



RECIPIENT RIGHTS COMMITTEE
Meeting Minutes
Thursday, June 4, 2015, 5:30 p.m.
812 E. Jolly Road, Conference Room G11-C
Lansing, MI 48910

Committee Members Present:

Kay Pray, Daniel Arnold, Tina Bertram, Paul Palmer, Maxine Thome, Kam Washburn, Nicole Wright

Committee Members Absent:

Dianne Holman

It was noted that Steven O'Shaughnessy called the Recipient Rights Office today to notify the Recipient Rights Committee (RRC) that he does not wish to continue on the committee.

Board Members Present:

None

Staff Present:

Joyce Tunnard, Greg Fox, Katy Hammack, Jennifer Stanley

Public Present:

None.

Call to Order:

The meeting was called to order by Chairperson Kay Pray at 5:33 p.m. Ms. Pray asked the members of the Recipient Rights Committee and staff in attendance to introduce themselves.

Previous Meeting Minutes:

ACTION:

MOVED by Paul Palmer and SUPPORTED by Kam Washburn to approve the Recipient Rights Committee (RRC) minutes of December 4, 2014.

MOTION CARRIED unanimously.

A short tutorial on Robert's Rules of Orders was given for new RRC members.

Adoption of Agenda:

ACTION:

MOVED by Paul Palmer and SUPPORTED by Kam Washburn to approve the Recipient Rights Committee agenda.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No comment.

Maxine Thome arrived at 5:40 p.m.

BUSINESS ITEMS:

Recipient Rights Quarterly Report: Oct. 1, 2014 – Dec. 31, 2014

Joyce Tunnard, Director of Quality Customer Service and Recipient Rights presented the Recipient Rights Quarterly Report for the period of October 1, 2014 through December 31, 2014. Ms. Tunnard guided the committee through the detailed summary report of allegations and outcomes. Questions were answered by the Recipient Rights staff.

MOVED by Maxine Thome and SUPPORTED by Paul Palmer that the Recipient Rights Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties accept the Recipient Rights Quarterly Report for October 1, 2014 – December 31, 2014. Motion CARRIED unanimously.

Recipient Rights Quarterly Report: Jan. 1, 2015 – March 31, 2015

Joyce Tunnard, Director of Quality Customer Service and Recipient Rights presented the Recipient Rights Quarterly Report for the period of January 1, 2015 through March 31, 2015. Ms. Tunnard guided the committee through the detailed summary report of allegations and outcomes. Questions were answered by the Recipient Rights staff.

MOVED by Maxine Thome and **SUPPORTED** by Paul Palmer that the Recipient Rights Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties accept the Recipient Rights Quarterly Report for January 1, 2015 – March 31, 2015. Motion **CARRIED** unanimously.

Selection of Recipient Rights Committee 2015 Vice-Chairperson

MOVED by Paul Palmer and **SUPPORTED** by Maxine Thome to appoint Tina Bertram as the Recipient Rights Committee Vice-Chairperson. Motion **CARRIED** unanimously.

Selection of Recipient Rights Committee Day and Time

MOVED by Paul Palmer and **SUPPORTED** by Tina Bertram that the Recipient Rights Committee will continue to meet quarterly the months of March, June, September and December, the first Thursday of the month at 5:30 p.m. Motion **CARRIED** unanimously.

Old Business:

None.

New Business:

None.

Updates:

Ms. Tunnard informed committee that the 22nd annual MDHHS Recipient Rights Conference is September 16-18, 2015. CMHA-CEI will cover all costs associated with the conference should any members of the committee wish to attend. More information to follow.

Public Comment:

No comment.

Adjournment:

The meeting was adjourned at 6:19 p.m. The next regularly scheduled Recipient Rights Committee meeting is September 3, 2015, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:



Katy Hammack
Recipient Rights Secretary