



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE
Meeting Minutes
Wednesday, July 12th, 2023
5:30 p.m.
812 E. Jolly Rd, Atrium
Lansing, MI 48910

Committee Members Present:

Joe Brehler
Kay Randolph-Back
Tim Hanna
Dianne Holman

Committee Members Absent:

Ryan Sebolt

Staff Present:

Darby Vermeulen, Jana Baylis, Sue Panetta, Gwenda Summers, Joanne Holland, John Peiffer, KC Brown

Public Present:

None

Other Board Members Present:

Dwight Washington

Call to Order:

The meeting was called to order by Chairperson Joe Brehler at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman to approve the meeting minutes of June 14th, 2023.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Kay Randolph-Back and **SUPPORTED** by Tim Hanna to adopt the amended agenda of July 12th, 2023 with the addition of 'Revised SAMHSA Criteria for CAC' added to New Business.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

Expense Contract Renewals

MOVED by Tim Hanna and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Lease Renewal: 566 Cedar, Mason, MI 48854

John Peiffer presented this item to add more space for the Mason Outreach Program. CMHA-CEI, as tenant, authorizes the lease revisions as expressed in addendum #5 where CMHA-CEI will lease an additional 960 square feet of property located at 566 Cedar Mason, MI 48854 for the period of August 15, 2023 through January 14, 2025, and pay as follows:

August 15, 2023 through January 14, 2024, the sum of Thirty Thousand Six Hundred and 95/100 Dollars (\$30,600.95) – for the remainder of the period and payable in installments of Six Thousand One Hundred Twenty and 19/100 Dollars (\$6,120.19) – per month. Total price per square foot at \$17.83.

January 15, 2024 through January 14, 2025, the sum of Seventy-Seven Thousand Four Hundred Four and 20/100 Dollars (\$77,404.20) – per annum and payable in installments of Six Thousand Four Hundred Fifty and 35/100 Dollars (\$6,450.35) – per month. Total price per square foot at \$18.17.

MOTION CARRIED unanimously.

Expense Contract Renewal: Insurance MMRMA

John Peiffer presented this insurance renewal with MMRMA (Michigan Municipal Risk Management Authority), as provided through Lighthouse Group Insurance, 877 E. 16th St. Holland, MI 49423 in which CMHA-CEI agrees to pay \$383,326 for 2023-2024 fiscal year for the contract or coverage period of July 1, 2023 to June 30, 2024 for the insurance coverages as described.

MOTION CARRIED unanimously.

New Expense Contract: Dell Computer

Joanne Holland said in October 2025 we have a fleet of 500 desktops that will no longer be compatible with Windows 11, so we are beginning a gradual upgrade of all 500.

ACTION:

MOVED by Tim Hanna and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to purchase desktop computers from Dell Computer and pay \$199,942.00.

MOTION CARRIED unanimously.

Expense Contract Renewal: Case Management of Michigan

Sara Lurie presented in Shana Badgley’s absence.

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Case Management of Michigan to purchase the services listed below from for the period of October 1, 2023 through September 30, 2024.

Service	Code	Modifiers	Unit	Rate
Targeted Case Management	T1017	HN, HO	15 Minute	\$100.00
Treatment Planning	H0032	HN, HO	Encounter	\$1,100.00
Behavior Treatment Plan Monitoring	H2000 TS	HN, HO	Encounter	\$375.00
Evaluation and Management of Established Patient	99213	AF, AG, SA	Encounter: 20-29 Minutes	\$75.00
Nursing Assessments	T1001	AE, SA, TD	Encounter	\$100.00

RN Services	T1002	TD	15 Minute	\$75.00
Group Therapy	90853	AF, AG, AH, HN, HO, HP, TD	Encounter	\$45.00
Medication Administration	96372	AF, AG, SA, HM, TD, TE	Encounter	\$21.00
Psychiatric Evaluation	90791	AF, AG, AH, HO, HP, SA	Encounter	\$100.00

MOTION CARRIED unanimously.

Expense Contract Renewal: Applied Behavioral Analysis (ABA) Services

Sara Lurie presented this item in Karla Block's absence.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into contract renewals with the listed agencies to purchase services indicated at the rates below for the period of October 1, 2023 through September 30, 2024.

