



# Community

MENTAL HEALTH  
CLINTON • EATON • INGHAM

## PROGRAM AND PLANNING COMMITTEE

### Meeting Minutes

Monday, February 13, 2017, 5:30 p.m.

812 E. Jolly Road, Conference Room G11-C

Lansing, MI 48910

#### Committee Members Present:

Raul Gonzales, Joe Brehler, Jim Rundborg, Paul Palmer, Kay Randolph-Back

#### Committee Members Absent:

Stephen Manchester

#### Staff Present:

Chelsea Park, Sara Lurie, Jennifer Stanley, Mary Clissold, Alan Platt, Joyce Tunnard

#### Public Present:

None.

#### Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

#### Previous Meeting Minutes:

MOVED by Paul Palmer and SUPPORTED by Jim Rundborg to approve the meeting minutes of January 9, 2017.

MOTION CARRIED unanimously.

#### Adoption of Agenda:

MOVED by Paul Palmer and SUPPORTED by Jim Rundborg to adopt the revised agenda with the additions of "Consumer Advisory Council Recommended Appointees" and "New Revenue Contract: City of Lansing – Bridges Crisis Unit".

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Program and Planning Committee Meeting (cp)

February 13, 2017

Kay Randolph-Back joined the meeting at 5:32 p.m.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

No comment.

**BUSINESS ITEMS:**

New Expense Contract: Pine Rest Christian Mental Health Services

Jennifer Stanley presented a new contract with Pine Rest Christian Mental Health Services to purchase telepsychiatry services. CMHA-CEI has a shortage of psychiatrists and has experienced large gaps in the ability to provide services. Staff have investigated many options to close the gaps and are considering telepsychiatry. CMHA-CEI staff have been able to meet with the physician via teleconference. The proposal includes a rate of \$165 per hour for 40 hours per week, 52 weeks per year, for a total cost of \$343,200 per year. Additional negotiations include an extended termination clause. CMHA-CEI traditionally includes language for the ability to cancel an agreement with 30 days written notice. Pine Rest is requesting 90 days. The term of the agreement is also extended through 2018 due to the shortage of psychiatrists.

Discussion ensued regarding psychiatry shortage, demand, funding, and funding sources.

Dr. Stanley reviewed credentialing requirements and the interview process. CMHA-CEI is intending to use this service for the Adult Mental Health Services and Families Forward programs for adult and child medical evaluations.

ACTION:

MOVED by Paul Palmer and SUPPORTED by Jim Rundborg that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Pine Rest Christian Mental Health Services to purchase telepsychiatry services for the period of March 1, 2017 through September 30, 2018 and pay \$343,200 per year for those services.

Joe Brehler shared concerns regarding the rate and sustaining services. Sara Lurie commented that CMHA-CEI should use a variety of resources in the future, including

nurse practitioners and telepsychiatry, but the current focus is the opportunity to fill a critical gap in order to strengthen CMHA-CEI's ability to serve. CMHA-CEI is still actively recruiting staff psychiatrists. The Program and Planning Committee requested a layout of comparative costs for hiring a staff psychiatrist, including the costs of salary, benefits, and insurance. Dr. Stanley will bring the information to the February Board of Directors Meeting.

**MOTION CARRIED** unanimously.

Paul Palmer excused himself from the meeting at 6:00 p.m.

**New Expense Contract: Listening Ear**

Mary Clissold presented a new contract with Listening Ear to purchase community living supports and respite services. Listening Ear is a facility located in Standish, MI. CMHA-CEI staff had the necessity to secure this agreement for a family on an emergency basis, resulting in a retroactive start date.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Kay Randolph-Back that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Listening Ear to purchase community living supports (CLS) and respite services at the rates below for the period of January 1, 2017 through September 30, 2017.

**RATE SCHEDULE**

Service	Code & Modifier	15 Min. Unit Rate	Hourly Rate
CLS/Respite Level 1	H2015 T1005 TT	\$3.72	\$14.88
CLS/Respite Level 2	H2015 T1005 TT	\$4.23	\$16.92
CLS/Respite Level 1 – Holiday	H2015 T1005 TT	\$5.56	\$22.24
CLS/Respite Level 2 – Holiday	H2015 T1005	\$6.36	\$25.44

	TT		
<b>Service</b>	<b>Code &amp; Modifier</b>		<b>Per Diem Rate</b>
Per Diem Respite	H0045 TT		\$239.00

MOTION CARRIED unanimously.

**New Expense Contract: Richard A. Price**

Mary Clissold presented a new contract with Richard Price.

**ACTION:**

MOVED by Jim Rundborg and SUPPORTED by Joe Brehler that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract with Richard A. Price to purchase the services listed below for the period of January 1, 2017 through September 30, 2017:

Service	Code	Rate
Family Training	S5111	\$65.52 per session
Non-Family Training	S5116	\$64.19 per session
Insight Oriented Therapy	90834	\$65.98 per session

MOTION CARRIED unanimously.

**Consumer Advisory Council Recommended Appointees**

Sara Lurie presented the recommended appointees for the Consumer Advisory Council and reviewed the appointees' backgrounds.

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by Jim Rundborg that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) approve the appointments of following individuals named to serve as members of the Consumer Advisory Council:

**Michael Baugh-1-year term to expire on 9/30/2018**

**Tina Bertram-1-year term to expire on 9/30/2018**

Janel Bosom-2-year term to expire on 9/30/2019  
Lori Gorbis-1-year term to expire on 9/30/2018  
Sonya Green--1-year term to expire on 9/30/2018  
Edward Hamm-2-year term to expire on 9/30/2019  
Linda Matson-2-year term to expire on 9/30/2019  
Kristy Medes-1-year term to Expire on 9/30/2018  
Amber Rochester-2-year term to expire on 9/30/2019  
Simone Taylor-2-year term to expire on 9/30/2019

**MOTION CARRIED unanimously.**

**New Revenue Contract: City of Lansing – Bridges Crisis Unit**

Alan Platt presented a revenue contract with the City of Lansing that was previously approved for a different term and dollar amount. The new amount of \$20,000 will be used during CMHA-CEI's fiscal year. The term of the contract is for the City of Lansing's fiscal year. The Bridges Crisis Unit has constant general fund costs because CMHA-CEI provides beds to individuals without Medicaid. The City of Lansing was able to provide funding to apply to the general fund costs.

**ACTION:**

**MOVED** by Joe Brehler and **SUPPORTED** by Jim Rundborg that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract with the City of Lansing for the period of July 1, 2016 through June 30, 2017 and receive \$20,000 to help cover General Fund costs of Bridges Crisis Unit.

**MOTION CARRIED unanimously.**

**Old Business:**

None.

**New Business:**

None.

**Public Comment:**

None.

**Adjournment:**

The meeting was adjourned at 6:20 p.m. The next regularly scheduled Program and Planning Committee meeting is March 13, 2017, 5:30 p.m., 812 E. Jolly Rd, Lansing, Conference Room G11-C.

Minutes Submitted by:

Chelsea Park  
Finance Secretary