



Community

MENTAL HEALTH

CLINTON • EATON • INGHAM

BOARD OF DIRECTORS

MEETING MINUTES

Thursday, November 17, 2016, 6:00 p.m.

Community Mental Health Authority

812 E. Jolly Road, Board Room

Lansing, MI 48910

Staff Present:

Shana Badgley, Jana Baylis, Stacia Chick, Mary Clissold, Chuck Dougherty, Aleshia Echols, Erika Gerkman, Sara Lurie, Ericanne Spence, Jennifer Stanley, Gwenda Summers

Public Present:

Daniel Arnold, JIMHO

Excused (advance notification provided)

Jim Rundborg

Chris Swope

Raul Gonzales

Call to Order:

The meeting was called to order at 6:05 p.m. by Chairperson, Carol Koenig.

Roll Call:

Joe Brehler, Dianne Holman, Carol Koenig, Stephen Manchester, Paul Palmer, Kay Pray, Kay Randolph-Back, Maxine Thome, Kam Washburn

Approval of Meeting Minutes:

MOVED by Kay Pray and SUPPORTED by Paul Palmer to approve meeting minutes of October 20, 2016.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Kay Pray and SUPPORTED by Dianne Holman to adopt the meeting agenda of October 20, 2016.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

Daniel Arnold introduced himself as a self-appointed Rights Advocate for mental health and thanked the Board of Directors for the opportunity to speak. Mr. Arnold shared that the majority of his time, six days a week, is spent serving and enjoying the non-profit, Justice in Mental Health Organization, also known as JIMHO. He described JIMHO as a peer support model for about sixty mental health drop-ins around the state of Michigan.

Mr. Arnold indicated that the non-profit is essential to this community and that he feels that it is the last stomping ground for many hurting people and it feels that it is more than just a resting place, but a center where people are nourished and have a chance to grow and be supported by peers.

In addition, Mr. Arnold shared that at times, JIMHO has been virtually his only non-judgmental support when he has unintentionally alienated those around him. In closing, Mr. Arnold solicited CMHA-CEI's continued support.

Mid-State Health Network Update:

Kay Pray reported that Mid-State Health Network is working on allocating funds. Joe Brehler had no additional comments.

CEO Report

Sara Lurie, Chief Executive Officer introduced Joyce Tunnard, Quality Customer Service and Recipient Rights Director. Ms. Tunnard shared information with the Board regarding Data Analytics (presentation attached) which included the following highlights:

- Data Analytics**
- Population Health Management**
- Data Systems Comparison**
- Performance Improvement Project example from CEI & MSHN**
- MSHN Quality Measures**

Following the presentation, Sara Lurie shared that she had an opportunity to meet with MSHN and discuss CMHA-CEI's unique strengths and our intent to look at developing a 298 Pilot proposal as a full risk provider across all services while continuing to be part of some things that they provide and continue our relationship.

In addition, Sara Lurie announced the collaboration between NAMI and CMHA-CEI in coordinating a Mental Health Services Successes and Challenges Community Information Update Meeting at Peckham. The tentative date is scheduled for December 12, 2016 from 6:30 – 8:30 p.m. Subject topics included: Innovative and collaborative behavioral health initiatives with local presenters from Tri-County Crisis Intervention Training Steering Committee, Mental Health Courts, Drug Court, and Jail Services, State issues regarding Integration of Physical and Behavioral Health (Section 298) System Redesign Recommendations and how to have your voice heard in the process, Federal initiatives that impact services in Michigan such as CCBHC demonstration projects and the future of the Affordable Care Act. More information will be forthcoming.

BUSINESS ITEMS:

Program and Planning

New Expense Contract: Creekside Manor, Big Rapids

ACTION:

MOVED by Kay Randolph-Back and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Creekside Manor to purchase Community Living Supports for the period of October 1, 2016 through September 30, 2017 and pay according to the rate schedule below for those services / goods.

Service	Code	Rate
Per Diem CLS	H0043	\$240
CLS 15 minute unit	H2015	\$2.50

MOTION CARRIED unanimously.

New Expense Contract: Strobe Adult Foster Care, Inc., Lansing

MOVED by Kay Randolph-Back and SUPPORTED by Kay Pray that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) to enter into a new contract with Dennis Strobe to purchase

residential services from Strode Adult Foster Care, Inc., located at 5011 W. Willow, Lansing, MI 48917, with the per diem rates of \$19.81 (Level I), \$39.62 (Level II), and \$59.43 (Level III) for the period of November 1, 2016 through September 30, 2017.

