



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, May 11<sup>th</sup>, 2020 5:30 p.m.**

**Zoom Meeting: <https://zoom.us/j/96403752599> Meeting ID: 964 0375 2599  
877 853 5257 US Toll-free**

**Committee Members Present:**

**Joe Brehler, Paul Palmer, Raul Gonzales, Al Platt**

**Committee Members Excused:**

**Kay Randolph-Back, Jim Rundborg**

**Staff Present:**

**Darby Vermeulen, Joyce Tunnard, Sara Lurie, Ericanne Spence, Jennifer Stanley,  
Shana Badgley**

**Other Board Members Present:**

**None**

**Public Present:**

**None**

**Others Present**

**None**

**Call to Order:**

**The meeting was called to order by Chairperson Raul Gonzales at 5:33 p.m.**

**Previous Meeting Minutes:**

**MOVED** by Joe Brehler and **SUPPORTED** by Paul Palmer to approve the meeting minutes of April 13<sup>th</sup>, 2020.

**MOTION PASSED** with 4 votes in favor. **Members Present:** Joe Brehler, Paul Palmer, Al Platt, Raul Gonzales

Kay Randolph-Back and Jim Rundborg excused.

**Adoption of Agenda:**

**MOVED** by Joe Brehler and **SUPPORTED** by Al Platt to adopt the agenda of May 11<sup>th</sup>, 2020.

**MOTION PASSED** with 4 votes in favor. **Members Present:** Joe Brehler, Paul Palmer, Al Platt, Raul Gonzales

Kay Randolph-Back and Jim Rundborg excused.

**Public Comment on Agenda Items:**

None.

**BUSINESS ITEMS:**

**New Revenue MOU: Eaton County Sheriff Department – Peer Recovery Coach RSAT**

Ericanne Spence presented this contract for a peer recovery coach for jail re-entry services for folks coming out of Eaton County with medication assistance. This employee will be partially funded by the Bureau of Justice Administration grant.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to receive \$36,448 for a part time Peer Recovery Coach from Eaton County. The Peer Recovery Coach will work directly with the Eaton County Sheriff's Office – Eaton County Jail to provide re-entry services and will be supervised by the Jail Re-entry Program

Coordinator. The funding will be for the period of March 1, 2020 – through February 28, 2021.

MOTION PASSED with 4 votes in favor. Members Present: Joe Brehler, Paul Palmer, Al Platt, Raul Gonzales

Kay Randolph-Back and Jim Rundborg excused.

### Unfinished Business

#### a. HCBS Update

Sara said she doesn't have much of an update at this point. She said a few things have slowed down during the COVID-19 crisis. Raul asked Sara for an update on how CEI is handling the pandemic, which Sara provided.

Sara said Directors are working on a preliminary phased-in plan, looking forward to when the state is more of the recovery end of the COVID-19 crisis. All 24/7 programs are still running. One goal for the near future is to provide more in-person care to those who are in crisis to avoid hospitalization. Sara commended John Peiffer and Kinnith Gibb, saying they have done a great job in ordering an adequate amount of PPE for those onsite at each location. There is currently screening at the entry of every facility. Each person is required to wear a mask or face covering in the halls or public spaces in buildings. Those employees working with symptomatic consumers are provided face shields, gowns, and N95 masks. The Virus Task Force, which includes Joyce Tunnard and Dr. Stanley, review all items every day at 3pm to answer questions and update health and safety protocol for all CEI sites, as well as guide the crafting of the communication Sara sends out every evening to all employees. Sara said it has been manageable with lower numbers of employees coming to the building, but we have to prepare for the numbers to increase over time. Raul said he enjoys the update because Board members do not come to the building to see how things are going, and he appreciates being in the know.

### New Business:

None

### Public Comment:

None

**Adjournment:**

The meeting was adjourned at 5:47 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, June 8<sup>th</sup>, 2020, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

**Minutes Submitted by:**

**Darby Vermeulen  
Finance Administrative Assistant**