



Finance Committee Members:

Joe Brehler, Chairperson
Tim Hanna, Vice Chairperson
Ryan Sebolt
Kay Randolph-Back
Dianne Holman

FINANCE COMMITTEE

AGENDA

Wednesday, November 8th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/98547470124>

Meeting ID: 985 4747 0124

***Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – October 11th, 2023**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

BUSINESS ITEMS:

- *5. New Expense Contract: Insight, Axiom Upgrades – Joanne Holland**
- *6. Expense Contract Renewal: Gallagher Benefit Services, Inc. – Healthcare and Benefits Consulting Services – April Poyer**
- *7. Expense Contract Renewal: EHiM HRA Administration 2024 Plan Year – April Poyer**
- *8. Expense Contract Renewal: Michigan Group Benefits - 2024 Plan Year – April Poyer**
- *9. Expense Contract Renewal: ISolved - 2024 Plan Year – April Poyer**

If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.

- *10. Revenue Contract Renewal: FY24 Mid-State Health Network CCBHC & Medicaid Subcontract – Sara Lurie**
- 11. Medicaid Revenue Update – For Information Only – Sue Panetta**
- 12. Unfinished Business**
- 13. New Business**
- 14. Public Comment**
- 15. Adjournment**



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, October 11th, 2023

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Committee Members Present:

Joe Brehler

Kay Randolph-Back

Tim Hanna

Dianne Holman

Committee Members Absent:

Ryan Sebolt

Staff Present:

Darby Vermeulen, Sara Lurie, Sue Panetta, John Peiffer, Joanne Holland, KC Brown, Shana Badgley, Dr. Jennifer Stanley, Gwenda Summers

Public Present:

None

Other Board Members Present:

Dwight Washington

Call to Order:

The meeting was called to order by Chairperson Joe Brehler at 5:28 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back to approve the meeting minutes of September 13th, 2023.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back to adopt the revised agenda of October 11th, 2023 with the additions of “Expense Contract Renewal: Blue Cross Blue Shield of Michigan – 2024 Plan Year” and “Move from Hard Cap Calculation Method to 80/20 for Health Care Rates 2024 Plan Year”, both presented by April Poyer, and “Expense Contract Amendment: Pine Rest Christian Mental Health Services” presented by Shana Badgley.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

Expense Contracts

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Renewal Contract: VSP 2024-2025 Plan Year

April said the VSP rate increased by 10% for the 2024/2025 plan years. The new rates are as follows:

VISION	VSP
SINGLE	4.87 /MO
DOUBLE (2 Persons)	9.74 /MO
FAMILY (More than 2 persons)	15.56 /MO

Expense Contract Renewal: Blue Cross Blue Shield of Michigan - 2024 Plan

Year

April presented the BCBS renewal for 2024. The new rates represent a 7.06% increase over the 2023 rates.

BCBSM Plan only rates:

BCBSM HRA 1B 250/500		
Deductible	Single	679.35
B	Double	1630.47
	Family	2038.08
		0.00
BCBSM HRA 1A Fully Funded	Single	679.35
A	Double	1630.47
	Family	2038.08
		0.00
BCBSM HDHP 1500/3000	Single	697.45
+5%	Double	1673.89
	Family	2092.35

Move from Hard Cap Calculation Method to 80/20 for Health Care Rates 2024 Plan

Year

With this resolution, CEI will adopt the 80/20 rate calculation method for healthcare rates for the period of January 1, 2024 to December 31, 2024. Joe said he believes there needs to be a 2/3 vote in favor of the resolution at the Board meeting for this to pass.

**COMMUNITY MENTAL HEALTH AUTHORITY - CEI
Employee Health Insurance Premiums for 2024
PER PAY PERIOD (BASED ON 24 PAYS)**

FULL-TIME 459 (LARGE, NURSES, RESIDENTIAL) EMPLOYEES
FULL-TIME AND PART-TIME 512 PHYSICIANS
FULL-TIME 512 SUPERVISORS
FULL-TIME NON REPRESENTED

A	BCBSM HDHP 1500/3000 EE Deductible	BCBSM HRA 1B 250/500 EE Deductible	BCBSM HRA 1A Fully Funded
Single	0.00	40.16	200.48
Double	0.00	95.34	474.67
Family	0.00	118.99	588.61

PART-TIME RESIDENTIAL WORKING 30 HOURS OR MORE PER WEEK

B	BCBSM HDHP 1500/3000 EE Deductible	BCBSM HRA 1B 250/500 EE Deductible	BCBSM HRA 1A Fully Funded
Single	0.00	40.16	200.48
Double	0.00	95.34	474.67
Family	45.18	166.58	637.35

PART-TIME RESIDENTIAL WORKING LESS THAN 30 HOURS PER WEEK

C	BCBSM HDHP 1500/3000	BCBSM HRA 1B 250/500 Deductible	BCBSM HRA 1A Fully Funded
Single	0.00	40.16	200.48
Double	73.62	171.61	552.79
Family	90.36	214.17	686.10

PART-TIME NON REPRESENTED WORKING 30 HOURS OR MORE PER WEEK

PART-TIME 459 LARGE, NURSES WORKING 30 HOURS OR MORE PER WEEK

PART-TIME 512 SUPERVISORS WORKING 30 HOURS OR MORE PER WEEK

D	BCBSM HDHP 1500/3000	BCBSM HRA 1B 250/500 Deductible	BCBSM HRA 1A Fully Funded
Single	0.00	40.16	200.48
Double	0.00	95.34	474.67
Family	153.12	332.45	830.81

