 19, 2015 at 6:00 pm, Community Mental Health building, Conference Room G11-C, Lansing.

Minutes respectfully submitted by:

**Judy Hazle**  
Administrative Executive Assistant