



Program and Planning Committee Members

Raul Gonzales, Chairperson
Al Platt, Vice Chairperson
Joe Brehler
Dianne Holman
Tim Hanna
Paul Palmer

PROGRAM & PLANNING COMMITTEE AGENDA

Monday, February 12th, 2024

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

***Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – January 8th, 2024**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

PROGRAM AND PLANNING COMMITTEE BUSINESS ITEMS

- *5. New Revenue Contract: Barry Eaton District Health Department – Eaton County Peer Recovery Coach – Joyce Tunnard**
- *6. New Expense Contract: Lynn Roper, Psychologist LLP – Marie Carrell**
- *7. New Expense Contract: Beaumont Behavioral Health – Shana Badgley**
- 8. Unfinished Business**
 - a. Strategic Planning Update**
- 9. New Business**
- 10. Unfinished Business**

If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.

- 11. New Business**
- 12. Public Comment**
- 13. Adjournment**



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PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, January 8th, 2024

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Raul Gonzales

Tim Hanna

Dianne Holman

Joe Brehler

Paul Palmer via Zoom – South Lansing, MI

Committee Members Excused:

Al Platt

Staff Present

Darby Vermeulen, Sara Lurie, Dr. Jennifer Stanley, Jana Baylis, Shana Badgley

Other Board Members Present:

Dwight Washington

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:31 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Joe Brehler to approve the Program and Planning Committee meeting minutes of December 11th, 2023.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Dianne Holman and SUPPORTED by Tim Hanna to adopt the agenda of January 8th, 2024 with the addition of a discussion regarding the status of the CAC Board Dialogue meetings under Unfinished Business.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

New Expense Contract: Guardianship Services

Shana Badgley presented this contract with a new guardian. This is a former CEI employee who started a business for guardianship services. Dianne asked if there is a limit for how many persons can be served under a certain provider? Shana said she believes there is a limit but she isn't sure of the exact number. Discussion ensued about recent legislation regarding changes to guardianship that are currently sitting with the legislature. Sara will try to include some of this information in her CEO report to the Board next week.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Janet McDuffey to purchase guardianship services for the retroactive period of December 1, 2023 to September 30, 2024, and pay the amounts below for those services.

Services as approved by Program Liaison	Amount per month per consumer
Guardianship Services without Payee Services	\$70.00
Guardianship Services with Payee Services	\$75.00

MOTION CARRIED unanimously.

Unfinished Business

a. Strategic Planning Update

Sara said the final draft of the Strategic Plan is in the home stretch. There are a couple of areas she wanted input on prior to the February Board meeting. She would like to get the draft out and gather feedback in hopes of presenting the finished product to the Board next month. Sara said the format is similar to our previous strategic plan, beginning with the history and background of CMHA-CEI. The document then highlights notable achievements of CEI over the last five years with the previous strategic plan. Tim wondered if CEI’s achievement of continuing services through the pandemic might be a good highlight. Sara said there was a brief mention in the lead up but perhaps it should be its own bullet point as well. Joe would like the mention of the CSU to have additional details added to its bullet point as we have been working on this for a long time. Sara said she would beef this portion up. Dianne noted she would like some mention of the transition to HCBS and away from the day programs. Sara noted that the work being done to get feedback from folks this change effected was interrupted by the pandemic. She will see if there is an appropriate spot to integrate information about where that population ended up and how the transition went.

Sara then reviewed an overview of “issues, opportunities, and legislation likely to impact the operation and delivery of community mental health services”.

Raul asked who will be seeing our strategic plan? Sara said we make our elected officials aware and then it lives on our website. We also have the annual report that is disseminated much further.

Sara then reviewed the part of the plan that lays out goals and objectives. She said she will try to address the feedback provided today within the strategic plan. She is hoping the final version will be presented to this committee in February, but there is always more room for improvement if it isn't quite ready at that point.

Joe noted that another challenge is the difficulty for consumers to figure out where to go and what is available to them. This could be included in the discussion of CCBHC; this is more of a problem to the system rather than solely within CEI.

b. CAC Dialogue Update

Raul said there is excitement within the CAC regarding recruiting. He said the group is hard at work coming up with new ideas to bring to the Board. Raul noted the new member to the CEI Board is Jason White.

Sara said with Jason coming to the Board, that is one less member of the CAC. There are only five members right now and they need a minimum of nine, according to their bylaws. Sara told CAC that the Executive Committee would be reviewing the Board bylaws in March, and the CAC might have some changed bylaws to move forward with in April.

New Business

Paul noted he has a class on Mondays now and may be signing on late to Program and Planning meetings for the next few months.