PART-TIME NON REPRESENTED WORKING LESS THAN 30 HOURS PER WEEK

PART-TIME 459 LARGE, NURSES WORKING LESS THAN 30 HOURS PER WEEK

PART-TIME 512 SUPERVISORS WORKING LESS THAN 30 HOURS PER WEEK

E	BCBSM HDHP 1500/3000	BCBSM HRA 1B 250/500 Deductible	BCBSM HRA 1A Fully Funded
Single	0.00	40.16	200.48
Double	529.89	637.52	1039.86

Family	739.12	897.63	1396.00
"OTHER ELIGIBLE INDIVIDUAL" (OEI) Taxed Benefit Full Time/Part Time Per Pay			
OEI	BCBSM HDHP 1500/3000	BCBSM HRA 1B 250/500 Deductible	BCBSM HRA 1A Fully Funded
Single	529.89	496.58	290.99
Double	739.12	709.40	419.27
Family	209.23	212.82	128.27
FAMILY TO FAMILY	0	0	0

Resolution No. 2024
October, 2024

**RESOLUTION TO ADOPT 80%/20% EMPLOYER/EMPLOYEE HEALTH CARE COST OPTION AS
SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Community Mental Health Authority of Clinton Eaton and Ingham Counties (CMHA-CEI) has decided to adopt the 80%/20% option as its choice of compliance under the Act for the 2024 Plan Year;

NOW, THEREFORE, BE IT RESOLVED the Board of Directors of CMHA-CE elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage year **1/1/2024** through **12/31/2024**.

Upon a call of the roll, the vote was as follows:

Ayes:
Nays:
Absent:

RESOLUTION DECLARED ADOPTED.

MOTION CARRIED unanimously

4233 Appletree Lane, Fire Sprinkler System Installation Project

John Peiffer hopes that this work can start in November. Delta Township needs 3-4 weeks to review the work plans and work can start once that is complete. Discussion ensued regarding how many of our homes are without sprinkler systems. John said all licensed homes are required to have sprinkler systems.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI Facilities staff to work with contractors to complete the following construction work, at 4233 Appletree Lane, Lansing, in Eaton County, known as the Fire Sprinkler System Installation Project for a total cost not to exceed \$95,800.

MOTION CARRIED unanimously.

Expense Contract Renewal: Meridian Professional Psychological Consultants, PC
Dr. Stanley presented this contract renewal.

ACTION:

MOVED by Kay Randolph-Back and **SUPPORTED** by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health

Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with Meridian Professional Psychological Consultants, PC to purchase physician administration of electroconvulsive therapy for the period of October 1, 2023 to September 30, 2024 and pay up to \$200 per session for such administration.

Provider	Billing Code	Service Description	Unit	Contract Rate
Meridian Professional Psychological Consultant, PC	90870	Electroconvulsive Therapy	Per Encounter	\$200.00

MOTION CARRIED unanimously.

Expense Contracts

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Michigan Department of Labor and Economic Opportunity

CMHA-CEI will enter into a contract renewal with the Michigan Department of Labor and Economic Opportunity – Michigan Rehabilitation Services to provide supportive employment through this Interagency Cash Transfer Agreement (ICTA) for the period of October 1, 2023 through September 30, 2024 and pay \$38,000, as indicated below.

Agency	Share Type	Share %	Amount
State or Local Public Agency	Non-Federal	27	\$ 38,000
MRS	Federal	73	\$ 102,741
Agreement Grand Total	Combined	100	\$ 140,741

Expense Contract Renewal (Rate Change): GT Independence

With this contract renewal, CMHA-CEI will purchase Fiscal Intermediary services and reimburse for Community Living Supports from GT Independence for the rates identified below. This contract is for the period of October 1, 2023 through September 30, 2024.

Service Name	Service Code	Modifier	Modifier	Unit	Rate
Fiscal Intermediary Service (Enrollment Fee)	T2025			One-time fee with payroll	\$132.61
Fiscal Intermediary Service	T2025			Per month	\$132.61
Community Living Services/Respite - Level 1	H2015/T1005	U7		15 Minute	\$4.60
Community Living Services/Respite - Level 1, 2 Consumers Served	H2015/T1005	UN	U7	15 Minute	\$2.39
Community Living Services/Respite - Level 1, 3 Consumers Served	H2015/T1005	UP	U7	15 Minute	\$1.67
Community Living Services/Respite - Level 1, 4 Consumers Served	H2015/T1005	UQ	U7	15 Minute	\$1.34
Community Living Services/Respite - Level 1, 5 Consumers Served	H2015/T1005	UR	U7	15 Minute	*\$1.34 x 4 / 5

Community Living Services/Respite - Level 1, 6+ Consumers Served	H2015/T1005	US	U7	15 Minute	*\$1.34 x 4 / Number of Consumers Served
Community Living Services/Respite - Level 2 Specialized	H2015/T1005	U7		15 Minute	\$5.18
Community Living Services/Respite - Level 2 Specialized, 2 Consumers Served	H2015/T1005	UN	U7	15 Minute	\$2.69
Community Living Services/Respite - Level 2 Specialized, 3 Consumers Served	H2015/T1005	UP	U7	15 Minute	\$1.88
Community Living Services/Respite - Level 2 Specialized, 4 Consumers Served	H2015/T1005	UQ	U7	15 Minute	\$1.50
Community Living Services/Respite - Level 2 Specialized, 5 Consumers Served	H2015/T1005	UR	U7	15 Minute	*\$1.50 X 4/5
Community Living Services/Respite - Level 2 Specialized, 6+	H2015/T1005	US	U7	15 Minute	*\$1.50 x 4 / Number of Consumers Served

Consumers Served					
Community Living Services - Level 1, Night	H2015	UJ	C2	15 Minute	\$4.60
Community Living Services - Level 1, 2 Consumers Served, Night	H2015	UN	UJ	15 Minute	\$2.39
Community Living Services - Level 1, 3 Consumers Served, Night	H2015	UP	UJ	15 Minute	\$1.67
Community Living Services - Level 1, 4 Consumers Served, Night	H2015	UQ	UJ	15 Minute	\$1.34
Community Living Services - Level 1, 5 Consumers Served, Night	H2015	UR	UJ	15 Minute	*\$1.34 x 4 / 5
Community Living Services - Level 1, 6+ Consumers Served, Night	H2015	US	UJ	15 Minute	*\$1.34 x 4 / Number of Consumers Served
Community Living Services - Level 2 Specialized, Night	H2015	UJ		15 Minute	\$5.18
Community Living Services - Level 2 Specialized, 2 Consumers Served, Night	H2015	UN	UJ	15 Minute	\$2.69
Community Living Services	H2015	UP	UJ	15 Minute	\$1.88

- Level 2 Specialized, 3 Consumers Served, Night					
Community Living Services - Level 2 Specialized, 4 Consumers Served, Night	H2015	UQ	UJ	15 Minute	\$1.50
Community Living Services - Level 2 Specialized, 5 Consumers Served, Night	H2015	UR	UJ	15 Minute	*\$1.50 x 4 / 5
Community Living Services - Level 2 Specialized, 6+ Consumers Served, Night	H2015	US	UJ	15 Minute	*\$1.50 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 1	T2027	U7		15 Minute	\$4.60
Overnight Health and Safety - Level 1, 2 Consumers Served	T2027	UN	U7	15 Minute	\$2.39
Overnight Health and Safety - Level 1, 3 Consumers Served	T2027	UP	U7	15 Minute	\$1.67
Overnight Health and Safety - Level 1, 4 Consumers Served	T2027	UQ	U7	15 Minute	\$1.34
Overnight Health and Safety - Level 1,	T2027	UR	U7	15 Minute	*\$1.34 x 4 / 5

5 Consumers Served					
Overnight Health and Safety - Level 1, 6+ Consumers Served	T2027	US	U7	15 Minute	*\$1.34 x 4 / Number of Consumers Served
Overnight Health and Safety - Level 2	T2027	U7		15 Minute	\$5.18
Overnight Health and Safety - Level 2, 2 Consumers Served	T2027	UN	U7	15 Minute	\$2.69
Overnight Health and Safety - Level 2, 3 Consumers Served	T2027	UP	U7	15 Minute	\$1.88
Overnight Health and Safety - Level 2, 4 Consumers Served	T2027	UQ	U7	15 Minute	\$1.50
Overnight Health and Safety - Level 2, 5 Consumers Served	T2027	UR	U7	15 Minute	*\$1.50 x 4 / 5
Overnight Health and Safety - Level 2, 6+ Consumers Served	T2027	US	U7	15 Minute	*\$1.50 x 4 / Number of Consumers Served
Skill Building Assistance - Level 1	H2014	U7		15 Minute	\$4.60
Skill Building Assistance - Level 1, 2 Consumers Served	H2014	UN	U7	15 Minute	\$2.39

SKILL BUILDING - Level 1, 3 Consumers Served	H2014	UP	U7	15 minute	\$1.67
SKILL BUILDING - Level 1, 4 Consumers Served	H2014	UQ	U7	15 Minute	\$1.34
SKILL BUILDING - Level 1, 5 Consumers Served	H2014	UR	U7	15 Minute	*\$1.34 x 4 / 5
SKILL BUILDING - Level 1, 6+ Consumers Served	H2014	US	U7	15 Minute	*\$1.34 x 4 / Number of Consumers Served
Skill Building Assistance - Level 2 Specialized	H2014	U7		15 Minute	\$5.18
Skill Building Assistance - Level 2 Specialized, 2 Consumers Served	H2014	UN	U7	15 Minute	\$2.69
SKILL BUILDING - Level 2 Specialized, 3 Consumers Served	H2014	UP	U7	15 Minute	\$1.88
SKILL BUILDING - Level 2 Specialized, 4 Consumers Served	H2014	UQ	U7	15 Minute	\$1.50
SKILL BUILDING -	H2014	UR	U7	15 Minute	*\$1.50 x 4 / 5

