



Community

MENTAL HEALTH

CLINTON • EATON • INGHAM

BOARD OF DIRECTORS

MEETING MINUTES

Thursday, September 22, 2016, 6:00 p.m.

Community Mental Health Authority

812 E. Jolly Road, Board Room

Lansing, MI 48910

Staff Present:

Sharon Blizzard, Stacia Chick, Mary Clissold, Aleshia Echols, Sara Lurie, Chris McDaniel, Ericanne Spence, Gwenda Summers

Public Present:

Elizabeth Pratt, NAMI

Excused (advance notification provided)

Stephen Manchester

Jim Rundborg

Kam Washburn

Call to Order:

The meeting was called to order at 6:02 p.m. by Chairperson, Carol Koenig.

Roll Call:

Joe Brehler, Raul Gonzales, Dianne Holman, Carol Koenig, Paul Palmer, Kay Pray, Kay Randolph-Back, Chris Swope, Maxine Thome

Approval of Meeting Minutes:

MOVED by Chris Swope and SUPPORTED by Paul Palmer to approve meeting minutes of August 18, 2016, adding Dianne Holman, and Raul Gonzales in the "Roll Call" section.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Kay Pray and SUPPORTED by Raul Gonzales to adopt the meeting agenda of September 22, 2016.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

Mid-State Health Network Update:

Joe Brehler, Sara Lurie and Ericanne Spence attended the September 6, 2016, MSHN Board of Directors meeting held in Stanton, Michigan. Mr. Brehler reported that during the meeting all contracts were approved for next fiscal year; with the vote being 21 – 3. Mr. Brehler went on record with a “no” vote and expressed concern regarding the fact that although all providers had seen the contract, there was no mention of the fact that there were no contract dollar amounts included. For that reason, Mr. Brehler made a request to table this item until the October meeting. He was informed that if the item was tabled, none of the providers would receive payments for that month. That being said, contracts were approved.

Ericanne Spence, Director of Substance Abuse Services Administration & Corrections Mental Health reported that due to the significant impact that the transition from Cost Reimbursement to Fee-for-Service model will have on Substance Abuse programs CMHA-CEI has been assured a three-month contract extension. In addition, MSHN has agreed to continue to work with CEI regarding further funding. At this time, it is unknown how much money will be available after December 31, 2016.

CEO Report

Sara Lurie, Chief Executive Officer kicked off the CEO Report with some good news, sharing that this week, we received some unexpected funds in the form of adjustor payments related to our 2015 Children’s Waiver and SED Waiver expenses. These payments from the state are not predictable from year to year, but when received can be used similarly as local funds. We also received additional news that we will be receiving a Section 236 transfer of unused general funds from The Right Door (Ionia County’s CMH).

The combination of these recently received funds will likely allow us to end the fiscal year without a deficit. While we will absolutely need to continue our efforts to be vigilant in monitoring our general fund spending in 2017, ending this year without a deficit to overcome in our fund balance is a huge relief. In addition, Ms. Lurie reported that Michigan Department of Health and Human Services (MDHHS) approved the revised script and proposed consent forms for the revised guideline #6.2.8.1, evaluation for psychiatric hospitalization for children with commercial insurance, and briefly touched on the recent Lansing State Journal article that was published.

Ms. Lurie then introduced Mr. Robert Sheehan, Michigan Association of Community Mental Health Board, Chief Executive Officer. Mr. Sheehan provided an overview and some insight during his report on the following items:

- Section 298,
- Affinity Workgroups and Town Hall meetings for Eligible Populations and Families that are current taking place in Oakland and Macomb Counties,
- CCBHC funding process and the fact that CCBHC is the wave of the future.

Mr. Sheehan engaged in a thorough discussion regarding the above items and fielded several questions regarding privatization and efforts in place to retain both the physical and behavioral public mental health system.

ACTION: Mr. Sheehan encouraged CMHA-CEI to send in as many consumer names as possible to participate in the Section 298 Initiative.

ACTION: Sara Lurie will forward a copy of the e-mail from Alan Bolter, Associate Director to the Board members.

ACTION: CMHA-CEI will work on organizing some efforts in the Lansing area to collect input, feedback, and gather ideas on ways to improve the coordination of physical and behavioral health services in Michigan.

