



RECIPIENT RIGHTS COMMITTEE
MEETING MINUTES
Thursday, December 3, 2015, 5:30 p.m.
Conference Room G11-C
812 E. Jolly Road, Lansing, Michigan 48910

Committee Members Present:

Daniel Arnold, Tina Bertram, Dianne Holman, Paul Palmer, Kay Pray (Chair), Nicole Wright

Committee Members Absent:

Maxine Thome (notified staff of absence)

Other Board Members Present:

Kam Washburn (Chairman of the Board)

Staff Present:

Ashlee Bailey, Greg Fox, Sara Lurie, Emily Wollner

Public Present:

None

Call to Order:

The meeting was called to order by Chairperson Kay Pray at 5:30 p.m.

Approval of Meeting Minutes:

MOVED by Paul Palmer and SUPPORTED by Dianne Holman to approve the meeting minutes of September 3, 2015. MOTION CARRIED unanimously.

Approval of Agenda:

MOVED by Kam Washburn and SUPPORTED by Tina Bertram to approve the meeting agenda. MOTION CARRIED unanimously.

BUSINESS ITEMS:

Recipient Rights Quarterly Report: July 1, 2015 – September 30, 2015

Greg Fox, Recipient Rights Specialist, presented the Recipient Rights Quarterly Report for the period of July 1, 2015 – September 30, 2015. Mr. Fox guided the committee through the detailed

summary report of allegations and outcomes and answered questions from meeting attendees. Kay Pray noted that, to maintain confidentiality, the home information should not be included for review during the Recipient Rights Committee meeting. Mr. Fox agreed that this was an oversight and would be corrected for future meetings.

Ms. Pray requested clarification regarding the maximum length of investigation time. Mr. Fox noted that while the maximum length of investigation is 90 days, it may be extended due to extenuating circumstances if, for example, the Recipient Rights Office is waiting for a report from Adult Protective Services or the Police Department. This delay could still be cause for a Recipient Rights appeal.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Tina Bertram that the Recipient Rights Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton and Ingham Counties accept the Recipient Rights Quarterly Report for July 1, 2015 – September 30, 2015. Motion **CARRIED** unanimously.

MDHHS Annual Recipient Rights Report: Oct. 1, 2014 – September 30, 2015:

The annual report required by the Michigan Department of Health and Human Services Office of Recipient Rights (MDHHS-ORR) summarizes rights activity for CMHA-CEI for the months of October 1, 2014 through September 30, 2015. The Recipient Rights Committee regularly reviews the in-depth summaries of this activity in the quarterly report. This annual report will be submitted to MDHHS-ORR by the deadline of December 31, 2015. Mr. Fox led the Recipient Rights Committee through the data and answered questions from meeting attendees. This report is for informational purposes only.

Ms. Pray commented that only one third of claims being substantiated seemed low; Mr. Fox clarified that twenty to forty percent substantiated in a category is fairly standard. Some categories can be difficult to research and substantiate due to their subjectivity.

Desired Outcomes for the RRO and Recommendations to the CMHSP Board:

Mr. Fox explained that each year the Recipient Rights Committee (RRC) is required by the Michigan Department of Health and Human Services (MDHHS) Office of Recipient Rights to develop a set of “Desired Outcomes for the Recipient Rights Office” and make recommendations to the Board of Directors about the Recipient Rights Office for the upcoming calendar year. These goals and recommendations for the upcoming year will be submitted to the MDHHS Office of Recipient Rights as part of the annual report.

The desired outcomes and recommendations to the Board of Directors from 2015 were reviewed. Nicole Wright asked for clarification regarding the recommendation to the CMHSP Board that they continue sufficient funding for the Recipient Rights Office. Ms. Pray noted that “sufficient funding” is defined in the FY2016 Recipient Rights Budget, which was reviewed during the

September Recipient Rights Committee Meeting.

The RRC suggested that the 2016 “Desired Outcomes for the Recipient Rights Office” should be as follows:

1. Ensure all contracts have appropriate rights language.
2. Continue to pursue outreach efforts to inform all consumers, regardless of their developmental ability, of their rights under the Michigan Mental Health Code by making available the Recipient Rights Brochure.
3. Adhere to all new changes made by MDCH when collecting and submitting data for the annual report.

The RRC suggested that the 2016 “Recommendations to the CMHSP Board” should be as follows:

1. Continue to support the Office of Recipient Rights.
2. Continue sufficient funding for the Recipient Rights Office.
3. Ensure continued consumer involvement of the Recipient Rights Committee.
4. Provide continuing rights related training for staff and Committee members.
5. Encourage involvement of the Board in the Recipient Rights Committee and the rights process.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Dianne Holman that the Recipient Rights Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the 2016 “Desired Outcomes for the Recipient Rights Office” and the 2016 “Recommendations to the CMHSP Board” suggested by the Recipient Rights Committee. These recommendations will be submitted as part of the CEI Recipient Rights Annual Report to the Department of Community Health, Office of Recipient Rights. Motion **CARRIED** unanimously.

Old Business:

None

New Business:

None

Updates:

None

Public Comment:

No public attending

Adjournment:

The meeting was adjourned at 6:11 p.m. The next regularly scheduled Recipient Rights

Committee meeting is March 3, 2016, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Emily Wollner
QCSRR Secretary