Level 2 Specialized, 5 Consumers Served					
SKILL BUILDING - Level 2 Specialized, 6+ Consumers Served	H2014	US	U7	15 Minute	*\$1.50 x 4 / Number of Consumers Served
Out-of-Home Non-Vocational Habilitation (HSW) - Level 1	H2014	U7		15 Minute	\$4.60
Out-of-Home Non-Vocational Habilitation (HSW) - Level 1, 2+ Consumers Served	H2014	UN	U7	15 Minute	\$2.39
Out-of-Home Non-Vocational Habilitation (HSW) - Level 1, 3 Consumers Served	H2014	UP	U7	15 Minute	\$1.67
Out-of-Home Non-Vocational Habilitation (HSW) - Level 1, 4 Consumers Served	H2014	UQ	U7	15 Minute	\$1.34
Out-of-Home Non-Vocational Habilitation (HSW) - Level 1, 5 Consumers Served	H2014	UR	U7	15 Minute	*\$1.34 x 4 / 5
Out-of-Home Non-Vocational Habilitation (HSW) - Level 1, 6+	H2014	US	U7	15 Minute	*\$1.34 x 4 / Number of Consumers Served

Consumers Served					
Out-of-Home Non-Vocational Habilitation (HSW) - Level 2 Specialized	H2014	U7		15 Minute	\$5.18
Out-of-Home Non-Vocational Habilitation (HSW) - Level 2 Specialized, 2 Consumers Served	H2014	UN	U7	15 Minute	\$2.69
Out-of-Home Non-Vocational Habilitation (HSW) - Level 2 Specialized, 3 Consumers Served	H2014	UP	U7	15 Minute	\$1.88
Out-of-Home Non-Vocational Habilitation (HSW) - Level 2 Specialized, 4 Consumers Served	H2014	UQ	U7	15 Minute	\$1.50
Out-of-Home Non-Vocational Habilitation (HSW) - Level 2 Specialized, 5 Consumers Served	H2014	UR	U7	15 Minute	*\$1.50 x 4 / 5
Out-of-Home Non-Vocational Habilitation (HSW) - Level 2 Specialized, 6+ Consumers Served	H2014	US	U7	15 Minutes	*\$1.50 x 4 / Number of Consumers Served

Rates are dependent on the support needs of the consumer served as established by the CMHA-CEI Level of Care.

Budgets are created off the standard board approved rates above, multiplied by the hours authorized.

The reimbursable rate will vary based on the consumer budget created through the Self-Determination Arrangement.

*Rate varies depending on the number of consumers served.

Direct Care Worker Wage Increase will be implemented, at the rate and time period directed by MDHHS for applicable codes.

MOTION CARRIED unanimously.

Expense Contracts

MOVED by Tim Hanna and SUPPORTED by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: Partial Inpatient Hospital Agreement - McLaren Health Care Corporation

Under this contract renewal with McLaren Health Care Corporation, CMHA-CEI will purchase Partial Hospitalization services at the locations and rates indicated below, for the term of October 1, 2023 through September 30, 2024.

Hospital	Location	CPT Code	Service	Rate
McLaren Health Care Corporation	McLaren Bay Region 1900 Columbus Avenue, Bay City, MI 48708	0912 & 0913	Partial Hospitalization	\$508.50
McLaren Health Care Corporation	McLaren Flint 401 S. Ballenger Hwy., Flint, MI 48532	0912 & 0913	Partial Hospitalization	\$508.50
McLaren Health Care Corporation	McLaren Greater Lansing 2900 Collins Rd., Lansing, MI 48910	0912 & 0913	Partial Hospitalization	\$508.50
McLaren Health Care Corporation	McLaren Lapeer Region 1375 N. Main St., Lapeer, MI 48446	0912 & 0913	Partial Hospitalization	\$508.50
McLaren Health Care Corporation	McLaren Macomb	0912 & 0913	Partial Hospitalization	\$508.50

	46810 Schoenherr Rd., Shelby Township, MI 48315			
McLaren Health Care Corporation	McLaren Oakland 50 N Perry St., Pontiac, MI 48342	0912 & 0913	Partial Hospitalization	\$508.50
McLaren Health Care Corporation	McLaren Port Huron 1221 Pine Grove Ave., Port Huron, MI 48060	0912 & 0913	Partial Hospitalization	\$508.50

Expense Contract Renewal: Michigan Department of Labor and Economic Opportunity – Michigan Rehabilitation Services

Shana Badgley presented this item for CMHA-CEI to enter into a contract renewal with the Michigan Department of Labor and Economic Opportunity – Michigan Rehabilitation Services to provide supportive employment through this Interagency Cash Transfer Agreement (ICTA) for the period of October 1, 2023 through September 30, 2024 and pay \$63,665 as indicated below.

Agency	Share Type	Share %	Amount
State or Local Public Agency	Non-Federal	27	\$ 63,665
MRS	Federal	73	\$ 172,131
Agreement Grand Total	Combined	100	\$ 235,796

Expense Contract Amendment: Pine Rest Christian Mental Health Services

Under this contract renewal, CMHA-CEI will purchase Outpatient ECT services to add to the existing hospital services contract with Pine Rest Christian Mental Health Services in accordance with the rate schedule shown below for the period of October 1, 2023 through September 30, 2024.

Hospital	Code	Service	Unit	Rate
Pine Rest Christian Mental Health Services	0901	Electroconvulsive Therapy (ECT) Outpatient (all inclusive)	Encounter	\$1,092

MOTION CARRIED unanimously.

