



**Community**  
MENTAL HEALTH  
CLINTON • EATON • INGHAM

**FINANCE COMMITTEE**

**Meeting Minutes**

**Wednesday, March 8, 2017, 5:30 p.m.**

**812 E. Jolly Road, Conference Room G11-C**

**Lansing, MI 48910**

**Committee Members Present:**

**Joe Brehler, Kay Randolph-Back, Carol Koenig, Kam Washburn, Chris Swope, Raul Gonzales, Dianne Holman**

**Committee Members Absent:**

**None.**

**Staff Present:**

**Stacia Chick, Chelsea Park, Darby Vermeulen, Sara Lurie, Chuck Dougherty, Ericanne Spence, Shana Badgley**

**Public Present:**

**None.**

**Call to Order:**

**The meeting was called to order by Chairperson Joe Brehler at 5:30 p.m.**

**Previous Meeting Minutes:**

**MOVED by Raul Gonzales and SUPPORTED by Kam Washburn to approve the meeting minutes of February 8, 2017.**

**MOTION CARRIED unanimously.**

**Adoption of Agenda:**

**MOVED by Raul Gonzales and SUPPORTED by Dianne Holman to adopt the agenda.**

**MOTION CARRIED unanimously.**

**Public Comment on Agenda Items:**

No comment.

**BUSINESS ITEMS:**

**Revenue Contract Amended Funding: Michigan Department of Corrections**

Ericanne Spence presented amended funding regarding the per diem daily rate in effect March 14, 2017 through December 31, 2017. This is a continued contract, beginning in 2012, and will be the first day rate increase since the initial contract. This would amend the budget to \$502,224 for this time period.

**ACTION:**

MOVED by Kam Washburn and SUPPORTED by Raul Gonzales that the Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to amend the dollar amount estimated in the original approved contract with the Michigan Department of Corrections to reflect an increase in the daily rate from \$93.00 to \$102.30, which adds an additional \$150,000 to the contract. The amended budgeted amount is \$502,224, for the period of March 14, 2017 through December 31, 2017.

MOTION CARRIED unanimously.

**Expense Contract Amendment: Hope Network Behavioral Health**

Shana Badgley presented an expense contract amendment to provide additional residential service resources with specialized adult foster care homes through Hope Network Behavioral Health.

**ACTION:**

MOVED by Raul Gonzales and SUPPORTED by Carol Koenig that the Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract amendment with Hope Network Behavioral Health, located at P.O. Box 3075 Orchard Vista Dr. S.E., Grand Rapids, Michigan 49546, to purchase specialized residential services, medication reviews, and 1:1 staffing as needed for the period of March 1, 2017 through September 30, 2017 at the rates and locations in the attached rate schedule.

## Rate Schedule – Fiscal Year 2017

\*The PC+CLS and Crisis Residential Rates are effective for contracts beginning October 1, 2016 and after.

### Specialized Residential

HNBHS Programs	County / City	Capacity / Population	PC+CLS Rate* (per day)
<b>D.A.R.T.</b> <i>(Developmental Adolescent Residential Treatment) - Intensive</i>	Kent / Grand Rapids	20 / MI/DD - Intensive youth residential	<b>\$550.00</b> [1]
<b>The Lodge</b> <i>(at the Grandview Campus)</i> <i>Transitional Residential</i>	Kent / Walker	16 / MI - Specialized residential	<b>\$162.00</b> [1,2]
<b>Breton Valley</b> <i>Integrated Medical</i>	Kent / Grand Rapids	6 / MI - Specialized residential	<b>\$241.00</b> [1,2]
<b>Cherry Valley</b> <i>Integrated Medical</i>	Kent / Grand Rapids	6 / MI - Specialized residential	<b>\$241.00</b> [1,2]
<b>River Valley Integrated Care I &amp; II</b> <i>Integrated Medical - Intensive</i>	Kent / Grand Rapids	32 / MI - Specialized residential - Medical	<b>\$287.00</b> [1,2]
<b>The Ridge</b> <i>(at the Grandview Campus)</i> <i>Behavioral - Moderate</i>	Kent / Walker	16 / MI - Specialized residential	<b>\$252.00</b> [1,2]
<b>Alpine Grove</b> <i>(at the Grandview Campus)</i> <i>Behavioral - Moderate</i>	Kent / Walker	13 / MI - Specialized residential	<b>\$252.00</b> [1,2]
<b>Meadows</b> <i>(at the Grandview Campus)</i> <i>Behavioral - Moderate</i>	Kent / Walker	13 / MI - Specialized residential	<b>\$252.00</b> [1,2]
<b>West Lake Cottage I - VIII</b> <i>Behavioral - Intensive</i>	Ionia / Lowell	48 / MI/DD - Intensive adult residential Clinical	<b>\$345.00</b> [1,2]
<b>Harbor Point East, West, North</b> <i>Behavioral - Intensive</i>	Ottawa / Nunica	36 / MI - Intensive adult residential - Clinical	<b>\$325.00</b> [1,2]
<b>Harbor Point Lapeer</b> <i>Behavioral - Intensive</i>	Lapeer	12 / MI - Intensive adult residential - Clinical	<b>\$335.00</b> [1,2]

## Crisis Residential

HNBHS Programs	County / City	Capacity / Population	Crisis Residential Rate (per day)
<b><i>PIVOT</i></b> <i>Crisis Residential &amp; Living Room</i>	Kent / Grand Rapids	16 / MI - Crisis residential	<b>\$398.00</b>

