



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE

Meeting Minutes

Wednesday, December 8th, 2021

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Committee Members Present:

Kay Randolph-Back
Dwight Washington
Tim Hanna
Emily Stivers
Dianne Holman
Raul Gonzales

Committee Members Absent:

None

Staff Present:

Darby Vermeulen, Sue Panetta, Sara Lurie, Amy Rottman, April Poyer, Karla Block

Public Present:

None

Other Board Members Present:

Joe Brehler

Call to Order:

The meeting was called to order by Chairperson Emily Stivers at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna to approve the meeting minutes of November 10th, 2021.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Joe Brehler and **SUPPORTED** Kay Randolph-Back to adopt the amended agenda of December 8th, 2021 with the addition of a MERS Discussion under New Business.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

Expense Contract Amendment: Community Living Supports – Rich’s Residential

Karla Block presented this contract to allow for the provision of 2:1 staffing. Kay noted the date range in the summary should have read “October 20, 2021 through September 30, 2022.”

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Joe Brehler that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to amend the contract with Rich’s Residential to purchase enhanced 2:1 Community Living Supports for the retroactive period of October 20, 2021 through September 30, 2022 and pay per the rate schedule below.

Service Description	Service Code	Unit of Service	Rate
Community Living Support	H2015	15 minute	\$10.26, level 1
			\$11.38 level 2

MOTION CARRIED unanimously.

New Expense Contract: VistaIT, Mirazon Group

Joanne Holland presented this item to allow CEI to purchase hardware and software to support virtual desktops. A virtual desktop will be created to remove the use of desktop hardware. This will also free up bandwidth for other users who are partially remote. Kay noted that this seems like it will prove to be useful post-pandemic, as well.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Joe Brehler that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to purchase four hosts from VistaIT for \$92,500, and 1 year of 40tb of Datacore licensing from Mirazon for \$16,073.60. Datacore Licensing term will be from 12/1/2021 – 11/30/2022. Windows Licensing will be purchased from Dell for \$12,422.00 and be perpetual. Total cost of this purchase will be \$120,995.60.

MOTION CARRIED unanimously.

Expense Contract Renewals

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Finance Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following expense contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

Expense Contract Renewal: The Hartford Group 2022 Plan Year

April Poyer noted there are 53 retirees and 11 dependents on the Hartford Plan at this point in time.

Expense Contract Renewal: VSP 2022-2023 Plan Year

In this contract renewal, CMHA-CEI will purchase employee vision benefits from VSP for the period of January 1, 2022 to December 31, 2023 and pay fees per the rate schedule below.

VISION	VSP
SINGLE	4.41 /MO
DOUBLE	

(2 Persons)	8.81 /MO
FAMILY (More than 2 persons)	14.08 /MO

Expense Contract Renewal: The Accident Fund Insurance Company (Workers' Compensation Renewal)

With this contract renewal, CMHA-CEI will provide workers' compensation insurance for the period of January 1, 2022 through December 31, 2022 and pay \$375,835.00 for this insurance coverage.

MOTION CARRIED unanimously.

Medicaid Revenue Update

Amy Rottman presented the Medicaid revenue update for October and November as it relates to our actual budget. There is still a surplus in Medicaid and HealthyMI. At this point we are collecting \$3M more than budgeted. This was expected as enrollment will continue to be high through the first half of the year.

Raul Gonzales entered the meeting at 5:45 pm.

Unfinished Business:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna to move into closed session to approve the November 10th, 2021 Finance Committee closed session minutes.

A roll-call vote was taken on the motion to move into closed session.

Yes: Stivers, Randolph-Back, Washington, Holman, Gonzales, Hanna

MOTION CARRIED unanimously

The Finance Committee returned to open session at 5:47 p.m.

ACTION:

Moved by Tim Hanna and Supported by Raul Gonzales to approve the closed session minutes of November 10th, 2021.

MOTION PASSED with 6 votes in favor.

Members Present: Dwight Washington, Raul Gonzales, Emily Stivers, Kay Randolph-Back, Dianne Holman, Tim Hanna

New Business:

a. MERS Discussion

Joe noted there have been many discussions over the last few months about how to bring CEI closer to our goal of funding with MERS, which would mean making larger payments to MERS each year. We are looking at spending money to do three studies to see how we can complete this goal by 2028, 2030, and 2034. Joe doesn't believe the committee needs to authorize the studies, but he thinks it's important for CEI to get out from under the increased payments as soon as possible. MERS has a deadline of February 1 that would handicap CEI from being able to move quickly if we don't meet that deadline. Joe said we would still be able to make additional payments outside of the monthly payments, if needed.

Public Comment:

None

Adjournment:

The meeting was adjourned at 5:57 p.m. The next regularly scheduled Finance Committee meeting is January 12th, 2022 at 5:30 p.m., 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

**Darby Vermeulen
Finance Administrative Assistant**