Revenue Contracts

MOVED by Kay Randolph-Back and SUPPORTED by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following revenue contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Revenue Contract Renewal: Michigan Department of Corrections – Probation Residential Services (PRS)

KC Brown presented this renewal with Michigan Department of Corrections (MDOC) to provide Probation Residential Services. CMHA-CEI is currently nearing the end of a three-year contract with MDOC that totals \$825,000, or \$225,000 annually, for the period of October 1, 2020 through September 30, 2023. This amendment will revise and extend the expiration date to September 30, 2024. This amount is a cap and there is no guarantee of revenue under such a fee for service contract. The extension allows CMHA-CEI to utilize remaining funding.

Revenue Contract Renewal: Mid-State Health Network - State Opioid Response (SOR)

With this contract renewal, CMHA-CEI will work with Mid-State Health Network for the State Opioid Response (SOR) program and receive \$139,835 in order to employ a full time Case Manager position for the Ingham County Jail and Eaton County Jail MAT programs and Jail Re-entry Services, which are under the CATS and RECEIPT programs, for the period of October 1, 2023 through September 30, 2024.

Revenue Contract Renewal: Mid-State Health Network – SUD Treatment Recovery Center

CMHA-CEI will enter into a contract renewal with Mid-State Health Network to provide Substance Use Disorder treatment for the period of October 1, 2023 through September 30, 2024. The amount of the contract is \$654,000 for Cost Reimbursed programs. Fee for Service programs are not capitated.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Kent County Community Mental Health Authority DBA Network180 - Substance Use Disorder Long Term Residential Treatment at House of Commons (HOC) and the Recovery Center (TRC)

Under this contract renewal, CMHA-CEI will provide Residential Substance Use Disorder Treatment services at the House of Commons and The Recovery Center for the period of October 1, 2023 through September 30, 2024 and be reimbursed per the fee schedule below. Services will be billed through Network180’s web based authorization system NOVA.

Service Description	Billing Code	Modifier	Unit	Rate
Evaluation and Management of New Patient	99203		Encounter: 30-44 Minutes	\$174.50
Evaluation and Management of New Patient	99204		Encounter: 45-59 Minutes	\$261.50
Sub-Acute Withdrawal Management (Sub-Acute Detoxification)	H0010		Day	\$467.50
Substance Abuse: Residential Services	H0019	W5	Day	\$213.50
Residential Room and Board	S9976		Day	\$26.00

MOTION CARRIED unanimously.

Revenue Contract Renewal: FY 2024 Michigan Department of Health and Human Services - Community Mental Health Service Programs (CMHSP)

Sara Lurie presented our GF contract with MDHHS. The amount of the contract is the same as last year, \$6,559,230.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Kay Randolph-Back that the Finance Committee recommends that the Board of Directors of Community Mental Health

Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to formally enter into the contract renewal for the FY2024 contract with the Michigan Department of Health and Human Services for Community Mental Health Service Programs for the period of October 1, 2023 through September 30, 2024.

MOTION CARRIED unanimously.

Medicaid Revenue Update

Sue Panetta presented the update through September. The Ingham County paid eligible number was up, which created a net increase on the HMP. CCBHC should now be caught up. Tim asked how much money will have to be returned? Sue said after the one-time payment to employees, there won't be much left to return. She went on to say we did receive rates from MSHN.

Dianne Holman entered the meeting at 5:44 pm.

Kay referenced the FY24 budget documentation the Board received, and said that it included a number that was received from Medicare and commercial insurers. She asked if the committee could see what revenue we are receiving from commercial insurers? Kay would like to see the committee receive information periodically to see how these numbers are increasing. Sue said this information can be broken out; we are seeing claims double with the mild to moderate reporting. Sara said on the Bucket Report, Amy Rottman explained what was under CCBHC, which includes Medicare and commercial insurance. Sue said she can provide these numbers.

Unfinished Business:

None

New Business

Kay said the CAC meetings include a period of a breakout groups with Board members. She was wondering if people on the committee would be willing to consider participating in the next CAC meeting. Kay urged Finance Committee members to attend to discuss fiscal matters for the CAC's consideration.

Public Comment:

None

Adjournment:

The meeting was adjourned at 5:55 p.m. The next regularly scheduled Finance Committee meeting is November 8th, 2023 at 5:30 p.m., 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

**Darby Vermeulen
Finance Administrative Assistant**



Agenda Item: Finance Committee
Agenda Item #F-5

Month, Year: November, 2023

Major Program: Information Services

Component Program: All

Agenda Item Title: New Expense Contract: Insight, Axiom Upgrades

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will enter into a consultation with Axiom Upgrades, facilitated by Insight Corporation to perform services required for migrating to Microsoft 365 services and pay \$88,200 for those services.

The revenue and expense of this contract are reflected in CMHA-CEI's FY2024 budget. Because this is an indirect expense, all revenue sources support this contract. The expenses of this contract are reflected in the contract maintenance line item of the information services budget. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/ PROPOSAL:

As Microsoft continues to phase out on premise services for Office and Exchange, CMHA-CEI will need to begin planning for migrating to Microsoft 365 (M365.) This is a large agency-wide implementation, which requires expertise for the initial setup. This will ensure all facets of cloud security and Microsoft best practices are adhered to.

In meetings with Axiom Upgrades, the CMHA-CEI team has created a project plan for creating a coexistence with cloud based Azure Active directory and Exchange online services for IS staff. With these services in place we will be able to learn the systems, and establish baseline policies for Microsoft Teams, Intune, and file shares (Sharepoint.) A high level summary of some of the steps within the plan are listed below.