MOTION CARRIED unanimously.

New Revenue Contract: The Right Door for Hope, Recovery and Wellness

MOVED by Kay Randolph-Back and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) to enter into a contract with The Right Door of Hope, Recovery and Wellness to provide Crisis Stabilization Services to The Right Door for Hope, Recovery and Wellness for the period of October 1, 2016 through September 30, 2017 and receive a per diem rate of \$454.56 not to exceed \$7500.00/year for those services/goods.

MOTION CARRIED unanimously.

Board Liaison Role for Consumer Advisory Council

MOVED by Kay Randolph-Back and **SUPPORTED** by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will, on a yearly basis, recommend the Chair of the Program and Planning Committee to serve as an ex-officio member of the Consumer Advisory Council.

MOTION CARRIED unanimously.

Finance Committee

Lease Renewal: 401 South Bridge Street, Grand Ledge

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a lease renewal contract for 1,599 square feet of office space at the property of 401 South Bridge Street, Grand Ledge, Michigan in Eaton County from Robert Bessette, owner who resides at 12797 Oneida Woods Trail, Grand Ledge, Michigan in Eaton County, for the period of January 1, 2017 through December 31, 2019 and pay a total of \$74,871.84 in monthly installments as noted.

MOTION CARRIED unanimously.

2015/2016 Vehicle Purchase (Revised)

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors:

- **approve the purchase of 12 new vehicles for the new revised purchase price of \$426,115 from Gorno Ford, Woodhaven, Michigan and authorize staff to initiate a loan with JPMorgan Chase Bank for this amount.**

JP Morgan Chase Tax Exempt Borrowing Resolutions for 2015/2016 Vehicle Purchase

- **adopt the JP Morgan Chase Bank certified resolutions regarding borrowing and tax qualifications for the purchase of twelve (12) new vehicles.**

MOTION CARRIED unanimously.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize the following CMHA-CEI Expense/Revenue Contract Renewals:

Expense Contract Renewal: Streamline Healthcare Solutions, LLC

- **to purchase maintenance from Streamline Healthcare Solutions, LLC for the period of March 1, 2017 through September 30, 2017 and pay \$45,955 for that maintenance.**

Expense Contract Renewals: Massage Therapy

- **to enter into contract renewals to purchase Massage Therapy, for the periods listed below from the following contractors, and at the rates listed below:**

Contractor Name	Address	Service	Start Date	Expire Date
Gail Grace	121 Germany Rd. Williamston, MI 48895	Children's Waiver	1/1/17	09/30/17
Maryann Lefevre Hancock	812 Clark St. Lansing, MI 48906	Children's Waiver	1/1/17	09/30/17

Rates:

Name of Service	Code	15 Minute Rate	Hourly Rate
Therapeutic Activities Exercise (CHUM/Massage Therapy)	97530	\$21.10	\$84.40
Therapeutic Exercise (CHUM/Massage Therapy)	97110	\$19.59	\$78.36

Expense Contract Renewal: The Lighthouse, Inc.

- **to enter into a contract renewal with The Lighthouse, Inc., Promised Land AFC and Southern Cross AFC to purchase Specialized Residential Services, Medication Reviews, and 1:1 Staffing as needed, for the period of October 1, 2016 through September 30, 2017 and pay the rates listed on the attached rate sheet.**

Light House Rate Sheet October 1, 2016 - September 30, 2017			
Service Description	Service Code	Unit of Service	Rate
Psych Eval with Medical Exam	90792	Event	\$285.00
Psychiatric Diagnostic Evaluation	90791	Event	\$285.00
Psychotherapy, 16-37 min	90832	Event	\$114.50
Psychotherapy, 38-52 min	90834	Event	\$171.75
Psychotherapy, 53-60 min	90837	Event	\$229.00
Psychological Group therapy	90853	Hour	\$121.00
Med Review, approx. 10 minutes-minor problems	99212	Event	\$95.00
Med Review, approx. 20 minutes-low/moderate	99213	Event	\$190.00
Med Review approx. 25 minutes-moderate/high	99214	Event	\$285.00
Social Work Group therapy	90853	Hour	\$121.00
Comprehensive Community Supports per diem	H2016	Day	\$454.67
Personal Care per diem	T1020		
1:1 Special Staffing (paid on as needed basis, and to be folded into the Per Diem Rate)		Hour	\$27.00

7

Revenue Contract Renewal: Clinton County

- to enter into a contract renewal with Clinton County to provide emergency psychiatric screening services for the Clinton County Jail for the period of October 1, 2016 through September 30, 2017 and receive \$63,326 per year for those services / goods.

