



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, February 13<sup>th</sup>, 2023**

**5:30 p.m.**

**812 E. Jolly Rd, Atrium**

**Lansing, MI 48910**

**Join Zoom Meeting**

<https://zoom.us/j/94026869514>

**Meeting ID: 940 2686 9514**

**Committee Members Present:**

Raul Gonzales

Joe Brehler

Kay Randolph-Back

Dianne Holman

Paul Palmer, South Lansing, MI

**Committee Members Excused:**

Tim Hanna

**Staff Present**

Darby Vermeulen, Sara Lurie, Karla Block, Dr. Jennifer Stanley, Stefanie Zin

**Other Board Members Present:**

Dwight Washington

**Public Present:**

None.

**Others Present**

None.

**Call to Order:**

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

**Previous Meeting Minutes:**

MOVED by Joe Brehler and SUPPORTED by Dianne Holman to approve the Program and Planning Committee meeting minutes of January 9<sup>th</sup>, 2023.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Dianne Holman and SUPPORTED by Joe Brehler to adopt the agenda of February 13<sup>th</sup>, 2023.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None.

**BUSINESS ITEMS:**

**New Expense Contract: Arc of Bay County**

Stefanie Zin presented this item for a new Independent Facilitator. She noted The Arc will provide two specific services, telehealth and face to face.

Dwight Washington entered the meeting at 5:35 pm.

Dr. Stanley noted that ARC of Bay County is now known as The Arc of Bay County. Kay said she noticed we had to go far afield to find this IF. Stefanie said Disability Network Capital Area did not respond when CEI reached out about contracting. We previously had a single case agreement with The Arc, which lead to this contract. Stefanie said another Lansing-based individual reached out just last week about

contracting with CEI for IF services, so this person will likely be joining the roster as well.

Paul noted that the main office of The Arc is in Lansing and Bay County is just one chapter of the organization.

**ACTION:**

**MOVED by Paul Palmer and SUPPORTED by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Arc of Bay County to purchase Independent Facilitation Services at the rates below for the period of March 1, 2023 through September 30, 2023.**

| Service Description   | Code  | Modifiers              | Unit      | Rate   |
|---|-------|------------------------|-----------|--|
| Mental health service plan development by non-physician - Independent Facilitator<br><br>Telehealth   | H0032 | WQ/GT/TS/<br><br>Y4/HH | Encounter | \$150*<br><br>Up to 2 Units of Service (or \$300) Per PCP.<br><br>One unit for Pre-Planning, prior to the date of the PCP.<br><br>One unit for the Person Centered Planning Meeting.       |
| Mental health service plan development by non-physician - Independent Facilitator<br><br>Face to face | H0032 | WQ/TS/Y4/<br><br>HH    | Encounter | \$208.95*<br><br>Up to 2 Units of Service (or \$417.90) Per PCP.<br><br>One unit for Pre-Planning, prior to the date of the PCP.<br><br>One unit for the Person Centered Planning Meeting. |

\* This rate is inclusive of all activities related to the PCP process; Pre-planning, telephone calls, travel, attendance at the Person Centered Planning Meeting, documentation provided to the Case Manager, and any other follow-up meetings deemed necessary. As demonstrated, two encounters can be billed per PCP for Pre-Planning needs as well as for the PCP meeting itself and be paid accordingly. The maximum is 2 encounters per PCP.

**MODIFIERS:**

| <b>Modifier</b> | <b>Description</b>   |
|-----------------|--|
| WQ              | Independent Facilitator                                    |
| TS              | Monitoring Treatment Plans                                 |
| Y4              | SAMHSA approved EBP for Co-occurring disorders             |
| HH              | Integrated Mental Health/Substance Abuse Program           |
| GT*             | Via interactive audio and video telecommunications systems |

\*GT Modifier will remain applicable until Federal PHE is deemed over; in which case claims would need to be submitted in accordance with current MDHHS requirements.

**MOTION CARRIED unanimously.**

**New Expense Contract: Purple77, Inc. – Emerald Ridge (Change in Ownership for the Home)**

Karla Block said CEI has a long-standing relationship with this AFC. The owner is selling the business to her sister, who has experience in running AFC’s.