- Active Directory Integration with Azure AD
 - Joining & syncing local active directory with M365 Online services
 - Creation of OneDrive user storage accounts and linking

- Create file shares and access requirements for M365 files
- Exchange Coexistence with M365 Exchange Online
 - Join local Exchange servers to M365 Exchange Online
 - Establish mail flow and user mailbox migration from local servers to M365
- Microsoft Teams Integration
 - Set up M365 Teams functionality for Active Directory users
 - Set security policies and establish departmental groups
- Microsoft Endpoint Management via Intune
 - Setup enrollment, compliance, and security options for Intune device management
 - Setup application and security patch deployment policies

These steps will lay the ground work for moving the whole organization over to M365 planned for FY25 where all email and shared documents will be migrated up to the M365 cloud product.

This plan is based on an estimate of service hours (350) required to implement specific steps. There are allowances if hours estimated for completion are under the actual hours used, these hours will be used for support of the product, or additional M365 based initiatives.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Insight & Axiom Upgrades to set up and migrate to M365 services and pay \$88,200.00.



Agenda Item: Finance Committee
Agenda Item #F-6

Month, Year: November, 2023

Major Program: General Administration

Component Program: Finance

Agenda Item Title: Expense Renewal Contract: Gallagher Benefit Services, Inc. –
Healthcare and Benefits Consulting Services

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase healthcare and benefits consulting services from Gallagher Benefit Services, Inc., East Lansing, Ingham County and pay up to \$109,000 per year for the period of January 1, 2024 or beginning on the date of the accepted agreement and is effective for one year thereafter.

The original contract with Gallagher Benefit Services was finalized on June 23, 2020 and includes an automatic renewal annually in June, which has been modified to align with the annual renewal for benefits with a 30-day termination notice. No other terms of the original agreement have changed as of the date of this fact sheet.

The revenue and expense of this contract are reflected in CMHA-CEI’s FY 2024 budget. The revenue sources that support this contract are Medicaid, Healthy Michigan Plan (HMP), Habilitation Supports Waiver (HSW), Serious Emotional Disturbances Waiver (SEDW), Children’s Waiver Program (CWP), Autism, Medicaid Spend-down/Deductible, State General fund dollars, Commercial Insurance, other Community Mental Health Services Programs (CMHSP) through County of Financial Responsibility (COFR) agreements, Grants/Contracts and Local Funding. The expenses of this contract are reflected in the Contract-Benefit Administration and Contract -Consultation line items of the Finance Department budget. This contract will not affect CMHA-CEI’s fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

On May 11, 2020, the selection committee recommended that this contract be awarded to Gallagher Benefit Services, Inc. based on their pricing competitiveness, local relationships with other Community Mental Health organizations, government and municipal agencies, among other factors.

The fee indicated below includes all consulting and compliance services for all benefits contracted (medical, HRA, and vision).

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to continue the existing contract with Gallagher Benefit Services, Inc., to purchase healthcare and benefits consulting services and pay up to \$109,000 per year for the period of January 1, 2024 or beginning on the date of the accepted agreement and is effective for one year thereafter.



Agenda Item: Finance Committee
Agenda Item #F-7

Month, Year: November, 2023

Major Program: Administration

Component Program: Finance

Agenda Item Title: Expense Renewal Contract: EHiM HRA Administration 2024
Plan Year

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase employee dental insurance benefits from Employee Health Insurance Management, Inc. (EHiM), 26711 Northwestern Highway, Suite 400, Southfield, MI 48033 and agrees to pay fees per the rate schedule below, for the plan year January 1, 2024 to December 31, 2024.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2024 budget. All revenue sources support this contract. The expenses of this contract are reflected in the Healthcare line item of the various budgets throughout the agency that include staffing. This contract will not affect CMHA-CEI's fund balance. This contract replaces a previous contract brought to the committee in September of 2023 for HRA Administration.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/
PROPOSAL:**

Health Reimbursement Account Administration benefits will be purchased for all eligible regular full time, regular part time, and employees who are eligible to purchase medical insurance who elect Blue Cross Blue Shield of Michigan Insurance plan HRA 1A or 1B insurance during the benefit enrollment process, per the various collective bargaining agreements.

The rates below represent waived annual administrative service fees per employee and no change in per subscriber per month fees for all participants in the plan.

STAFF RECOMMENDATION:

Staff recommend that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Employee Health Insurance Management, Inc. (EHiM) to purchase employee Health Reimbursement Account Administration from EHiM for the period of January 1, 2024 to December 31, 2024 and pay fees per the rate schedule below.

* PEPM ADMIN FEE	13.00	\$
one time charge for secondary payer card	\$ 1.00	<i>new plan members only</i>
Projected Spend for HRA Wrap Claims	\$ 6,611,909.00	
<i>* fully reimbursed to CMHA by BCBSM</i>		



Agenda Item: Finance Committee
Agenda Item #F-8

Month, Year: November, 2023

Major Program: Administration

Component Program: Finance

Agenda Item Title: Expense Renewal Contract: Michigan Group Benefits - 2024 Plan Year

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase employee Flexible Spending Account (FSA), Dependent Care, and Limited Purpose FSA (LPFSA) benefits and administration from Michigan Group Benefits, 2900 West Road Suite 222 East Lansing, MI 48823 and agrees to pay renewal fees per the rate schedule below, for the plan year January 1, 2024 to December 31, 2024.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2024 budget. The revenue sources that support this contract are state general fund, Medicaid, federal or state contract, commercial payers, and local funding sources. The expenses of this contract are reflected in the Contract Other of the Finance Department budget. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/ PROPOSAL:

FSA, LPFSA, and Dependent Care benefits and administration will be purchased for all eligible regular full time, regular part time, and employees who are eligible to purchase dental insurance who elect FSA, LPFSA, and Dependent Care as outlined in the CMHA-CEI Section 125 Plan.

