

**PROGRAM AND PLANNING COMMITTEE
MEETING MINUTES**

**Monday, July 14, 2014, 5:30 p.m.
812 E. Jolly Rd, Conference Room G11-C, Lansing, MI 48910**

Committee Members Present: Kay Randolph-Back, Joe Brehler, Paul Palmer, Kam Washburn, Raul Gonzales, Kay Pray,

Committee Members Absent: Dianne Holman, Maxine Thome (notified staff of absence)

Staff Present: Chuck Dougherty, Sherry Kletke, Stephanie Zin, Al Platt, Jennifer Stanley, Mary Clissold

Public Present: Andrew Pray

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:35 p.m.

Previous Meeting Minutes:

Amendment to previous minutes under New Business: Change the first sentence to read: “On behalf of the Program and Planning Committee, Raul Gonzales acknowledged and recognized Dianne Holman for her exceptional effort in spearheading meetings with individuals to research access to Mental Health Court Program Services. MOVED by Paul Palmer and SUPPORTED by Kay Pray to approve the meeting minutes of April 14, 2014 with the above mentioned correction.

Adoption of Agenda:

MOVED by Kam Washburn and SUPPORTED by Kay Pray to adopt the agenda as presented.

MOTION CARRIED unanimously.

Comment on Agenda Items:

No comment.

BUSINESS ITEMS:

New Expense Contract: Merit Professional Services (CMHA-CEI)

Chuck Dougherty explained that the IS staff accepted bids to increase the number of high-speed fiber communication connections within CMHA-CEI’s computer server room by upgrading existing network hardware with new equipment already purchased by Community Mental Health Authority of Clinton, Eaton, and Ingham

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Counties (CMHA-CEI). Merit out of Ann Arbor was the lowest bid. The bid included installation, configuration, wiring, documentation, and training of IS staff. This will be a onetime expense.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the purchase of Merit professional services for \$33,000 to configure and install network communication systems.

MOTION CARRIED unanimously.

New Expense Contract: Hope Network Behavioral Health Services (CMHA-CEI)

Al Platt presented that this is a placement for one consumer who was in St. Mary's Psychiatric Unit. Medicaid days were running out so there was a need to place the consumer in River Valley AFC. The consumer receives the following Medicaid provided services: Interactive Group Therapy, Injection Administration, MD Evaluation, Treatment Plan Development by Non-Physician, Self Help/Peer Services, Comprehensive Community Supports Services, Individual and Group Patient Education, Nursing Assessment, RN Services, Targeted Case Management, Crisis Intervention, Psychiatric Diagnostic Evaluation, and Psychotherapy.

In answer to a question regarding the location of the peer support, the support is provided by a peer who lives in Grand Rapids.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Kam Washburn that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Hope Network Behavioral Health Services to purchase specialized Adult Foster Care services for one mentally ill adult from River Valley AFC for the period of June 12, 2014 through September 30, 2014, at \$324.44 per day, less the consumer's SSI ability to pay for those services.

MOTION CARRIED unanimously.

Old Business:

None.

New Business:

None.

Public Comment:

No public present.

Adjournment:

The meeting was adjourned at 5:55 p.m. The next regularly scheduled Program and Planning Committee meeting will be August 11, 2014 at 5:30 p.m. at the Community Mental Health Building, 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI.

Minutes submitted by:

**Sherry Kletke
Program Secretary, CSDD**