Revenue Contract Renewal: Ingham County, Office of Community Corrections

- to enter into a contract renewal with the Ingham County Office of Community Corrections to provide treatment in addiction services for the period of October 1, 2016 through September 30, 2017 and receive \$47,200 for those services.

Revenue Contract Renewal: Clinton County, 29th Circuit Court Swift and Sure Sanctions Program

- to enter into a contract renewal with the Clinton County 29th Circuit Court Swift and Sure Probation Program for the period of October 1, 2016 through

September 30, 2017 and receive for those services \$100 per assessment and \$100 per group or individual counseling session.

Revenue Contract Renewal: Ingham County, 30th Circuit Court Swift and Sure Sanctions Program

- to enter into a contract renewal with the Ingham County 30th Circuit Court Swift and Sure Sanctions Probation Program (SSSPP) to allow for SSSPP to pay the \$30.00 enrollment fee for all SSSPP probationers admitted to the House of Commons Aftercare program, with the annual amount not exceeding \$2700.00, for the period of October 1, 2016 through September 30, 2017.

Revenue Contract Renewal: Michigan Department of Health and Human Services, Trauma-Focused Cognitive-Behavioral Therapy Medicaid Health Plan

- to enter into a contract with the Michigan Department of Health and Human Services to provide support services for Trauma-Focused Cognitive-Behavioral Therapy training for the period October 1, 2016 to September 30, 2017 and receive \$121,000 for those services provided.

Expense Contract Renewal: Contract Management Associates – Cost Settlement Services

- to renew the contract with Contract Management Associates to purchase Financial Review Services commencing October 1, 2016 and pay \$28,875.33 for those services for one year.

MOTION CARRIED unanimously.

Expense Contract Amendment: Helping Hands Respite Care

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize the following CMHA-CEI Expense Contract Amendments:

- to Amend the contract with Helping Hands Respite Care to purchase Community Living Supports and Respite Services for the period of October 1, 2016 through September 30, 2017 and pay per the rate schedule below:

Rate Schedule

Service	Code & Modifier	15 Min. Unit Rate	Hourly Rate
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*CLS/Respite LOC of 4 staff ratio of 4:1	H2015 T1005 TT	\$1.41	\$5.64
*CLS/Respite LOC of 3 staff ratio of 3:1	H2015 T1005 TT	\$1.72	\$6.88
*CLS/Respite LOC of 2 staff ratio of 2:1	H2015 T1005 TT	\$2.03	\$8.12
**Respite/CLS Adult	H2015 T1005 TT	\$3.72	\$14.88
**Respite/CLS Adult Holiday Rate	H2015 T1005 TT	\$5.56	\$22.24
**Respite/CLS Adult High Need Children's Waiver	H2015 T1005 TT	\$4.23	\$16.92
**Respite/CLS Adult High Need Holiday Rate Children's Waiver	H2015 T1005 TT	\$6.36	\$25.44
Service	Code & Modifier	Full Day Per diem	Half Day Per Diem
Per Diem Respite Client: Staff Ratio 4:1	H0045 TT	\$45.00	\$22.50
Per Diem Respite Client: Staff Ratio 3:1	H0045 TT	\$55.00	\$27.50
Per Diem Respite Client: Staff Ratio	H0045	\$65.00	\$32.50

Board of Directors Meeting Minutes (aye)
November 17, 2016

2:1	TT		
Service	Code & Modifier		After School Program
Per Diem Respite Client: Staff Ratio 4:1	H0045 TT		\$18.00
Per Diem Respite Client: Staff Ratio 3:1	H0045 TT		\$23.00
Per Diem Respite Client: Staff Ratio 2:1	H0045 TT		\$26.00

*Amended rate is due to state requirements that no longer allow a per diem service for CLS (H0043) outside of the home. Provider offers a discounted rate for individuals that attend the program for a full day. This rate has been amended from a per diem discounted rate to a lower 15 minute unit rate. **Traditional rate is dependent on the support needs of the individual served.