The rates below represent no change in administrative service fees and no change in per subscriber per month fees.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with Michigan Group Benefits to purchase FSA, LPFSA, and Dependent Care benefits and administration from Michigan Group Benefits for the period of January 1, 2024 to December 31, 2024 and pay fees per the rate schedule below.

Monthly Fee per Participant without Debit Card Reimbursement **\$4.00**

Claims Administration, with frequency determined by the employer. This fee is charged for each participant in the Flexible Spending Account and/or the Dependent Care Benefit Account. There is no charge for employees who only participate in the Premium Only Account.

Monthly Fee Per Participant with Debit Card Reimbursement **\$5.00**

Note: A one-time \$100.00 fee will be charged for a Signature Scan to enable printing of Employer-signed claim reimbursement checks that may be mailed directly to each claimant's home.

Annual Base Fee **\$500.00**

This fee covers the enrollment of new plan participants, re-enrollment meetings with current participants, and updates and changes due to legislative regulations, employer plan design modifications, or administrative experience. It also includes preparation of Form 5500 annually, if required, and quarterly discrimination testing



Agenda Item: Finance Committee
Agenda Item #F-9

Month, Year: November, 2023

Major Program: Administration

Component Program: Finance

Agenda Item Title: Expense Renewal Contract: ISolved - 2024 Plan Year

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase employee COBRA Continuation of Coverage benefits administration from ISolved and agrees to pay renewal fees per the rate schedule below, for the plan year January 1, 2024 to December 31, 2024.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2024 budget. The revenue sources that support this contract are state general fund, Medicaid, federal or state contract, commercial payers, and local funding sources. The expenses of this contract are reflected in the Contract Other line item of the Finance Department budget. This contract will not affect CMHA-CEI's fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

COBRA benefits administration will be purchased for all eligible regular full time, regular part time, and employees who are eligible to purchase COBRA qualified benefits and who elect COBRA continuation of coverage under a qualifying event per IRS guidelines.

The rates below represent an average 2% administration fee which is assessed to all participants per month in addition to paying the full monthly premium of the elected benefit.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into contract renewal with ISolved to purchase COBRA administration services and COBRA compliance notices from ISolved for the period of January 1, 2024 to December 31, 2024 and pay fees per the rate schedule below.

2% administration fee on the cost of all plans offered through COBRA to be paid for by the person enrolled:

COMMUNITY MENTAL HEALTH AUTHORITY-CEI

2024 COBRA RATES

Health Insurance Monthly Premiums 2024

INSURANCE CARRIER	SINGLE	DOUBLE	FAMILY
BCBSM High Deductible Health Plan- \$1,400/2,800 Deductible	711.40	1707.37	2134.20
BCBSM HRA 1A- No Deductible	838.87	1991.85	2485.94
BCBSM HRA 1B- \$250/\$500 Deductible	819.34	1944.92	2427.30

Dental Insurance Monthly Premiums 2024

INSURANCE CARRIER	SINGLE	DOUBLE	FAMILY
Delta Dental	42.92	79.99	136.76

Vision Insurance Monthly Premiums 2024

INSURANCE CARRIER	SINGLE	DOUBLE	FAMILY
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VSP	4.82	9.64	15.40

*** Includes a 2% Administrative Fee**

****BCBSM HRA includes HRA Factor**



Community
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Agenda Item: Finance Committee
Agenda Item #F-10

Month, Year: November, 2023

Major Program: All programs

Component Program: All Components

Agenda Item Title: Revenue Contract Renewal: FY24 Mid-State Health Network
CCBHC & Medicaid Subcontract

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract renewal, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will provide, for the retroactive period of October 1, 2023 through September 30, 2024, the full range of Medicaid and CCBHC behavioral health and developmental disability services (as outlined in the applicable sections of the state’s Medicaid manual and CCBCBCH handbook), the administrative functions required to support the provision of these services, and those managed care functions which have been delegated, by Mid-State Health Network (MSHN), to CMHA-CEI to enrollees within the tri-county community. CMHA-CEI will receive, from MSHN, a capitated payment for each Medicaid enrollee in the tri-county community. This capitated payment reflects the capitated payment received by MSHN for each Medicaid enrollee (which differs by age, gender, and Medicaid program type in which the enrollee is enrolled) less the uniform (equal percentage of the capitation payment) per enrollee administrative costs retained by MSHN to carry out the managed care functions which it retains. For CCBHC services, CMHA-CEI will receive a PPS-1 payment per CCBHC eligible per day of service.

While the actual funding to be received by CMHA-CEI, through this contract is dependent upon the number, age, gender, and Medicaid plan of the persons enrolled in Medicaid during the month for which the payment is intended to cover, the annual

revenue based on anticipated 2024 rates and enrollments is estimated to approximate a total of \$166,132,574.