BUSINESS ITEMS:

Program and Planning

New Revenue Contract: Ingham County Health Department

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Paul Palmer that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with the Ingham County Health Department to provide staff to support the development, implementation and monitoring of a behavioral health program embedded within the seven Ingham County Health Department Clinics for the period of October 1, 2016 through September 30, 2017 and receive \$71,711 for those services.

MOTION CARRIED unanimously.

Finance Committee

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize expense contract amendments and renewals, and revenue contract renewals (1 – 15 and 17.)

Expense Contract Amendment: Residential Options, Inc.

- CMHA-CEI to modify the contract with Residential Option Inc. (ROI) to purchase Family Training Services and Treatment Planning, at the enhanced rate of \$125 per encounter, on a case by case basis, for the period of September 1, 2016 through September 30, 2017.

Expense Contract Renewals: Applied Behavioral Analysis (ABA) Services

- CMHA-CEI to enter into contract renewals to purchase Applied Behavioral Analysis from the following providers at the rates identified in the chart below:

Provider	Address
ABA Pathways	P.O. Box 663 Lakeland, MI 48143
Autism Centers of Michigan	3887 Okemos Road, Suite A1 Okemos, MI 48864
CARD (Center for Autism Related Disorders)	21600 Oxnard St. STE 1800 Woodland Hills, CA 91367
Centria Healthcare	41521 W. 11 Mile Road Novi, MI 48375
Michigan State University-Early Learning Institute (MSU-ELI)	325 W. Grand River Avenue East Lansing, MI 48823
Novel Responses	526 W. Centre Avenue Portage, MI 49024
Residential Options, Inc. (ROI)	2400 Science Parkway

Code	Service Description	Reporting Units	Provider Type	BCBA	BCaBA	QBHP	LP/LLP	BT
0359T	Assessment (up to 4 hours, two times per year)	Encounter	BCBA, BCaBA, QBHP, or LP/LLP	\$480.00	\$340.00	\$480.00	\$480.00	
0362T	Functional Behavior Assessment	First 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
+0363T	Functional Behavioral Assessment	Each additional 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
0364T	Direct treatment	First 30 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$25.00	\$25.00	\$25.00	\$25.00	\$22.50
+0365T	Direct treatment	Each additional 30 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$25.00	\$25.00	\$25.00	\$25.00	\$22.50
0366T	Direct treatment, group	First 30 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$7.14	\$7.14	\$7.14	\$7.14	\$6.43
+0367T	Direct treatment, group	Each additional 30 minutes	BCBA, BCaBA, QBHP, LP/LLP, or BT	\$7.14	\$7.14	\$7.14	\$7.14	\$6.43
0368T	Supervision	First 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
0368T	Supervision	Each additional 30 minutes	BCBA, BCaBA, QBHP, or LP/LLP	\$60.00	\$42.50	\$60.00	\$60.00	
0370T	Family training	Encounter	BCBA, BCaBA, QBHP, or	\$120.00	\$85.00	\$120.00	\$120.00	

Havenwyck Hospital: 1 year agreement (10/01/2016 – 09/30/2017) - rates all-inclusive

Adult Inpatient	\$725
Child Inpatient	\$725

Pine Rest/Christian Mental Services: 1 year agreement (10/01/2016 – 09/30/2017) - rates all-inclusive

All-inclusive reimbursement for inpatient care:

- **Child & Adolescent Programming Unit** **\$1,033.00 **** **Pine Rest Contract**
- **Older Adult Programming Unit** **\$1,033.00 **** **Pine Rest Contract**

**** Excludes ECT**

Other Services that may be included in the contract:

- **ECT (while receiving inpatient care)** **\$ 667.00** **PR and SM**
- **ECT (on an outpatient basis – at Pine Rest)** **\$ 887.50** **Pine Rest Contract**

Inclusive of facility, anesthesia and the attending physician fees

Expense Contract Renewal: Highfields, Inc.