Agency Name	Address
ABA Insight, LLC	6520 Mercantile Way, Suite 5 Lansing, MI 48911
ABA Pathways, LLC	P.O. Box 633 Lakeland, MI 48143
Acorn Health of Michigan, LLC DBA Autism Centers of Michigan	1500 Douglas Rd. Ste. 230 Traverse City, MI 49696
Autism Spectrum Therapies, LLC	251 N. Rose Street, Suite 200 Kalamazoo, MI 49007
Centria Healthcare, LLC	27777 Inkster Road, Suite 100 Farmington Hills, MI 48334
Gateway Pediatric Therapy, LLC	32100 Telegraph Road, Suite 185 Bingham Farms, MI 48025
Hope Network Behavioral Health Services	3075 Orchard Vista Dr. SE Grand Rapids, MI, 49546
IVYREHAB Michigan, LLC	1161 E. Clark Rd. DeWitt, MI 48820
Michigan State University – Early Learning Institute	620 Farm Lane, Room 212 East Lansing, MI 48824

Next Gen Therapy, LLC	6102 Abbot Road East Lansing, MI 48823
Positive Behavior Support Corporation	400 Renaissance Ctr., Suite 2600 Detroit, MI 48243
Professional Rehabilitation Services, Inc. DBA Rebound Home and Community Therapy	4234 Cascade Rd. SE Grand Rapids, MI 49546
Residential Options, Inc.	2400 Science Parkway Okemos, MI 48864

ABA Service Rates									
Code	Modifier	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
97151	AH, HN, HO, HP, U5	ABA Behavior Identification Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
0362T	AF, AG, AH, HN, HO, HP, SA	ABA Behavioral Follow-up Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97153	AF, AG, AH, HM, HN, HO, HP, SA, TD, U7	ABA Adaptive Behavior Treatment, individual	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.00	\$15.00	\$15.00	\$15.00	\$13.13
97153 DCW Premium Pay Rates	AF, AG, AH, HM, HN, HO, HP, SA, TD, U7, C2	ABA Adaptive Behavior Treatment, individual	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.66	\$15.66	\$15.66	\$15.66	\$13.79
97154	AF, AG, AH, HM, HN, HO, HP, TD, SA, UN, UP, UQ, UR, US, U7	ABA Group Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$4.29	\$4.29	\$4.29	\$4.29	\$3.93
97154 DCW	AF, AG, AH, HM, HN, HO, HP, TD, SA,	ABA Group Adaptive	Per 15 minutes	BCBA, BCaBA,	\$4.95	\$4.95	\$4.95	\$4.95	\$4.59

Premium Pay Rates	UN, UP, UQ, UR, US, U7, C2	Behavior Treatment		QBHP, LP/LLP, or BT						
97155*	AH, HN, HO, HP, AF, AG, SA	ABA Clinical Observation and Direction of Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00		
97156*	AH, HN, HO, HP, AF, AG, SA	ABA Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00		
97157	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Multiple Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$12.00	\$8.50	\$12.00	\$12.00		
97158	AH, HN, HO, HP, AF, AG, SA, UN, UP, UQ, UR, US	ABA Adaptive Behavior Treatment Social Skills Group	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$8.57	\$6.07	\$8.57	\$8.57		
0373T	AF, AG, AH, HM, HN, HO, HP, SA	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.00	\$21.25	\$30.00	\$30.00	\$27.50	
0373T DCW Premium Pay Rates	AF, AG, AH, HM, HN, HO, HP, SA	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.66	\$21.91	\$30.66	\$30.66	\$28.16	

*Place of Service (POS) Code 02 for Telehealth

Place of Service (POS) Code 10 for Telehealth Provided in Patient's Homes

MOTION CARRIED unanimously.

Expense Contract Amendment: LocumTenens.com

Finance Committee Meeting (DV)

July 12th, 2023

Sara Lurie presented this item in Dr. Stanley's absence.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to amend their current contract with LocumTenens.com to purchase psychiatry services, up to a total of 20 hours per week, averaged over four weeks, at a rate of \$216.50 per hour, from LocumTenens.com for the period of June 30, 2023 through September 30, 2023. Maximum total cost of the contract with LocumTenens.com, including cost previously approved, will not exceed \$209,000 for FY2023. Please note that this contract amendment will be retroactive to June 30, 2023.

MOTION CARRIED unanimously.

Expense Contract Amendment: Michigan State University

This contract amendment will allow CEI to purchase additional time for psychiatric services in the Families Forward medication clinic.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract amendment with Michigan State University to purchase additional psychiatric services from Michigan State University for the period of August 1, 2023 to September 30, 2023 and pay an expected \$200/hour, but not more than \$209/hour, for those services for up to 25 hours/week.

MOTION CARRIED unanimously.

Expense Contract Amendment: Jacob Aubry, DO

Tim asked, "What is the NAVIGATGE program?" Sue said this was a grant that was brought in house. We are now performing the evidence-based practice for 16-24 year olds experiencing early psychosis.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health

Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract amendment with Jacob Aubry, DO to increase the rate to \$200/hour for the period of July 1, 2023 to September 30, 2023.

MOTION CARRIED unanimously.

Expense Contract Renewal: Hope Network Behavioral Health Services – Crisis Residential

Gwenda Summers presented this renewal to continue the contract with Samuel’s House for crisis residential services.

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Hope Network Behavioral Health Services to purchase Crisis Residential Services and pay the rates listed below for the period of October 1, 2023 through September 30, 2024.

Facility	License	Service Description	Billing Code	Unit	Rate*
Samuel's House	CM410407052	Crisis Residential Services	H0018	Per Diem	\$736.58

*COVID19 Premium Pay is not applicable for Samuel’s House

MOTION CARRIED unanimously.

Revenue Contract Renewals

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following revenue contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Revenue Contract Renewal: Michigan Department of Health and Human Services (MDHHS) - Infant and Early Childhood Mental Health Consultation (IECMHC)

This item renews the contract with MDHHS to provide a Mental Health Therapist to provide IECMHC Consultation for the period of October 1, 2023 to September 30, 2024 and receive \$21,653 for those services.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Michigan Department of Health and Human Services (MDHHS) – Mental Health Access and Juvenile Justice Diversion

Gwenda Summers presented this renewal with the Michigan Department of Health and Human Services for the mental health/juvenile justice initiative funding for which CMHA-CEI will receive \$100,000 for the period of October 1, 2023 through September 30, 2024 for these services.

MOTION CARRIED unanimously.

Unfinished Business:

None

New Business

a. Revised SAMHSA Criteria for CAC

Kay said SAMHSA revised its criteria for 51% consumer voting majority and the details of that criteria. Two words added to the language were “fiscal” and “budgetary”. Kay asked the Finance Committee if CAC members discuss approaches to meaningful input at the next CAC meeting, should they discuss fiscal and budgetary advice to take back to Finance Committee? Sara said at the next CAC, the plan is to review the SAMHSA criteria changes and then discuss this further in breakout groups with Board members by asking guiding questions. Kay asked if the Finance Committee would want to include input on the guiding questions utilized at the CAC meetings? Sara said only half of the CAC meetings will involve this kind of dialogue; it may be necessary to ask this question at the September meeting instead of introducing it at the next CAC in early August. Joe said he would like to touch on this topic again at the August Finance Committee meeting so committee members have time to brainstorm questions for the CAC.

b. OPEIU Local 459 and Local 512 Union Negotiations Update (Closed Session)

MOVED by Dianne Holman and **SUPPORTED** by Kay Randolph-Back to move into closed session to discuss the OPEIU Local 459 and Local 512 Union Negotiations.

A roll-call vote was taken on the motion to move into closed session.

Yes: Brehler, Randolph-Back, Hanna, Holman

MOTION CARRIED unanimously

The Finance Committee returned to open session at 6:54 p.m.

Public Comment:

None

Adjournment:

The meeting was adjourned at 6:55 p.m. The next regularly scheduled Finance Committee meeting is August 9th, 2023 at 5:30 p.m., 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen
Finance Administrative Assistant