



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

BOARD OF DIRECTORS

MEETING MINUTES

Thursday, December 22, 2016, 6:00 p.m.

Community Mental Health Authority

812 E. Jolly Road, G11-C

Lansing, MI 48910

Staff Present:

Sharon Blizzard, Stacia Chick, Mary Clissold, Chuck Dougherty, Aleshia Echols, Fran Jozefowicz, Sara Lurie, Ericanne Spence, Joyce Tunnard

Public Present:

Daniel Arnold, JIMHO

Judy Fryer

Denise King

Excused (advance notification provided)

Chris Swope

Stephen Manchester

Call to Order:

The meeting was called to order at 6:02 p.m. by Chairperson, Carol Koenig.

Roll Call:

Joe Brehler, Raul Gonzales, Dianne Holman, Carol Koenig, Paul Palmer, Kay Pray, Kay Randolph-Back, Jim Rundborg, Maxine Thome, Kam Washburn

Approval of Meeting Minutes:

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Paul Palmer to approve meeting minutes of November 17, 2016.

MOTION CARRIED unanimously.

Adoption of Agenda:

ACTION:

MOVED by Paul Palmer and SUPPORTED by Jim Rundborg to adopt the meeting agenda of December 22, 2016.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

Mid-State Health Network Update:

Kay Pray reported that Mid-State Health Network is scheduled to meet again in January. No additional information to report. Sara Lurie added that she and Ericanne Spence met with MSHN regarding two outstanding issues and received notice that the move to a FFS arrangement three-month extension given back in October has been extended and CMH will have an additional year to work with them to review analysis on the impact that this move may have on CMHA-CEI's ability to maintain our current array of SUD services while ensuring that there is no financial harm to CMHA-CEI. Finance will review the expenses (since they are higher than FY17) and discuss.

Joe Brehler commented that Barry Eaton Health funding will continue until the end of September at FY16 level and that there were still a couple of issues to work out.

Sara Lurie thanked Mr. Brehler for facilitating the productive provider meetings with MSHN and for working with the providers to put a plan in place.

CEO Report

Sara Lurie, Chief Executive Officer shared information with the Board regarding the following topics:

- Draft Interim Report Executive Summary and Section 298 Workgroup Draft Interim Report as of December 14, 2016, NAMI, Lansing handouts distributed.) Original document 77 pages,
- NAMI and CMHA-CEI Mental Health Services Successes and Challenges Community Information Update Meeting at Peckham on Monday, January 12, 2017,
- 298 Pilot Proposal as a full risk provider across all services – Meetings with TBD Solutions to prepare a model. 1/3/17 convening with Leadership to review

health data and determine how we compare; 1/10/17 meet with TBD to propose a model,

- 887,000 Michigan Residents Would Lose Coverage in 2019 Under ACA Repeal Center on Budget and Policy Priorities handout distributed,
- Certified Community Behavioral Health Clinic (CCBHC) Update: We learned recently that Michigan was not selected to participate in the national CCBHC Demonstration Project. There were 14 Michigan sites (CMHA-CEI included) that completed the application and certification process to be included in the Michigan grant proposal submitted by the Michigan Department of Health and Human Services (MDHHS). While the news that Michigan will not be participating in the demonstration is very disappointing, valuable knowledge and experience was still gained. You can be assured that the time and effort put into preparing our organization to become a CCBHC has not been lost and we will move forward thoughtfully to implement practices such as mobile crisis, improved care coordination, development of a consumer advisory council, veteran navigation services, and effective use of data to track outcomes that will help to strengthen our service to consumers and prepare us for future opportunities. Below are excerpts from the press release issued by the U.S. Department of Health and Human Services:

The U.S. Department of Health and Human Services announced the selection of eight states for participation in a two-year Certified Community Behavioral Health Clinic (CCBHC) demonstration program designed to improve behavioral health services in their communities. This demonstration is part of a comprehensive effort to integrate behavioral health with physical health care, increase consistent use of evidence-based practices, and improve access to high quality care for people with mental and substance use disorders.

“These states and their community clinics have done an incredible job in paving the way for the demonstration program,” said Deputy Assistant Secretary for Mental Health and Substance Use Kana Enomoto. “We look forward to demonstrating that by balancing incentives and accountability, an enhanced level of accessible, comprehensive, and quality care can be provided to all Americans.”

