



Community
MENTAL HEALTH
CLINTON • EATON • INGHAM

FINANCE COMMITTEE
Meeting Minutes
Wednesday, April 11, 2018
5:30 p.m.
1210 Turner Street, MICA Gallery
Lansing, MI 48906

Committee Members Present:

Joe Brehler, Kam Washburn, Raul Gonzales, Kay Randolph-Back, Chris Swope

Committee Members Absent:

Carol Koenig

Staff Present:

Stacia Chick, Darby Vermeulen, Ericanne Spence, Sara Lurie, Karla Block, Shana Badgley

Public Present:

None.

Other Board Members Present:

None.

Call to Order:

The meeting was called to order by Chairperson Joe Brehler at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Kay Randolph-Back and SUPPORTED by Raul Gonzales to approve the meeting minutes of March 14, 2018, with the revision of adding the word "Absent" next to the second heading of "Committee Members".

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Kam Washburn and **SUPPORTED** by Raul Gonzales to adopt the agenda, with the addition of an audit update by Stacia Chick under Old Business.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

Expense Contract Renewal: Respite Services

Karla Block presented a renewal for respite Summer camps. There are four camps. Karla described the different options for length of stay at each camp. Kay Randolph-Back asked about respite budgets for families, and what would happen in emergent situations. Karla reported CMH can accommodate families in those rare instances.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Dianne Holman that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to renew the contracts with the Providers listed below and purchase Respite Services for the period of April 1, 2018 through September 30, 2018 and pay per the rate schedule below.

Rates:

Name of Camp & License #	Camp Contact Info	Codes	Cost
IKUS Indian Trails Child and Adult Camps CR700200614 and SR700200220	O-1859 Lake Michigan Dr. NW Grand Rapids, MI 49534 (616) 677-5251 info@ikuslife.org	T1005 H0045 T2036 T2037	Weekend Rates:* \$254.00 - \$572.00 Sunday – Friday: \$762.00 – \$1,536.00 *cost dependent on Level of Care.
Cran Hill Ranch CR540200774 and SR540200161	14444 17 Mile Road Rodney, MI 49342 (231) 796-7669 info@cranhillranch.com	T1005 H0045 T2036 T2037	Week Rate: \$495
Camp Barakel	Camp Location: 1798 Sheer Lake Road	T1005 H0045	Week Rate: \$190 - \$275

CR680200454 and SR680200211	Fairview, MI 48621 Registration/Payment: PO Box 159 Fairview, MI 48621 (989) 848-2279 info@CampBarakel.org	T2036 T2037	
Fowler Center for Outdoor Learning CR790200831 and SR790200242	2315 Harmon Lake Rd. Mayville, MI 48744 info@thefowlercenter.org	T1005 H0045 T2036 T2037	Day Camp: \$191 Weekend Rates: \$267 **Week Rates: \$641-\$680

**Rate varies depending on the session attended.

MOTION CARRIED unanimously.

Chris Swope entered the meeting at 5:34 p.m.

Expense Contract Expansion: Residential Type A Contracts

Shana Badgley presented an expansion for a long-standing contract. A consumer needed to be moved into the home quickly, which is why there are retro rates attached. Kay Randolph-Back asked a question about Home and Community Based Rules. This home is not segregated, and she was wondering if this provides CMH with an advantage in already being compliant. Shana relayed that this isn't a new practice, and there are several homes that have historically chosen to be non-segregated.

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Chris Swope that the Finance Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to expand the roster of homes of the contract with Joy Mbelu to purchase residential services with the per diem rates of \$32.59 (Level I), \$52.89 (Level II), and \$73.20 (Level III) for the period of April 1, 2018 through September 30, 2018.

MOTION CARRIED unanimously.

Old Business:

Stacia Chick provided an update on the FY17 audit. The audit was due on April 2nd, but is currently not complete. Plante Moran said they will have a draft to CEI by next week at the latest. There are two outstanding issues Plante Moran is currently working on; they need more documentation to further substantiate these items. Stacia stated that different items are looked at each year, as is required by law. Discussion ensued about questions coming up right before the audit is due, and Stacia shared there wasn't enough time between the last audit and this year's audit for questions to be answered.

New Business:

None.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 5:45 p.m. The next regularly scheduled Finance Committee meeting is May 9, 2018, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Darby Vermeulen
Finance Secretary