

**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, February 20, 2014, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd, Conf. Room G11-C, Lansing, MI

Staff Present:

Al Way, Stacia Chick, Liz Holcomb, Kim Zimmerman, Toby Bayless, Sharon Blizzard, Judy Hazle, Bob Sheehan, Chris McDaniel, Jeff Labun, Chuck Dougherty, Mary Clissold

Public Present:

Students from Michigan State University, David Blankenship and Victory Clinic staff, Laura Sandburg (Local 459), Red Cedar staff

CALL TO ORDER:

Chairperson Joe Brehler called the meeting to order at 6:00 p.m.

ROLL CALL:

Board Members Present:

Joe Brehler, Chris Swope, Kay Pray, Dianne Holman, Raul Gonzales, Paul Palmer, Kay Randolph-Back, Carol Koenig, Stephen Manchester, Kam Washburn, Maxine Thome

Board Members Absent:

Sara Clark Pierson (notified staff of absence)

PREVIOUS MEETING MINUTES:

MOVED by Stephen Manchester and SUPPORTED by Kam Washburn to approve the meeting minutes of January 16, 2014. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Stephen Manchester and SUPPORTED by Paul Palmer to adopt meeting agenda as presented. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

No comment.

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

The Mid-State region has been advocating to close the General Fund (GF) gap. The Senate just passed a bill to close the GF gap. Kay Pray commented that the MSHN Board meetings are running smoothly.

DIRECTORS REPORT:

Bob Sheehan reported on the following:

- **Review of the recommendations of the recently released report of the Governor’s Mental Health and Wellness Commission.**
- **Review of the summary of the issues discussed during the November retreat attended by the members of CMH’s Board of Directors and senior management.**
 - **Board members commented that serving the unserved broader community populations is. The Board is concerned on reaching those who are mandated to be reached under the law and even more concerned about reach the critically emotionally disturbed kids. The word’s “uniquely equipped” was questioned. Staff were asked to present evidence to the Board that adults and kids are being reached in the community showing CMH is being affective.**
 - **Bob Sheehan commented the document on vision and mission themes are in draft form and can be further discussed.**
 - **It was noted that the Board is to meet annually to review and discuss a needs assessment.**
- **Mr. Sheehan commented that a new vision and mission statement is needed and the Branding Committee has begun work on this.**

Action: Put “needs assessment” on a future agenda. Bring comments on the retreat document presented back to the next Board meeting.

- **Overview of the impact of the April 1 implementation of the Healthy Michigan Plan and the Governor’s FY 2015 MDCH budget recommendations. There is a concern of a cut caused by the budget recommendations. Local match draw down is a large problem currently being addressed.**
- **Review of the Milliman actuarial document.**

COMMITTEE REPORTS:

PROGRAM AND PLANNING:

New Expense Contract: Kate Lalonde (CMHA-CEI)

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new expense contract with Kate LaLonde, to purchase Family Training at \$64.55 per session, Non-Family Training at \$63.24 per session, and Treatment Planning at \$65.00 per session for the period of January 1, 2014– December 31, 2015.

MOTION CARRIED unanimously.

New Expense Contract: Conductive Learning Center of Aquinas (CMHA-CEI)

MOVED Raul Gonzales and **SUPPORTED** by Carol Koenig that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to contract with the Conductive Learning Center at Aquinas College to purchase respite services for the period of January 1, 2014 – December 31, 2014, and pay up to \$1,440 for each four to five week session.

MOTION CARRIED unanimously.

FINANCE:

Expense Contract Renewal: Residential Options, Inc./Applied Behavioral Analysis(CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Kam Washburn that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Board of Directors authorize CMHA-CEI staff to enter into a contract with Residential Options, Inc. to purchase Applied Behavioral Analysis at the rate of \$65/hour for Direct Therapy and \$125/hour for Assessments for the period of October 1, 2013 – September 30, 2014.

MOTION CARRIED unanimously.

Fiscal Year (FY) 2013/14 Amended Budget for the Quarter Ended December 31, 2013(CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Carol Koenig that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties approve the FY 13/14 Amended Budget for the Quarter Ended December 31, 2013.

MOTION CARRIED unanimously. A comment was made that the first quarter shows a deficit. Explanation was given that some of the cause is that there has been an increase in inpatient. It was commented that there is some movement of clients coming out of group homes and living on their own causing closure to a couple of group homes.

Revenue Contract Amendment: Michigan Department of Corrections Combined Parole and Probation One Year Contract(CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties authorize CMHA CEI to enter into a contract renewal with Michigan Department of Corrections to provide treatment in addiction services for the period of October 1, 2013 through September 30, 2014 and be reimbursed at a day rate of Forty-Eight Dollars and 50/100 (\$48.50) per day for those services for Probationers and Seventy-Six Dollars and 81/100 (\$76.81) per day for Parolees. This contract has maximum reimbursement revenue of \$633,784.

MOTION CARRIED unanimously.

HUMAN RESOURCES:

No report.

RECIPIENT RIGHTS:

No report.

EXECUTIVE COMMITTEE:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

Annual meeting this year is March 24, 2014 at the Lansing Center, 9:30 a.m.

PUBLIC COMMENT:

None.

ADJOURNMENT:

The meeting was adjourned at 7:10 p.m.

The next meeting of the Board of Directors is scheduled for Thursday, March 20, 2014, 6:00 p.m., 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary