



Community

MENTAL HEALTH
CLINTON • EATON • INGHAM

BOARD OF DIRECTORS MEETING MINUTES

April 18, 2019

6:00 p.m., G11-C

Community Mental Health Authority
812 E. Jolly Road
Lansing, MI 48910

Staff Present:

Shana Badgley, Alicia Barajas, Sharon Blizzard, Karla Block, Stacia Chick, Aleshia Echols, Joanne Holland, Sara Lurie, Ericanne Spence, Jennifer Stanley, Gwenda Summers, Joyce Tunnard

Excused

None.

Public Present

Daniel Arnold, Kelley Bonandrini, John Bonandrini, Allison Dick, Elizabeth Pratt

Union Representation

None.

Call to Order

The meeting was called to order by Jim Rundborg, Board Chair at 6:00 p.m.

Roll Call

Joe Brehler, Dale Copedge, Raul Gonzales, Dianne Holman, Paul Palmer, David Pohl, Kay Pray, Jim Rundborg, Kay Randolph-Back, Emily Stivers

Excused

Al Platt

Maxine Thome

Previous Meeting Minutes

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Randolph-Back to approve the meeting minutes of March 21, 2019 with the grammatical correction on page six; changing Ms. to Mr. Swope.

MOTION CARRIED unanimously.

Adoption of Agenda

MOVED by David Pohl and **SUPPORTED** by Raul Gonzales to approve the meeting Agenda for April 18, 2019.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

Mid-State Health Network Update

No report.

CEO Report

Sara Lurie, CEO introduced Jennifer Stanley, Medical Director who presented the Psychiatry presentation. Highlights from the Psychopharmaceutic Update (attached) included the following recently Approved Medications:

- Zupresso
- Spravato
- Perseris
- Ingrezza
- Austedo
- Epidiolex)

Board Member, Dale Copedge was curious about how the children interact with others in the classroom setting when medicated with regards to learning and retention.

ACTION: Dr. Stanley will research the impact that the drug has on learning and retention.

Additional CEO Updates

Sara Lurie reported approximately 740 attendees at this year's Community Breakfast Event, and 48 exhibitors. A copy of the video from the program will be available for

viewing on the main page within the next couple of weeks for those who were unable to attend this year's community breakfast event.

Sara Lurie reported that CMHA-CEI Leadership team has been very busy hosting various guests. In the month of March, Senator Debbie Stabenow and Senior Deputy Director Michigan Department of Health and Human Services Community Mental Health Authority, Sarah Esty visited CEI and toured Jolly Java, Crisis Services, The Recovery Center, Birch Health Center, Bridges Crisis Unit, and Families Forward. Ms. Esty was very interested in learning more about the CMH publically funded mental health system.

Ms. Lurie reported that CMHA-CEI is 85% dependent on Medicaid (we see the highest amount of people with Medicaid). The message that is being sent out by the CMHAM is that we are systematically underfunded (refer to problem/solution handout that has been shared at the Manager's Meeting, Elected Officials and now with the board.) This message continues to be shared during the Senate and House hearings. The good news is that this regions' ISF is fully funded.

ACTION: CMHA-CEI will continue to pursue the State to "restore General Fund and the Local Match".

Program & Planning Committee

Expense Contract Change in Ownership: Hope Network/West Brook Recovery Services

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to continue contracting for medical oversight of the Recovery Center through a contract with Hope Network, who as of March 3, 2019, owns and operates West Brook Recovery Services. This revised contract with Hope Network covers the retroactive period of March 4, 2019 – September 30, 2019. The total amount of services rendered is not to exceed an annual amount of \$64,572.

MOTION CARRIED unanimously.

New Expense Contract: Autism Learning Partners, LLC

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Autism Learning Partners, LLC to provide the services at the rates listed below for the period of May 1, 2019 through September 30, 2019.

ABA Service Rates								
Code	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
97151	ABA Behavior Identification Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$48.00	\$34.00	\$48.00	\$48.00	
0362T	ABA Behavioral Follow-up Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97153	ABA Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.00	\$15.00	\$15.00	\$15.00	\$12.50
97154	ABA Group Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$4.29	\$4.29	\$4.29	\$4.29	\$3.93
97155	ABA Clinical Observation and Direction of Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97155-GT	ABA Clinical Observation and Direction of Adaptive Behavior Treatment, telepractice	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97156	ABA Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97156-GT	ABA Family Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	

	Guidance, telepractice							
97157	ABA Multiple Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$12.00	\$8.50	\$12.00	\$12.00	
97158	ABA Adaptive Behavior Treatment Group	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$8.57	\$6.07	\$8.57	\$8.57	
0373T	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.00	\$30.00	\$30.00	\$30.00	\$27.50

MOTION CARRIED unanimously.

New Expense Contract: By Dawn’s Early Light Home Care Services

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Emily Stivers that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract to purchase Community Living Supports and Respite Services from By Dawn’s Early Light Home Care Services for the period of May 1, 2019 through September 30, 2019 and pay according to the rate schedule below for CLS and Respite Services.

Rate Schedule:

Service	Code & Modifier	15 Min. Unit Rate**	15 min. Unit Holiday Rate**
**CLS/Respite Level 1	H2015 T1005 TT	\$3.96	\$5.85
**CLS/Respite Level 2	H2015 T1005 TT	\$4.49	\$6.68

****Recognized holidays: New Year’s Day, Easter, Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Day.**

Rate varies depending on the support needs of the individual served.

A per diem code (H0043) and rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

MOTION CARRIED unanimously.

New Expense Contract: Community Living Network

ACTION:

MOVED by Raul Gonzales and SUPPORTED by David Pohl that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Community Living Network to reimburse for skill building and out-of-home non-vocational services for the retroactive period of April 1, 2019 through September 30, 2019, at the rates identified below.

Rate Schedule:

Service	Code & Modifier	15 Min. Unit Rate**
*Skill Building *Out of Home NonVocational Habilitation (HSW) Level 1	H2014 HK TT	\$3.96
*Skill Building *Out of Home NonVocational Habilitation (HSW) Level 2	H2014 HK TT	\$4.49

* Rates are dependent on the support needs of the individual served and established by the CMH Level of Care.

**A CMHA-CEI CSDD budget form is utilized to identify the individual unit rate and is based on the standard board approved rates above. The reimbursable unit rate will vary based on the individual budget created through the Self-Determination Arrangement.

***Fiscal Intermediary Services are included in the CLS/Respite Contract.

MOTION CARRIED unanimously.

New Expense Contract: Positive Behavior Supports, Corp.

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Positive Behavior Supports, Corp. to provide the services at the rates listed below, for the period of May 1, 2019 through September 30, 2019.

ABA Service Rates								
Code	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
97151	ABA Behavior Identification Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$48.00	\$34.00	\$48.00	\$48.00	
0362T	ABA Behavioral Follow-up Assessment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97153	ABA Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$15.00	\$15.00	\$15.00	\$15.00	\$12.50
97154	ABA Group Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$4.29	\$4.29	\$4.29	\$4.29	\$3.93
97155	ABA Clinical Observation and Direction of Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97155-GT	ABA Clinical Observation and Direction of Adaptive Behavior Treatment, telepractice	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97156	ABA Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	
97156-GT	ABA Family Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$30.00	\$21.25	\$30.00	\$30.00	

	Guidance, telepractice							
97157	ABA Multiple Family Behavior Treatment Guidance	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$12.00	\$8.50	\$12.00	\$12.00	
97158	ABA Adaptive Behavior Treatment Group	Per 15 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$8.57	\$6.07	\$8.57	\$8.57	
0373T	ABA Exposure Adaptive Behavior Treatment	Per 15 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$30.00	\$30.00	\$30.00	\$30.00	\$27.50

MOTION CARRIED unanimously.

Rights Policies Update; Search and Seizure 3.3.17, Freedom of Movement 3.6.20, Access to Entertainment Materials, Information, and News 3.6.21, Property and Funds 3.6.24

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the changes in the Search and Seizure 3.3.17, Freedom of Movement 3.6.20, Access to Entertainment Materials, Information, and News 3.6.21, and Property and Funds 3.6.24 policies.

MOTION CARRIED unanimously.

Finance Committee

Revenue Contract Renewal: Mid-State Health Network PA2 Funding

ACTION:

MOVED by Joe Brehler and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into a contract with Mid-State Health Network to provide both Suicide Prevention Activities and Jail Re-entry Services utilizing awarded PA2 funds. The amount of the contracts is \$324,305 for the period of April 1, 2019 through March 31, 2020.

MOTION CARRIED unanimously.

Expense Contract Renewal: Meridian Professional Psychological Consultants, PC

ACTION:

MOVED by Joe Brehler and SUPPORTED by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties:

- **authorize CMHA-CEI to enter into a renewal contract with Meridian Professional Psychological Consultants, PC to purchase physician administration of electroconvulsive therapy for the retroactive period of October 1, 2018 to September 30, 2019 and pay up to \$200 per session for such administration.**

Expense Contract Renewal: Professional Psychological and Rehabilitation Services

- **authorize CMHA-CEI to enter into a renewal contract with Professional Psychological and Rehabilitation Services, PC to purchase physician administration of electroconvulsive therapy for the retroactive period of October 1, 2018 to September 30, 2019 and pay up to \$200 per session for such administration.**

MOTION CARRIED unanimously.

Revised Deficit Elimination Plan Fiscal Year Ending 2018 – Supportive Housing Fund

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize the following resolution:

Community Mental Health Authority of Clinton, Eaton, Ingham Counties

Supportive Housing Fund

Revised Deficit Elimination Plan Resolution

WHEREAS Community Mental Health Authority of Clinton, Eaton, Ingham Counties' Supportive Housing Fund has a \$119,909 deficit fund balance on September 30, 2018; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties' Board of Directors adopts the following as the Community Mental Health Authority of Clinton, Eaton, Ingham Counties' Supportive Housing Fund Deficit Elimination Plan:

	2019
Unrestricted Net Position (Deficit) Oct. 1	(119,909)
Revenue	
Rent Revenue	101,184
Proceeds from Sale of Assets	-
Local Revenue	225,500
Total Revenue	326,684
Expenditures	
Depreciation	28,720
Housing	116,426
Interest Expense	8,520
Total Expenditures	153,666
Add Back Depreciation (Net Investment in Capital Assets Net Position)	28,720
Unrestricted Net Position (Deficit) Sep. 30	81,829
	2019
Current Assets - Current Liabilities (Deficit) Oct. 1	(123,921)
Revenues	326,684
Expenditures	(153,666)
Add Back Depreciation	28,720
Current Assets - Current Liabilities (Deficit) Sep. 30	77,817

Explanation: Decrease of Rent Revenue, Depreciation Expenditures, Housing Expenditures and Interest Expenditures in 2019 due to closure of one property as a Supportive Housing Unit.

BE IT FURTHER RESOLVED that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties' Chief Financial Officer submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

IN WITNESS WHEREOF, we have hereunto set our hands and the Authority's seal effective the 18th day of April 2019.

The undersigned, Secretary of the Board of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties, certifies that the foregoing is a true, correct and complete transcript of resolutions and the preamble thereto duly adopted on April 18, 2019 by the Board members at a duly convened meeting of the Board at which a quorum was present and voting, and the same have never been rescinded or modified and are in full force and effect at the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the Board's seal effective April 18, 2019.

(Seal)

Joseph Brehler, Secretary

MOTION CARRIED unanimously.

Bylaws Report

Kay Randolph-Back reported that she had an opportunity to reach out to Steve Manchester. However, Mr. Manchester is no longer available to assist with this project. Therefore, the next person that will be contacted is Chris Swope.

Consumer Advisory Council Update

Raul Gonzales reported that CAC reviewed three educational videos which focused on how to access mental health services for youth, what to expect when a youth is hospitalized and therapy. The videos came out of the collaborative work by CMHA-CEI and Tri-County Lifesavers Suicide Prevention Coalition supported by grant funds from Mid-State Health Network presented by Jody Nelson, Mobile Crisis & Urgent Care

Clinical Coordinator and Lia Sibilski, Families Forward Supervisor of Access and Community Outreach. Additionally, the committee engaged in a discussion regarding the impact of mental health “stigma” as a reason why people continue to not seek services.

Raul Gonzales commended Ed Hamm one of the CMHA-CEI CAC members on being featured in the 2018 Report to the Community as well as for his interest in attending this month’s Finance Committee meeting.

Executive Committee

Committee Appointments – May 1, 2019 – April 30, 2020

ACTION:

MOVED by Kay Pray and SUPPORTED by David Pohl that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties accept the recommendations/Committee Appointments effective May 1, 2019 – April 30, 2020 (please refer to the document entitled: Committee Appointments effective May 1, 2019 – April 30, 2020).

MOTION CARRIED unanimously.

MSHN/CEI Board Members Joe Brehler and Kay Pray – Reappointment/Replacement on the MSHN Board of Directors

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham Counties reappoint CMHA-CEI Board of Directors Members, Joe Brehler and Kay Pray to an additional 3-year term on the MSHN Board of Directors.

MOTION CARRIED unanimously.

Old Business

None.

Public Comment

Ms. Bonandrini

Ms. Bonandrini shared with the board that she adopted her daughter out of the foster care system as a baby. Her daughter is now 11-years old and has visited emergency services no less than sixteen times this month. This is her third inpatient care placement and the family is desperately trying to get her the help that she needs. The family is concerned for not only their child’s safety but their own as well. Ms. Bonandrini visually was exhausted and commented that she is sleep deprived due having to hospitalize her daughter in to the wee hours of the morning. Ms. Bonandrini stated that she has spoken

with Gwenda Summers, Director of Families Forward as well as placed calls to the State Senator's office. Additionally, Ms. Bonandrini expressed that she is just really frustrated and concerned because the natural consequences for her child would be Juvenile. However, the child needs mental health help, not jail! It is Ms. Bonandrini's understanding that a medical subsidy is required to be submitted in order for her child to receive the residential care needed; which is where CMHA-CEI would come in. Apparently the two entities don't mix. Ms. Bonandrini does not understand the funding piece and is seeking assistance from CMHA-CEI.

In conclusion, Ms. Bonandrini pleaded with the board for help for her little girl. She explained that the child has stated that she wants to run away and harm herself and this is very upsetting to the family. Ms. Bonandrini explained that she is aware CMHA-CEI has many children that receive services in this community and she would greatly appreciate any help CMHA-CEI are able to offer to her child. Additionally, Ms. Bonandrini thanked the board members for an opportunity to present this evening.

Daniel Arnold

Daniel Arnold reported that he has tested the bounds of this care, however is treated with dignity and respect at CMHA-CEI. He praised his case manager, Melissa Doss who he feels seeks to have his needs met. Mr. Arnold commented that he wishes that he could do more of this battle by himself, but the truth is he needs a little professional help every now and then. He feels that everyone needs accountability and be able to advocate for themselves and thanked the CMHA-CEI Board of Directors for an opportunity to have public comment this evening.

Adjournment

The meeting was adjourned at 7:22 p.m. The next meeting is scheduled for Thursday, May 16, 2019, 812 E. Jolly Road, G11-C, Lansing, MI beginning at 6:00 p.m.

Minutes Submitted by:

Aleshia Echols

Executive Administrative Assistant