The eight states HHS selected for this demonstration program include Minnesota, Missouri, New York, New Jersey, Nevada, Oklahoma,

Oregon, and Pennsylvania. States have until July 1, 2017 to begin their two-year demonstration programs.

“The demonstration program will improve access to behavioral health services for Medicaid and CHIP beneficiaries, and will help individuals with mental and substance use disorders obtain the health care they need to maintain their health and well-being,” said Vikki Wachino, Deputy Administrator of the Centers for Medicare & Medicaid Services, and Director of the Center for Medicaid and the Children’s Health Insurance Program Services.

HHS selects eight states for new demonstration program to improve access to high quality behavioral health services handout distributed.

BUSINESS ITEMS:

Program and Planning

New Expense Contract: Noah’s Adult Foster Care Home III, Mason

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors enter into a contract with Aster Mekonnen at Noah’s AFC III in Mason to purchase residential services with the per diem rates of \$19.52 (Level I), \$39.04 (Level II), and \$58.56 (Level III) for the period of October 1, 2016 through September 30, 2017.

MOTION CARRIED unanimously.

New Expense Contract: Residential Options, Inc.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Jim Rundborg that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors enter into a new contract with Residential Options to purchase specialized residential services, and 1:1 staffing as needed, for the period of October 1, 2016 through September 30, 2017 and pay the rates listed below:

Service	Rate
Specialized Residential	\$ 260.34 total daily rate (net rate of \$232.51 when consumer’s SSI payment of \$27.83 is deducted)
1:1 Additional Staffing	\$16.92 /hr. to be included in the per diem rate on as needed basis.

MOTION CARRIED unanimously.

Finance Committee

Financial Audit of Fiscal Year 2015

Joe Brehler reported this as an exemplary audit discovering one material weakness which was rectified following discussion.

New Expense Contract: AT&T Mobility and Amazon

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA to purchase Hotspot devices from Amazon for \$18,100 and purchase monthly Hotspot Access from AT&T for an estimated \$3,500 per month (\$42,000 per year).

MOTION CARRIED unanimously.

New Expense Contract: Dell Computer

ACTION:

MOVED by Joe Brehler and SUPPORTED by Maxine Thome that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to purchase desktop computers from Dell Computer and pay \$104,640.00.

MOTION CARRIED unanimously.

Expense Contract Renewal: Comcast

ACTION:

MOVED by Joe Brehler and SUPPORTED by Maxine Thome that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Comcast to purchase Internet access from Comcast for the period of January 1, 2017 through December 31, 2017, for a total of \$40,500.

Expense Contract Renewal: Community Based Interventions (CBI) Rehabilitation Services, Inc.

- enter into a contract renewal with CBI Rehabilitation Services, Inc to purchase therapeutic respite/crisis group home services, and pay the amounts for the terms listed below:

Contract Term	Contract Amount
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October 1, 2016 through September 30, 2017	\$577,897.08
October 1, 2017 through September 30, 2018	Up to \$589,455.02 contingent upon CMHA-CEI approved provider rate increase.

Expense Contract Renewal: Emily Schnurr, DO

- enter into a contract renewal with Emily Schnurr, DO to purchase psychiatric services for the period of January 1, 2017 through September 30, 2018 and pay \$150/hour for those services.

Expense Contract Renewal: Joel Sanchez, MD

- enter into a contract renewal with Joel Sanchez, MD to purchase psychiatric services for the period of January 1, 2017 through September 30, 2018 and pay \$140/hour for those services.

Expense Contract Renewal: John Baker, MD

- enter into a contract renewal with John Baker, MD to purchase psychiatric services for the period of January 1, 2017 through September 30, 2018 and pay \$150/hour for those services.

Expense Contract Renewal: Elisabeth Engeda, Kalkidan AFC, Corp – Kalkidan Adult Foster Care, Okemos

- enter into a contract renewal with Elisabeth Engeda Kalkidan AFC, Corp at Kalkidan Adult Foster Care Home, located at 4464 Hickorywood, Okemos, MI 48864, with the per diem rates of \$19.81 (Level I), \$39.62 (Level II), and \$59.43 (Level III) for the period of January 1, 2017 through September 30, 2017.

