



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, March 9th, 2021

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Committee Members Present:

Kay Randolph-Back

Tim Hanna

Raul Gonzales

Ken Mitchell

Dianne Holman

Emily Stivers

Committee Members Observing via Zoom:

None

Committee Members Absent:

None

Staff Present:

Darby Vermeulen, Karla Block, Joanne Holland, Shana Badgley, KC Brown

Public Present:

None

Other Board Members Present:

Joe Brehler

Call to Order:

The meeting was called to order by Chairperson Emily Stivers at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back to approve the meeting minutes of February 9th, 2022.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna to adopt the revised agenda of March 9th, 2022 with the change of removing the action item "Expense Contract Amendment: By Dawn's Early Light Home Care Services".

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

Contract Renewals

MOVED by Tim Hanna and SUPPORTED by Dianne Holman that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

BUSINESS ITEMS:

Expense Contract - Lease Renewal: 201 Railroad, St. Johns

Sara Lurie presented in John Peiffer's absence. This lease renewal is for the space at 201 Railroad St. Johns, MI, which houses the Clinton County Counseling Center.

Expense Contract - Lease Renewal: 801 South Waverly Road, Lansing,

Michigan 48917 (Waverly Wellness)

Sara Lurie also presented this lease renewal for the property located at 801 South Waverly Road, Lansing, Michigan 48917. This location houses the Waverly Wellness program.

MOTION CARRIED unanimously.

Medicaid Revenue Update

Sue Panetta presented the latest Medicaid Revenue report through February. We are still \$400k+ ahead in Medicaid. Previously, we were expecting people to have to

reenroll in April, but that is no longer the case. Sue noted that we didn't receive the correct files from MSHN, so some of the amounts have been estimated for this month, based on trending. We are still running ahead in all budgets except for SEDW. In total, this is trending towards what Amy had indicated for the end of the year, but is actually trending a bit over the expected amount.

Sue clarified that Medicaid participants are just having to pay their spenddown once in the first month of eligibility, instead of monthly. Sue said when the rules are re-applied, there will be a lot of people who will no longer be eligible.

Unfinished Business:

None

New Business:

a. CFO Update

Sue wanted to update the group on financial statements. Amy continues to try get data out of the new Connect software for the FSR. She is very close to getting financials being done.

Capital Planning – Sue and John met this week about Capital Planning and they are going to work together to try and predict needs for the future to be brought to committee.

Kay shared a section in the Michigan Mental Health Code that lists duties of the Board of Directors in light of the conversation last month. It notes that the Board shall "approve and authorize all contracts for the provision of services" as well as "Review and evaluate the quality, effectiveness, and efficiency of services being provided by the community mental health services program. The board shall identify specific performance criteria and standards to be used in the review and evaluation. These shall be in writing and available for public inspection upon request." She feels this would fit with what Sue was speaking about previously regarding KPIs. Kay just wanted to raise this point for clarity.

Public Comment:

None

Adjournment:

The meeting was adjourned at 5:48 p.m. The next regularly scheduled Finance Committee meeting is April 13th, 2022 at 5:30 p.m., 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant