



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, November 13, 2017, 5:30 p.m.**

**812 E. Jolly Road, Conference Room**

**G11C Lansing, MI 48910**

**Committee Members Present:**

**Raul Gonzales, Paul Palmer, Kay Randolph-Back, Dianne Holman, Joe Brehler, Jim Rundborg, Carol Koenig**

**Committee Members Absent:**

**None.**

**Staff Present:**

**Darby Vermeulen, Ericanne Spence, Shana Badgley, Sara Lurie, Jennifer Stanley, Stacy Fox-Elster**

**Other Board Members Present:**

**Kay Pray**

**Public Present:**

**None.**

**Call to Order:**

**The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.**

**Previous Meeting Minutes:**

**MOVED by Kay Pray and SUPPORTED by Paul Palmer to approve the meeting minutes of October 9, 2017.**

**MOTION CARRIED unanimously.**

**Adoption of Agenda:**

**MOVED by Jim Rundborg and SUPPORTED by Dianne Holman to adopt the agenda of November 13, 2017.**

**MOTION CARRIED unanimously.**

**Public Comment on Agenda Items:**

**No comment.**

**BUSINESS ITEMS:**

**New Expense Contract: Jacque D. Moss Ph.D., Okemos**

**Shana Badgley presented a contract to hire a doctor for psychiatric assessments for the OBRA team. Dr. Smith used to do these assessments. Dr. Moss has worked in Crisis Services at CEI in the past. Kay Randolph-Back asked about the federal requirement of these evaluations and for how they are paid. Stacy Fox-Elster explained the funding is similar to the Nathaniel Asche assessment, i.e. State of Michigan funding. A patient only has to be assessed for mental illness, DD diagnoses, etc. The funding is not tied to the payer. Shana reported that the OBRA coordinator did talk to a few candidates to contract with for this kind of testing, but decided Dr. Moss was the best choice for the cost.**

**ACTION:**

**MOVED by Joe Brehler and SUPPORTED by Jim Rundborg that the Program & Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Jacque D. Moss, Ph.D., whose address is PO Box 853, Okemos, MI 48864, to purchase psychological consultation at a rate of \$100 per hour and neuropsychological testing at a rate of \$500 per neuropsychological assessment for the period of November 1, 2017 through September 30, 2018.**

**MOTION CARRIED unanimously.**

**New Expense Contracts**

Shana Badgley presented two contracts for back-up ambulance services. By contracting with these services, the money will be taken from Medicaid instead of out of the General Fund. Dianne Holman asked about in which scenarios municipal ambulances are used, and Shana explained they are further down the list to call. Dr. Stanley further explained these are not emergency runs in the same sense that municipal ambulances are usually used.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**New Expense Contract: Mobile Medical Response, Inc. (MMR)**

New contract with Mobile Medical Response for FY 2017 and FY 2018, per the rate schedule below, plus \$12.76 per loaded mile for the period of October 1, 2016 through September 30, 2018.

**Rate Schedule:**

Service Description	Contract Fee
Basic Life Support – Emergency	\$448.96
Basic Life Support – Non-Emergency	\$292.59
Advance Life Support 1 – Emergency	\$558.53
Advance Life Support 1 – Non- Emergency	\$398.20
Advance Life Support 2	\$734.91
Specialty Care Transport	\$868.54
Mileage (per loaded mile)	\$12.76

\*All Base Rate Charges shall be in accordance with the most current definitions of each level of service as set for by the Centers for Medicare and Medicaid Services (CMS). The rates set forth herein shall increase annually by the same percentage as the Ambulance Inflation Factor (AIF), if a positive number, as published annually by CMS and without adjustment, setoff or reduction by the Multifactor Productivity Index.

**New Expense Contract: Medstar Ambulance**

**New contract with Medstar Ambulance for FY 2017 and FY 2018, per the rate schedule below, plus \$7.25 per loaded mile for the period of October 1, 2016 through September 30, 2018.**

**Rate Schedule:**

Service Description	Contract Fee	Detail
SCT (MICU) A0434	\$730.00	
ALS ER 2 A0433	\$617.00	
ALS ER A0427	\$426.00	
ALS Non-ER A0426	\$270.00	
ALS Wait & Return	\$80.00	Per every ½ hour *Please indicate the need for a wait and return when you call to schedule
BLS ER A0429	\$359.00	
BLS Non-ER A0428	\$225.00	
BLS Wait & Return	\$70.00	Per every ½ hour *Please indicate the need for a wait and return when you call to schedule
IV Starts	\$100.00	
Bariatric Charge	\$100.00	Each Way
Mileage	\$7.25	
<b>Wheel Chair Van</b>		
Scheduled	\$30.00	
Mileage	\$2.00	
Scheduled/No Transport	\$30.00	
Wait & Return	\$25.00	Per every ½ hour *Please indicate the need for a wait and return when you call to schedule

**MOTION CARRIED unanimously.**

**New Revenue Contracts**

**Shana Badgley presented two contracts with two CMH's to use Bridges Crisis Unit. This is a similar contract to the existing Ionia county contract. These counties do not**

have crisis residential services, so they are contracting with CEI for these services. A direct referral would be made to Bridges and CEI would be reimbursed for those services, if there is room at Bridges. CEI consumers take priority as stated in the contract. Kay Randolph-Back asked for clarification on the “psychiatric-medical clearance” portion of the contract. Dr. Stanley clarified that the consumer would be cleared for psychiatric-medical clearance, simply stated they are cleared to be seen at Bridges for psychiatric and medical reasons, since the two usually go hand-in-hand. Ms. Randolph-Back then asked about what happens to consumers that are turned away, if there is any formal discharge. Shana said there would not be because they were never accepted into the center.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties authorize CMHA-CEI to enter into the following contract renewals based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:

**New Revenue Contract: Gratiot County CMH**

New contract with Gratiot County CMH to provide Crisis Stabilization Services to consumers of Gratiot County CMH for the period of 11/1/2017 to 9/30/2018 and receive a per diem rate of \$454.56 per day residential (H0018) and \$199.12 per day lodging (S9976), not to exceed \$7500.00/year for those services/goods.

**New Revenue Contract: CMH for Central Michigan**

New contract with CMH for Central Michigan to provide Crisis Stabilization Services to consumers of CMH for Central Michigan for the period of 11/1/2017 to 9/30/2018 and receive a per diem rate of \$454.56 per day residential (H0018) and \$199.12 per day lodging (S9976), not to exceed \$7500.00/year for those services/goods.

**MOTION CARRIED** unanimously.

Carol Koenig joined the meeting at 6:00 pm.

### Old Business

Kay Randolph-Back returned to the discussion from last committee meeting about a needs assessment for the strategic plan. She said that the state directs the needs assessment and highlighted the fact that the Board of Directors of CMHs are responsible for conducting annual needs assessments. Sara Lurie said at the last board meeting that the outline of the strategic plan was discussed, and Richard Coelho will bring the data to review as part of a strategic plan at this week's board meeting. There is no date set for the Strategic Plan but Sara said the end of January is the target date. Sara will make sure the committee sees the old Strategic Plan before the new plan is put into further motion.

### Consumer Advisory Council, CAC

Raul Gonzales said interviews for the vacant positions are happening in the near future, and there was a presentation by Ericanne Spence at the most recent council meeting as well. Kay Randolph-Back spoke to needing more explicit signage in the building, which was raised in Recipient Rights Committee, so the topic was brought to the Board level. She spoke about the topic being brought to the CAC and if it is an appropriate time and subject for the committee. Sara Lurie said she can bring it to the committee, and that questions for the CAC can be brought from the committee-level as well as from the board-level.

### New Business:

None.

### Public Comment:

None.

### Adjournment:

The meeting was adjourned at 6:25 p.m. The next regularly scheduled Program and Planning Committee meeting is December 11, 2017, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

### Minutes Submitted by:

Darby Vermeulen  
Finance Secretary