Expense Contract Renewal: Community Living Network

- enter into a contract renewal to purchase Fiscal Intermediary services from Community Living Network for the period of January 1, 2017 through September 30, 2017, at the rates listed below:

Rate Schedule

Fiscal Intermediary	
Service Description	Fee
Enrollment Fee *	\$175 onetime fee with payroll \$125 onetime fee without payroll

FI services for Consumers with 1-2 employees	\$105/month
FI services for Consumers with 3-4 employees	\$120/month
FI services for Consumers with 5-6 employees	\$135/month
FI services for Consumers with 7 or more employees	\$150/month
FI monthly service fee for those without payroll:	\$60/per consumer/per month
Family Friend - Respite Only Enrollment Fee	\$10/per consumer One Time Fee
Family Friend - Respite Only Per Transaction/Check Fee	\$10/per transaction/check

Expense Contract Renewal: Shekinah Home Health Care, Lansing

- enter into a contract renewal with Shekinah Home Health Care, located at 13660 Airport Road, Lansing, MI 48906, to purchase Community Living Supports (CLS), Respite Services and other services as indicated in the Person Centered Plan, at the rates listed below:

Rate Schedule

Service	Code & Modifier	15 Min. Unit Rate	Hourly Rate
Respite/CLS - Adult	H2015 T1005 TT	\$3.72	\$14.88*
Respite/CLS - Adult -Holiday	H2015 T1005 TT	\$5.56	\$22.24*
Respite/CLS-Child/Adult High Need	H2015 T1005 TT	\$4.23	\$16.92*
Respite/CLS-Child/Adult High Need-Holiday	H2015 T1005 TT	\$6.36	\$25.44*

****Recognized holidays: New Year's Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day, *Includes transportation cost associated with**

transporting consumers to/from appointments, outings, etc.

Rate varies depending on the support needs of the individual served.

A CLS per diem code (H0043) and rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

Expense Contract Renewal: Peckham, Inc.

- renew the contract renewal with Peckham, Inc. for the period of October 1, 2016 through September 30, 2017 and pay Peckham \$2.03 per 15-minute unit to provide skill building services for consumers with developmental and/or intellectual disabilities and \$30 per hour for 1:1 staffing /job coaching on as needed basis.

Expense Contract Renewal: Michigan Rehabilitation Services

- enter into a cash match agreement with the Michigan Department of Energy and Labor & Economic Growth, Michigan Rehabilitation Services in the amount of \$92,823 for the period October 1, 2016 through September 30, 2017. This agreement will produce \$343,789 of Supported Employment services for CMHA-CEI consumers.

MOTION CARRIED unanimously.

Revenue Contract Amendment: Michigan Department of Health and Human Services, Trauma-Focused Cognitive-Behavioral Therapy Medicaid Health Plan

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with the Michigan Department of Health and Human Services to provide support services for Trauma-Focused Cognitive-Behavioral Therapy training for the period October 1, 2016 through September 30, 2017 and receive 97,665.58, not the original amount of \$121,000, for those services provided.

MOTION CARRIED unanimously.

Expense Contract Amendment: Forster Woods Adult Day Care

ACTION:

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract amendment with Forster Woods Adult

Day Care to purchase Community Living Supports and Respite Services for the period of December 1, 2016 through September 30, 2017 and pay per the rate schedule below:

Rate Schedule

Service	Code & Modifier	15 Min. Unit Rate	Hourly Rate
CLS/Respite	H2015 T1005 TT	\$2.68	\$10.72
Respite/CLS -Adult	H2015 T1005 TT	\$3.72	\$14.88*
Respite/CLS -Adult -Holiday	H2015 T1005 TT	\$5.56	\$22.24*
Respite/CLS- Adult High Need	H2015 T1005 TT	\$4.23	\$16.92*
Respite/CLS- Adult High Need-Holiday	H2015 T1005 TT	\$6.36	\$25.44*
Respite – Per Diem	H0045		\$75.00

*Amended rate is due to state requirements that no longer allow a per diem service for CLS outside of the home. Provider offers a discounted rate for individuals that attend the program for a full day. This rate has been amended from a CLS per diem discounted rate to a lower 15 minute unit rate. Respite Per Diem can still be provided outside of the home. **Traditional rate is dependent on the support needs of the individual served.

MOTION CARRIED unanimously.

JP Morgan Chase Tax Exempt Borrowing for Renewal of Aurelius Road Home Loan

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors adopt the JP Morgan Chase Bank certified resolution regarding borrowing and tax qualifications for the renewal of the Aurelius Road Home loan.

MOTION CARRIED unanimously.

