

**BOARD OF DIRECTORS  
MEETING MINUTES**

Thursday, November 17, 2011, 6:00 p.m.  
Community Mental Health Building  
812 E Jolly Rd, Suite G11-C, Lansing, MI

**Board Members Present:**

Sara Clark Pierson, Joe Brehler, Stephen Manchester, Paul Palmer, Pat St. George, Raul Gonzales, Chris Swope, Kay Pray, Kay Randolph Back, Dale Copedge; **Board Members Absent:** Robert Showers (notified staff of absence)

**Staff Present:**

Bob Sheehan, Kim Zimmerman, David Picone, Chuck Dougherty, Raul Gonzales, Toby Bayless, Mary Clissold, Pam Keyes, Maureen Moloney, Al Way, Judy Hazle

**Public Present:**

Lucille Jackson, Judy Cerano

**CALL TO ORDER**

The meeting was called to order at 6:00 pm by Chairperson Sara Clark Pierson.

**PREVIOUS MEETING MINUTES**

MOVED by Chris Swope and SUPPORTED by Stephen Manchester to approve the meeting minutes of October 20th, 2011. MOTION CARRIED unanimously.

**ADOPTION OF AGENDA**

MOVED by Paul Palmer and SUPPORTED by Kay Pray to adopt the meeting agenda as presented adding "Per Diem Compensation" under new business.

**PUBLIC COMMENT ON AGENDA ITEMS**

None.

**DIRECTORS REPORT**

Toby Bayless presented and played the new anti-stigma video produced by the affiliation consumer advisory committee with anti-stigma grant dollars they received.

Max Thome and Kay Pray joined the meeting at 6:10 pm.

Comments were taken on the video presentation. There was some concern that this video does not fit the diversity initiative.

Bob Sheehan reviewed his written Executive Directors Report for November. Information was presented on the dual eligible workgroups the State of Michigan has pulled together. Bob Sheehan is a member of one of the workgroups. Mr. Sheehan commented the recommendation Statewide from the CMHs is that Medicaid stay with the behavioral health plan.

**COMMITTEE REPORTS:**

**Program and Planning:**

**New Expense Contract: MJ Foster, East Lansing (CMHA-CEI)**

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new expense contract with MJ Foster, to purchase Family Training at \$63.91 per session. Non- Family Training at \$62.61 per

session and Insight Oriented Therapy at \$65.00 for the period of December 1, 2011 – December 31, 2012. MOTION CARRIED unanimously.

**New Expense Contract: Trusting Heart Home Health Services (CMHA-CEI)**

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new expense contract with the Trusting Heart Home Health Agency to purchase community living support and respite services and pay up to \$15.88 per hour for the period of December 1, 2011 – December 31, 2012. MOTION CARRIED unanimously.

**New Expense Contract: Giving Tree Farm (CMHA-CEI)**

MOVED by Raul Gonzales and SUPPORTED by Kay Pray Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new expense contract with the Giving Tree Farm to purchase community living supports and respite services and pay up to \$15.88 per hour for the period of December 1, 2011 - December 31, 2012. MOTION CARRIED unanimously.

**New Expense Contract: Madar Law Office –Guardianship Svcs (CMHA-CEI)**

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new expense contract with Madar Law Office for the purchase of guardianship services for the period of June 1, 2011 to September 30, 2012, and pay \$65.69 per month, per consumer for those services. MOTION CARRIED unanimously.

**Fiscal Intermediary Services Contract –Modification to Contract (CMHA-CEI)**

MOVED by Raul Gonzales and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMH to modify the start date of the contract with Community Living Network from January 1, 2012 to November 1, 2011. All other conditions of the contract will remain the same. MOTION CARRIED unanimously.

**Finance:**

MOVED by Joe Brehler and SUPPORTED by Maxine Thome to approve the following revenue contracts:

**Revenue Contract Renewal: Ingham Intermediate School District, Great Start Transition Consultant (CMHA-CEI)**

Contract renewal with Ingham Intermediate School District to provide transition consultation to Ingham Intermediate School District for the CAUW/CRCF for the period of October 1, 2011 through December 31, 2011 and receive \$12,053.98 for those services / goods;

**Revenue Contract Renewal: Capital Area Community Services, ARRA Early Head Start (CMHA-CEI)**

Contract renewal with CACS EHS to provide home-based services for up to 8 children and their families and to provide up to 24 hours of Reflective Supervision/Consultation to CACS EHS for the period of October 1, 2011 through March 31, 2012 and receive \$20,271 for those services and an additional contract for April 1, 2012 through September 30, 2012 to provided the aforementioned services;

**Revenue Contract Renewal: Eaton County Parent-Young Child Program (CMHA-CEI)**

Contract renewal with Eaton County to provide home-based services to Eaton County families for the period of October 1, 2011 through September 30, 2012 and receive \$212,766.00 for those services/goods;

**Revenue Contract Renewal: Clinton County Department of Human Services, Child Care Fund Initiative (CMHA-CEI)**

Contract renewal with Clinton County Department of Human Services to provide intensive home-based services for the period of October 1, 2011 through September 30, 2012 and receive up to \$27,000 for those services;

**Revenue Contract Renewal: Ingham County Department of Human Services, Ingham County System of Care (CMHA-CEI)**

Contract renewal with Ingham County Department of Human Services for the period of October 1, 2011 through September 30, 2012, and receive up to \$578,396 for services provided on a fee-for-service basis;

AND

**Revenue Contract Renewal: Eaton County Juvenile Court (CMHA-CEI)**

A contract renewal with the Eaton County Controller's Office to provide screening, assessment, referral, and treatment services to youth and families under jurisdiction of the Eaton County Juvenile Court for the period of 10/1/11 through 9/30/12 and receive \$90,000 for those services.

MOTION CARRIED unanimously.

**Expense Contract Extension: Community Based Interventions Rehabilitation Services, Inc. (CBI Rehabilitation Services) (CMHA-CEI)**

MOVED by Joe Brehler and SUPPORTED by Kay Randolph Back that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract extension with CBI Rehabilitation Services, Inc to purchase respite/crisis group home services beginning October 1, 2011 to March 31, 2012 pay up to \$43,656.48 per month for those services. MOTION CARRIED unanimously.

**Human Resources:**

No report.

**Recipient Rights:**

No report.

**Executive Committee:**

No report.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Per Diem Compensation:

Bob Sheehan referenced procedure 1.1.9 and recommended it should be reviewed for information in it that is no longer matching up with the current Board By-laws. MOVED by Stephen Manchester and SUPPORTED by Chris Swope to refer this item to the Finance Committee. MOTION CARRIED unanimously.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:15 pm. The next regularly scheduled meeting of the Board of Directors is scheduled for Thursday, December 22, 2011 at 812 E. Jolly Rd., Conf. Rm. G11-C, Lansing, 6:00 pm.

Minutes submitted by:

Judy Hazle  
Executive Secretary