**ACTION:**

**MOVED by Joe Brehler and SUPPORTED by Dwight Washington that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Purple77, Inc. (Myra Ruthig), in addition to the provider’s other licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase specialized residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay. The contract period will have an effective date contingent upon full licensure and will continue through September 30, 2023.**

| <b>Facility(ies)</b> |   |
|----------------------|---|
| <b>Name</b>          | <b>Address</b>                                |
| Emerald Ridge        | 7160 Phaner Highway<br>Pottersville, MI 48876 |

|                     |
|---------------------|
| <b>Fee Schedule</b> |
|---------------------|

| Service Level | Service Description   | Billing Code | Modifier | Unit     | Base Rate | Rate Including DCW Premium Pay |
|---------------|---|--------------|----------|----------|-----------|--------------------------------|
| Level II A    | Community Living Supports and Personal Care in Licensed Specialized Residential Setting | H2016/T1020  | C2       | Per Diem | \$42.88   | \$106.05                       |
| Level II AA   | Community Living Supports and Personal Care in Licensed Specialized Residential Setting | H2016/T1020  | C2       | Per Diem | \$65.51   | \$128.68                       |
| Level II AAA  | Community Living Supports and Personal Care in Licensed Specialized Residential Setting | H2016/T1020  | C2       | Per Diem | \$88.14   | \$151.31                       |
| Level II B    | Community Living Supports and Personal Care in Licensed Specialized Residential Setting | H2016/T1020  | C2       | Per Diem | \$110.18  | \$173.35                       |
| Level II BB   | Community Living Supports and Personal Care in Licensed Specialized Residential Setting | H2016/T1020  | C2       | Per Diem | \$126.87  | \$190.04                       |

**MOTION CARRIED unanimously.**

**New Expense Contracts: Therapeutic Foster Care**

Sara Lurie presented in Gwenda Summer’s absence. There are three new providers being added to the TFCO roster This is a voluntary treatment option for youths and for the families participating. Sara believes we currently have about five providers on the roster now with the addition of the three being added tonight.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Dwight Washington that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into new contracts with the list of providers below to purchase therapeutic foster care services and pay the rates listed below for any youth placed in their home for the period of March 1, 2023 through September 30, 2023.

| <b>Providers</b>         | <b>Service Description</b> | <b>Code</b> | <b>Unit</b> | <b>Rate</b> |
|--------------------------|----------------------------|-------------|-------------|-------------|
| Cooper, Michael          | Therapeutic Foster Care    | S5145       | Per diem    | \$75.00     |
| Cain, Mary & Gregory     |                            |             |             |             |
| Flowers, Tamara & Irving | Residential Room and Board | S9976       | Per diem    | \$20.69     |
| 3.1.23-9.30.23           |                            |             |             |             |

**MOTION CARRIED unanimously.**

**New Revenue Contract: Eaton County Millage - ICYOU Program**

Sara said the ICYOU program was developed with America Rescue Plan Act funds. Unfortunately, the funding is running out mid-year without any opportunity from the State to receive additional funds, so CEI will be utilizing Eaton Millage dollars to cover the rest of the year. The Families Forward program wrote a proposal and sent it to the three counties, and Eaton County stepped right up and agreed to the use of millage funds for the program. Moving forward, Sara foresees we will be using general funds or local dollars for the ICYOU program.

**ACTION:**

**MOVED** by Kay Randolph-Back and **SUPPORTED** by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to utilize Eaton Millage funding for the period of April 1 through September 30, 2023 in the amount of \$ 91,968.04.

**MOTION CARRIED** unanimously.

**2023 Mid-State Health Network Quality Assessment and Performance Improvement Program and the 2022 Annual Effectiveness and Evaluation Report 2023 CMHA-CEI Quality Improvement Program Plan and the 2022 Quality Improvement Program Plan Effectiveness Report**

Stefanie Zin presented the reports in Elise Magen's absence. Kay had a note for additional information to be added to the Consumer Advisory Council section of page 10 of CEI's Quality Improvement Program Plan for 2023. She would like to see language added that reads that part of the CAC's work is to carry out the governing Board requirement from SAMHSA, and Kay would like the requirement spelled out. She believes this would fill out the picture better for describing the meaningful impact that the CAC provides.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors approve the adoption of the 2023 Quality Improvement Program Plan and the 2023 Quality Assessment and Performance Improvement Program as CMHA-CEI's Quality Plans.

Additionally, the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the adoption 2022 Annual Effectiveness and Evaluation Report, and the 2022 Quality Improvement Program Plan Effectiveness Report as CMHA-CEI's annual effectiveness review of the Quality Plans.

**MOTION CARRIED** unanimously.

**Unfinished Business**

**None**

**New Business**

**None**

**Public Comment:**

**Raul noted that Sara was on the Channel 10 news discussing the challenges of recruitment. He thanked her for representing CEI in a positive manner.**

**The meeting was adjourned at 6:30 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, March 13<sup>th</sup>, 2023 at 5:30pm, 812 E. Jolly Rd, Atrium.**

**Minutes Submitted by:**

**Darby Vermeulen**

**Finance Administrative Assistant**