Agenda Item #18

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors Amend Finance Agenda Item #18 to strike incorrect item entitled: JP Morgan Chase Tax Exempt Borrowing for Renewal of Cherry Street Loan and replacing with correct item entitled: JP Morgan Chase Tax Exempt Borrowing Resolutions for 2015/2016 Vehicle Purchase (Revised.)

MOTION CARRIED unanimously.

JP Morgan Chase Tax Exempt Borrowing Resolutions for 2015/2016 Vehicle Purchase (Revised.)

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors adopt the revised JP Morgan Chase Bank certified resolutions regarding borrowing and tax qualifications for the purchase of twelve (12) new vehicles.

MOTION CARRIED unanimously.

Human Resources

Fourth Quarter EEO Report

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the Fourth Quarter EEO Report from the period of July 1, 2016 through September 30, 2016.

MOTION CARRIED unanimously.

Fourth Quarter Labor Relations Grievance Report

ACTION:

MOVED by Kam Washburn and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the Fourth Quarter Labor Relations Grievance Report from the period of July 1, 2016 through September 30, 2016.

MOTION CARRIED unanimously.

Recipient Rights

Recipient Rights Quarterly Report: July 1, 2016 – September 30, 2016

ACTION:

MOVED by Kay Pray and SUPPORTED by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the Recipient Rights Quarterly Report for the period of July 1, 2016 through September 30, 2016.

MOTION CARRIED unanimously.

Desired Outcomes for the RRO and Recommendations to the CMHSP Board

ACTION:

MOVED by Kay Pray and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the 2016 “Desired Outcomes for the Recipient Rights Office” and the 2016 “Recommendations to the CMHSP Board” suggested by the Recipient Rights Committee. These recommendations will be submitted as part of the CEI Recipient Rights Annual Report to the Michigan Department of Health and Human Services Office of Recipient Rights.

MOTION CARRIED unanimously.

Executive Committee

No report.

Access Ad Hoc Committee

Board Chair, Carol Koenig reported that the committee reviewed and prioritized the objectives; flesh out what we wanted to tackle and rearranged timeframes. At the next meeting, the committee will review all available community resource directories under

development. Future work will include: conducting an environmental scan (Health Department, 211, Sparrow Hospital) while at the same time examining internal processes and conducting a gap analysis to look systematically at community mapping.

The next meeting of the Access Ad Hoc Committee is scheduled for Monday, January 30, 2017 at 5:00 p.m., in conference room G11-C.

Bylaws Ad Hoc Committee

No report.

Building and Site Ad Hoc Committee

Sara Lurie reported that the RFP is scheduled to be distributed in January, 2017 from the County Building Authority.

Bylaws Ad Hoc Committee

No report.

Proposed 2016 – 2017 Calendar of Board and Committee Meeting Schedule

ACTION:

MOVED by Carol Koenig and SUPPORTED by Joe Brehler that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the proposed FY2016 – 2017 Calendar of Board and Committee Meeting Schedule with the following corrections: correction of 5:30 start time for September, 2017 HR Committee; removal of September 20, Human Resources meeting (noted in error), and addition of Recipient Rights meeting on December 7 at 5:30 p.m.

MOTION CARRIED unanimously.

Old Business

None.

New Business

None.

Public Comment

As a guardian to a consumer who has been in the system for over 30 years, Ms. King wanted to go on record and thank Sara Lurie, CMHA-CEI, CEO publically for the compassion and concern that she has shown during interactions related to various matters. Ms. King stated that Ms. Lurie has been instrumental in coordinating meetings to address various health related concern which makes her hopeful. Ms.

King indicated that she looks forward to working with Ms. Lurie and her team in 2017 to put in place a plan that will increase mobility, improve the quality of life and create a healthier environment; both physically and mentally for her loved one.

Daniel Arnold, Mental Illness Advocate, JIMHO shared a very touching video he and a friend recorded. The message was one of recovery and hope. Mr. Arnold thanked CMHA-CEI for all that they do and for making a difference in the lives of so many.

Judith Fryer introduced herself and shared that she has over 10 years of history with CMHA-CEI. Her message was one of embracing change and recovery for the new year. In addition, she requested a copy of the Board of Directors 2017 Committee Calendar Schedule. Ms. Fryer also noted that she has a family member who is currently receiving services.

Adjournment

The meeting was adjourned at 8:05 p.m. The next meeting is scheduled for Thursday, January 19, 2017 in G11-C conference room beginning at 6:00 p.m.

Minutes submitted by:

Aleshia Y. Echols
Executive Administrative Assistant