The revenue and expense of this contract are reflected in CMHA-CEI's FY 2024 budget. Medicaid is the only revenue source that supports this contract. The expenses of this contract are reflected in nearly all of the line items in the budgets of nearly all of CMHA-CEI's departments or programs. This contract does cover the administrative costs incurred with the operation of this program. This contract will not affect CMHA-CEI's fund balance if the actual expenses and revenues related to the fulfillment of this contract match those which are projected in the CMHA-CEI's FY 2024 budget.

STAFF RECOMMENDATION:

Staff recommend that the Finance Committee of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract renewal with the Mid-State Health Network to provide, for the retroactive period of October 1, 2023 through September 30, 2024, the full range of Medicaid and CCBHC behavioral health and developmental disability services, the administrative functions required to support the provision of these services, and those managed care functions which have been delegated, by MSHN, to CMHA-CEI, within the tri-county community. For the fulfillment of these responsibilities, CMHA-CEI will receive, from MSHN, for this same period, a capitated payment for each Medicaid enrollee in the tri-county community and a PPS-1 rate per CCBHC eligible enrollee per day of service.

FY2024 Monthly Medicaid Revenue Report

Medicaid (503205, 503210)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	8,798,191	9,020,909	(222,718)	(222,718)
November			-	(222,718)
December			-	(222,718)
January			-	(222,718)
February			-	(222,718)
March			-	(222,718)
April			-	(222,718)
May			-	(222,718)
June			-	(222,718)
July			-	(222,718)
August			-	(222,718)
September			-	(222,718)
Total	8,798,191	9,020,909	(222,718)	

Healthy Michigan Program (HMP) (90001-503271)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	1,284,594	1,228,303	56,291	56,291
November			-	56,291
December			-	56,291
January			-	56,291
February			-	56,291
March			-	56,291
April			-	56,291
May			-	56,291
June			-	56,291
July			-	56,291
August			-	56,291
September			-	56,291
Total	1,284,594	1,228,303	56,291	

Habilitation Supports Waiver (HSW) (503215)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	1,814,925	1,921,422	(106,497)	(106,497)
November			-	(106,497)
December			-	(106,497)
January			-	(106,497)
February*			-	(106,497)
March			-	(106,497)
April			-	(106,497)
May			-	(106,497)
June			-	(106,497)
July			-	(106,497)
August			-	(106,497)
September			-	(106,497)
Total	1,814,925	1,921,422	(106,497)	

Serious Emotional Disturbances Waiver (SEDW) (4503273)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	84,811	78,995	5,816	5,816
November			-	5,816
December			-	5,816
January			-	5,816
February*			-	5,816
March			-	5,816
April			-	5,816
May			-	5,816
June			-	5,816
July			-	5,816
August			-	5,816
September			-	5,816
Total	84,811	78,995	5,816	

Children's Waiver Program (CWP) (503010)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	74,625	77,870	(3,245)	(3,245)
November			-	(3,245)
December			-	(3,245)
January			-	(3,245)
February*			-	(3,245)
March			-	(3,245)
April			-	(3,245)
May			-	(3,245)
June			-	(3,245)
July			-	(3,245)
August			-	(3,245)
September			-	(3,245)
Total	74,625	77,870	(3,245)	

Foster Care and CPS Incentive Payment (DHIP) (503270)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	-	27,295	(27,295)	(27,295)
November			-	(27,295)
December			-	(27,295)
January			-	(27,295)
February			-	(27,295)
March			-	(27,295)
April			-	(27,295)
May			-	(27,295)
June			-	(27,295)
July			-	(27,295)
August			-	(27,295)
September			-	(27,295)
Total	-	27,295	(27,295)	

Autism (503265, 503267)				
Month	Actual	Budget	Difference	Over (Under) Budget
October	1,280,445	1,306,988	(26,543)	(26,543)
November			-	(26,543)
December			-	(26,543)
January			-	(26,543)
February			-	(26,543)
March			-	(26,543)
April			-	(26,543)
May			-	(26,543)
June			-	(26,543)
July			-	(26,543)
August			-	(26,543)
September			-	(26,543)
Total	1,280,445	1,306,988	(26,543)	

CCBHC				
Month	Actual	Budget	Difference	Over (Under) Budget
October	1,638,837	1,194,898	443,939	443,939
November			-	443,939
December			-	443,939
January			-	443,939
February			-	443,939
March			-	443,939
April			-	443,939
May			-	443,939
June			-	443,939
July			-	443,939
August			-	443,939
September			-	443,939
Total	1,638,837	1,194,898	443,939	

TOTAL					
Month	Actual	Budget	Difference	Over (Under) Budget	Annual Over (Under) Trended
October	14,976,428	14,856,680	119,749	119,749	1,436,985
November	-	-	-	119,749	718,492
December	-	-	-	119,749	478,995
January	-	-	-	119,749	359,246
February	-	-	-	119,749	287,397
March	-	-	-	119,749	239,497
April	-	-	-	119,749	205,284
May	-	-	-	119,749	179,623
June	-	-	-	119,749	159,665
July	-	-	-	119,749	143,698
August	-	-	-	119,749	130,635
September	-	-	-	119,749	119,749
Total	14,976,428	14,856,680	119,749		

* Estimates