## Ancillary Services

Service Code and Description	Unit Type	Rate Per Unit
90785 Interactive Psychotherapy	Encounters	\$7.00
90791 Psychiatric Diagnostic Evaluation (no medical services)	Encounters	\$99.45
90792 Psychiatric Diagnostic Evaluation (with medical services)	Encounters	\$107.17
90832 Psychotherapy 30 min	Encounters	\$48.23
90834 Psychotherapy 45 min	Encounters	\$63.98
90837 Psychotherapy 60 min	Encounters	\$95.69
90853 Group Therapy	Encounters	\$19.69
90857 Therapy (mental health) - group interactive	Encounters	\$26.69
96372 Medication Injection	Encounters	\$17.88
99201 New O/P 10 Minutes	Encounters	\$41.11
99202 New O/P 20 Minutes	Encounters	\$59.90
99203 New O/P 30 Minutes	Encounters	\$103.15
99204 New O/P 45 Minutes	Encounters	\$137.64
99205 New O/P 60 Minutes	Encounters	\$159.63
99211 Established O/P 5 Minutes	Encounters	\$14.39
99212 Established O/P 10 Minutes	Encounters	\$44.73
99213 Established O/P 15 Minutes	Encounters	\$70.04
99214 Established O/P 25 Minutes	Encounters	\$98.78
99215 Established O/P 40 Minutes	Encounters	\$142.64
99324 New Domiciliary Service 20 Minutes	Encounters	\$41.11
99325 New Domiciliary Service 30 Minutes	Encounters	\$59.90
99326 New Domiciliary Service 45 Minutes	Encounters	\$103.15
99327 New Domiciliary Service 60 Minutes	Encounters	\$137.64
99328 New Domiciliary Service 75 Minutes	Encounters	\$159.63
99334 Established Domiciliary Service 15 Minutes	Encounters	\$44.73
99335 Established Domiciliary Service 25 Minutes	Encounters	\$70.04
99336 Established Domiciliary Service 40 Minutes	Encounters	\$98.78
99337 Established Domiciliary Service 60 Minutes	Encounters	\$142.64
H0031 Mental Health Assessment, by Non-Physician	Encounters	\$144.69

H0032 Treatment Plan Development by Non-Physician	Encounters	\$96.46
H0034 Medication Training & Support	15 Minutes	\$43.17
H0038 Peer Supports	Encounters	\$14.95
H2015 1:1 CLS Enhanced Staffing	15 Minutes	\$6.00
S9445 Patient Education, NOC, Non-Physician, Individual	Encounters	\$86.34
S9446 Patient Education, NOC, Non-Physician, Group	Encounters	\$43.17
T1001 Nursing Assessment	Encounters	\$172.68
T1002 RN services	Up to 15 Minutes	\$43.00
T1017 Targeted Case Management	15 Minutes	\$51.00

## NOTES:

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[1] – PC, CLS and Residential rates exclude SSI / R&B which is collected by HNBHS.

[2] – Ancillary Services are in addition to PC and CLS rates listed on page 2. All psychiatric and therapeutic services will follow the federal and/or state guidelines for payer reimbursement.

This is not a complete list of services. Available services may vary depending on program / service location. Rates may also vary depending on the credentials of the professional rendering the service.

**MOTION CARRIED unanimously.**

### Expense Contracts

**Chuck Dougherty presented proposals for updated internet, phone line, and data services with AT&T and LightSpeed.**

**Chris Swope joined the meeting at 5:45 pm.**

### ACTION:

**MOVED by Chris Swope and SUPPORTED by Carol Koenig that the Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into the following expense contracts based on the fact that the information has been reviewed and the proposals are in line with agency responsibilities:**

### New Expense Contract: LightSpeed 500 Mbps Internet Connection

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Contract renewal with LightSpeed for Internet services for the period of April 1, 2017 to March 31, 2020, for \$700 per month, and a total amount of \$25,200.

**Contract Renewal: AT&T Digital Phone Lines**

Contract renewal with AT&T to maintain voice lines for the period of April 1, 2017 to March 31, 2020, for \$4,609 per month, and a total amount of \$165,924.

**Contract Renewal: AT&T Data Services**

Contract renewal with AT&T for data services for the 36 Month period of March 31, 2017 through April 1, 2020 for a total of \$221,580.

**Contract Renewal: AT&T 1 Gigabit Internet Connection**

Contract renewal with AT&T for Internet services for the period of April 1, 2017 to March 31, 2020, for \$2,771 per month, and a total amount of \$99,756.

MOTION CARRIED unanimously.

Chris Swope exited the room at 5:55 p.m.

Chris Swope returned at 6:00 p.m.

**Information Services 2017-2019 Strategic Plan**

Chuck Dougherty presented an Information Systems summary of responsibilities for IT infrastructure, electronic health records, and Smartcare. Discussion ensued about Smartcare changes and security issue remedies.

For information only.

**Old Business:**

None.

**New Business:**

None.

**Public Comment:**

None.

**Adjournment:**

The meeting was adjourned at 6:20 p.m. The next regularly scheduled Finance Committee meeting is April 12, 2017, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

**Minutes Submitted by:**

**Darby Vermeulen  
Finance Secretary**