Expense Contract Amendment: Rainbow Homes

- to amend the contract with Rainbow Homes to purchase Community Living Supports and Respite Services for the period of October 1, 2016 through September 30, 2017 and pay per the rate schedule below:

Rate Schedule (amending from H0043 Per Diem Cost to H2015 Unit Cost)

Service	Code & Modifier	15 Min. Unit Rate	Hourly Rate
*CLS/Respite Rainbow Level 1	H2015 T1005 TT	\$1.25	\$5.00
*CLS/Respite Rainbow Level 2	H2015 T1005 TT	\$1.67	\$6.68
*CLS/Respite Rainbow Level 3	H2015 T1005 TT	\$2.10	\$8.40
**Respite/CLS -Adult	H2015 T1005 TT	\$3.72	\$14.88
		\$5.56	\$22.24

**Respite/CLS -Adult – Holiday	H2015 T1005 TT		
**Respite/CLS- Adult High Need	H2015 T1005 TT	\$4.23	\$16.92
**Respite/CLS- Adult High Need-Holiday	H2015 T1005 TT	\$6.36	\$25.44
Respite/CLS – Sleeper	H2015 T1005	\$2.55	\$10.20
Service	Code & Modifier		Per Diem Rate
Per Diem Respite Rainbow Level 1 – Day	H0045 TT		\$30.00
Per Diem Respite Rainbow Level 2 – Day	H0045 TT		\$40.00
Per Diem Respite Rainbow Level 3 - Day	H0045 TT		\$50.00
Per Diem Respite Rainbow Level 1 – Night	H0045 TT		\$60.00
Per Diem Respite Rainbow Level 2 – Night	H0045 TT		\$85.00
Per Diem Respite Rainbow Level 3 – Night	H0045 TT		\$100.00

*Amended rate is due to state requirements that no longer allow a CLS per diem service for CLS outside of the home. Provider offers a discounted rate for individuals that attend the program for a full day. This rate has been amended from a per diem discounted rate to a lower 15 minute unit rate. **Traditional rate is dependent on the support needs of the individual served.

MOTION CARRIED unanimously.

Revenue Contract Renewal: Mid-State Health Network

MOVED by Joe Brehler and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors to enter into a contract renewal with Mid-State Health Network (MSUH) to provide Substance

Use Disorder (SUD) treatment the period of October 1, 2016 through September 30, 2017. The MSHN SUD service rates are available as an attachment.

MOTION CARRIED unanimously.

Human Resources

Possible Legal Settlement

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Joe Brehler that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors go into closed session at 6:43 p.m.

Closed Session Roll Call:

Carol Koenig

Kay Pray

Dianne Holman

Joe Brehler

Maxine Thome

Kam Washburn

Stephen Manchester

Kay Randolph-Back

Paul Palmer

MOTION CARRIED unanimously.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors come out of closed session at 7:29 p.m.

MOTION CARRIED unanimously.

ACTION:

MOVED by Carol Koenig and **SUPPORTED** by Stephen Manchester that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board

of Directors accept the recommendations of staff within the parameters discussed during closed session.

MOTION CARRIED unanimously.

Recipient Rights

Kay Pray reported that a Rights Appeal Hearing took place via phone due to the limited amount of time available to respond, and the decision rendered was to uphold findings of the Recipient Rights Committee.

Executive Committee

Building and Site Ad Hoc Committee

Access Ad Hoc Committee

Joe Brehler provided a brief update which included the following highlights from the November 7th meeting:

- The committee reviewed a list of proposed objectives which helped to identify and outline the committee focus and purpose which included:
 1. Increase knowledge and understanding of CMHA-CEI Service Eligibility and Access as well as identified areas for improvements (gaps)
 2. Examine the larger system of behavioral health in the community and how we can best play a role in assuring that all get the help they need no matter where they enter in the system.

Bylaws Ad Hoc Committee

Stephen Manchester reported that the By-Laws Ad Hoc Committee is planning to present recommendations at the December Board meeting and present to the full Board for voting purposes the following month.

2016 Chief Executive Officer Performance Evaluation

ACTION:

MOVED by Carol Koenig and **SUPPORTED** by Joe Brehler that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors to advance Ms. Lurie to an additional step (Step 4) with a retro-active effective date of September 21, 2016.

MOTION CARRIED unanimously.

Old Business

None.

New Business

Board Member, Joe Brehler announced that the Eaton County Board has reappointed Kay Pray for another three-year term.

Board Member, Kam Washburn announced that the Clinton County Board has reappointed Jim Rundborg for another three-year term.

Board Chair, Carol Koenig announced that she has been reappointed by the Ingham County Board for another three-year term.

Public Comment

None.

Adjournment

The meeting was adjourned at 7:59 p.m. The next meeting is scheduled for Thursday, December 22, 2016 in G11-C conference room beginning at 6:00 p.m.

Minutes submitted by:

Aleshia Y. Echols

Executive Administrative Assistant