Public Comment:

None

The meeting was adjourned at 6:38 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, February 12th, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen
Finance Administrative Assistant

Program and Planning Committee Meeting
January 8th, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL



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Agenda Item: Program and Planning Committee
Agenda item #P-5

Month, Year: February, 2024

Major Program: Quality, Customer Service, and Recipient Right (QCSRR)

Component Program: Prevention and Outreach

Agenda Item Title: New Revenue Contract: Barry Eaton District Health Department – Eaton County Peer Recovery Coach

SUMMARY OF CONTRACT/PROPOSAL:

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will receive funding from Barry Eaton District Health Department (BEDHD) to fund a Peer Recovery Coach designated to Eaton County residents. This fact sheet will be retroactive from January 1, 2024 through September 30, 2024 in the amount of \$99,405.

The revenue and expense of this contract are not reflected in CMHA-CEI’s FY 2024 budget. The source of this revenue is funds from Barry Eaton District Health Department. This funding does cover the administrative costs associated. This contract will not adversely affect the CMHA-CEI fund balance.

DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:

Under this new contract, CMHA-CEI will utilize funding from BEDHD to fund a new Peer Recovery Coach position designated to Eaton County residents. This position will provide services to the community that include creating a plan for recovery, one-to-one engagement, transportation to treatment and detoxification, and collaborating with other agencies to help individuals in need connect to appropriate resources to help them achieve sobriety and wellness. This staff will work with many different internal departments within CMHA-CEI as well as external community networks and providers in assisting individuals and consumers with treatment options, transportation, relapse prevention, and recovery supports. This Recovery Coach is to be solely dedicated to Eaton County, its provider networks, and residents to provide recovery supports as

noted above or as required within BEDHD's Overdose Data to Action (OD2A) activity and proposal. This staff would be housed within the Prevention & Outreach unit at CMHA-CEI to connect to the existing recovery coach team, protocol, professional development and training, supportive supervision, associated reporting requirements, and coordination of role and responsibilities.

STAFF RECOMMENDATION:

Staff recommend that the Program and Planning Committee of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Barry Eaton District Health Department to develop a new Peer Recovery Coach position designated to Eaton County and receive funding in the amount of \$99,405 for the period of January 1, 2024 through September 30, 2024.



Agenda Item: Program and Planning Committee
Agenda Item #P-6

Month, Year: February 2024

Major Program: Community Services for the Developmentally Disabled

Component Program: Clinical Services

Agenda Item Title: New Expense Contract: Lynn Roper, Psychologist LLP

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase specialized psychological services including psychological testing and assessment services from Lynn Roper, LLP and pay \$150.00 an hour, not to exceed 600 hours, for the period of January 1, 2024 through September 30, 2024.

The expenses of this contract are reflected in CMHA-CEI's FY 24 budget. The revenue sources that support the contract are Medicaid Healthy Michigan (HMP) and Habilitation Support Wavier (HSW). The expenses of the contract are reflected in the contract services line of the CSDD Autism services budget line items. The contracts will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

The program seeks to purchase specialized psychological services including guardianship evaluations, evaluations for participation in the behavioral health treatment (BHT) state plan for the Medicaid population, and other forms of testing from an independent consultant. This will allow an impartial second option when needed and maintain compliance with the Michigan Mental Health Code when the program is at capacity.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve

the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Lynn Roper, LLP to purchase specialized psychological services and pay \$150.00 an hour, not to exceed 600 hours, for the period of January 1, 2024 through September 30, 2024.



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Agenda Item: Program and Planning Committee
Agenda Item #P-7

Month, Year: February, 2024

Major Program: Adult Mental Health Services (AMHS), Families Forward (FF), Community Services for Developmentally Disabled (CSDD)

Component Program: Inpatient Services

Agenda Item Title: New Expense Contract: Beaumont Behavioral Health

SUMMARY OF CONTRACT/PROPOSAL:

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase hospital services from Beaumont Behavioral Health. The contract makes no guarantee of a minimum number of patient referrals for hospital services. The proposed rates for Beaumont Behavioral Health is listed below for the period of January 1, 2024 through September 30, 2024.

The revenue and expense of this contract is reflected in CMHA-CEI's FY 2024 budget. The revenue sources that support this contract is Medicaid Plans, State General Funds, federal or state contracts, or local funding sources. The expenses of this contract are reflected in the various contract line items of the AMHS, CSDD, and Families Forward budgets. This contract will not affect CMHA-CEI's fund balance.

SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:

Inpatient services include hospitalization; professional fees; comprehensive psychiatric assessment and diagnosis; neurological and/or psychological testing; individual, group and family psychotherapy; specialized education; activity therapy; dietary and specialized nutritional services; medications; speech and hearing evaluation and treatment; laboratory services; discharge planning; and coordination of care with CMHA-CEI.

STAFF RECOMMENDATION:

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to contract with Beaumont Behavioral Health to purchase inpatient hospital services at the rates indicated below for the period of January 1, 2024 through September 30, 2024.

Hospital	Code	Service	Unit	Rate**
Michigan BH JV LLC, Beaumont Behavioral Health	0100	Inpatient Care: Adult and Adolescent (All Inclusive)	Per Diem	\$1,047.00