



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON • EATON • INGHAM

PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, August 12, 2013

5:30 p.m.

812 E. Jolly Rd., Conference Rm. G11-C

Lansing, MI 48910

Committee Members Present:

Joseph Brehler, Dianne Holman, Kay Randolph-Back, Paul Palmer, Kay Pray, Kam Washburn

Committee Members Absent:

Raul Gonzales, Maxine Thome

Staff Present:

Mary Clissold, Liz Holcomb, Jackie Mitchell, Jennifer Stanley, Al Way

Public Present:

None.

Call to Order:

The meeting was called to order by Vice Chairperson Dianne Holman at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Paul Palmer and SUPPORTED by Kam Washburn to approve the meeting minutes of June 10, 2013. MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Paul Palmer and SUPPORTED by Kay Pray to adopt the agenda as presented. MOTION CARRIED unanimously.

No comment on agenda items.

BUSINESS ITEMS:

New Expense Contract: Right At Home - Brighton (CMHA-CEI)

Mary Clissold presented a request to approve Right At Home – Brighton as a provider for Community Living Supports services. Consumers and their families are able to choose a provider from an approved panel.

ACTION:

MOVED by Kay Pray and SUPPORTED by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with Right at Home in Home Care & Assistance, 5865 Whitmore Lake Road, Ste. D, Brighton, MI, to purchase Community Living Supports (CLS) and respite, and pay per the rate schedule listed below for the period of 8/1/13 – 12/31/15:

Rate Schedule*		
Service	Standard Rate	Holiday Rate
Children's Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children's Waiver Respite	\$15.56/hr.	\$23.36/hr.
CLS-Hab. Waiver /B3	14,12,or 16.12*	\$21.18 or \$24.18

*Rate varies depending on the support needs of the individual served.

MOTION CARRIED unanimously.

New Expense Contract: Forster Woods Adult Day Center (CMHA-CEI)

Mary Clissold presented a request to approve Forster Woods Adult Day Center as a day program provider. The approval of this day center was requested by a consumer who wishes to attend day programming in the Williamston area.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with Forster Woods Adult Day Center, 4656 North Meridian Road, Williamston, MI to purchase Community Living Supports (CLS) and respite and pay up to the following rates: hourly rates dependent on Level of Care of \$14.12 and \$16.12 with respective holiday rates of \$21.18 and \$24.18 for the period of 08/01/2013- 9/30/2014.

MOTION CARRIED unanimously.

Fiscal Year 2012-2015 Strategic Plan (CMHA-CEI)

Al Way presented the 2012-2015 Strategic Plan developed over the past year through multiple discussions of the Program & Planning Committee and the full Board. A non-traditional planning process was used to create the plan, resulting in a plan that includes actions new to the organization, as well as some actions that are in development and some that are underway. The plan also focuses work on those issues that evolve around the rapidly changing health care environment.

Committee members asked that the article referenced as Attachment A be included in the version that is submitted to the full Board.

ACTION:

MOVED by Joseph Brehler and **SUPPORTED** by Kam Washburn that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the 2012 through 2015 Strategic Plan for the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties.

MOTION CARRIED. Voting yes: Joseph Brehler, Dianne Holman, Paul Palmer, Kay Pray, Kam Washburn. Voting no: Kay Randolph-Back.

Old Business:

None.

New Business:

None.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 6:18 p.m. The next regularly scheduled Program and Planning Committee meeting will be September 9 at 5:30 p.m. at the Community Mental Health Building, 812 E. Jolly Rd, Lansing, MI.

Minutes submitted by:



**Jacqueline Mitchell
Finance Secretary**