- **CMHA-CEI to enter into a contract renewal with Highfields, Inc. to provide Wraparound Services to youth and families enrolled in the Michigan Department of Health and Human Services' SED Waiver Pilot Program, or for clinically eligible families approved through the Families Forward Treatment planning process for the period of October 1, 2016 through September 30, 2017 and pay \$309.71 per contact, with up to 4 contacts per month per family, for those services.**

Expense Contract Renewal: Jennifer Wilgocki

- **CMHA-CEI to enter into a contract renewal with Jennifer Wilgocki to provide Trauma-Focused Cognitive Behavioral Therapy training to CMHSP's and pay \$ 52,063 for those services for the period October 1, 2016 through September 30, 2017.**

Expense Contract Renewal: Kelly Wilson

- **CMHA-CEI to enter into a contract renewal with Kelly Wilson to provide Trauma-Focused Cognitive Behavioral Therapy training to CMHSP's and pay \$39,450 for those services for the period October 1, 2016 through September 30, 2017.**

Expense Contract Renewal: Central Michigan CMH

- CMHA-CEI to enter into a contract renewal with Central Michigan CMH to provide semi regional coordination, coaching and evaluation (via “fimp”) services and pay \$ 51,607 for the period October 1, 2016 through September 30, 2017.

Expense Contract Renewal: Saginaw County CMH

- CMHA-CEI to enter into a contract renewal with Saginaw County CMH Michigan to provide semi regional coordination, coaching and evaluation (via “fimp”) services and pay \$ 33,571 for those services for the period October 1, 2016 through September 30, 2017.

Expense Contract Renewal: Western Michigan University – Children’s Trauma Assessment Center

- CMHA-CEI to enter into a contract renewal with Western Michigan University – Children’s Trauma Assessment Center to provide training in the development of a trauma informed children’s mental health system to CMHSP’s and pay \$57,355 for those services for the period October 1, 2016 through September 30, 2017.

Expense Contract Renewal: University of Michigan – Tele-psychiatry (Child Collaborative Care)

- CMHA-CEI to enter into a contract renewal with the University of Michigan to provide Behavioral Health Consultant services for the period of October 1, 2016 through September 30, 2017 and receive \$95,378 for those services.

Revenue Contract Renewal: Michigan Department of Health and Human Services (MDHHS) - Children’s Trauma Initiative

- CMHA-CEI to enter into a contract renewal with the Michigan Department of Health and Human Services to provide coordination services for Trauma Focused-Cognitive-Behavioral Therapy training for the period of October 1, 2016 through September 30, 2017 and receive \$408,000 for those services provided.

Revenue Contract Renewal: Michigan Department of Health and Human Services - Parent Management Training

- CMHA-CEI to enter into a contract renewal with the Michigan Department of Health and Human Services Health to provide Parent Management Training-Oregon regional oversight and training for the period of October 1, 2016 through September 30, 2017 and receive \$158,456 for those services.

Revenue Contract Renewal: Michigan Department of Health and Human Services (MDHHS) - Expanding Therapeutic Foster Care to Clinton and Eaton Counties

- CMHA-CEI to enter into a contract renewal with the Michigan Department of Health and Human Services to recruit and develop therapeutic foster care in Clinton and Eaton Counties and receive \$32,521 for that activity for the period of October 1, 2016 through September 30, 2017.

Revenue Contract Renewal: City of Lansing

- CMHA-CEI to enter into a contract renewal with The City of Lansing, Human Relations and Community Services Department to provide Sub Acute Clinical Detoxification Services for the period of July 1, 2016 through June 30, 2017 and receive \$20,000 for those services.

Revenue Contract Renewal: Mid-State Health Network- Medicaid Eligibility Receipt, Dissemination and Reporting Contract

- CMHA-CEI to enter into a contract renewal with Mid-State Health Network to provide Medicaid Eligibility Receipt, Dissemination and Reporting Services to Mid-State Health Network for the period of October 1, 2016 through September 30, 2017 and receive \$44,924 for those services / goods.

MOTION CARRIED unanimously.

Revenue Contract Amended Funding: Michigan Department of Corrections

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract amendment to amend the dollar amount estimated in the original approved contract with the Michigan Department of Corrections to reflect an additional \$30,000 and extend the current contract through March 31, 2017.

MOTION CARRIED unanimously.

Fiscal Year 2017 Budget

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the Fiscal Year 2017 Operating Budget: Revenues by Major Funding Source and Expenditures by Line-Item Cost Category. By adoption, the Board of Directors recognize that the adopted budget is based on current estimates of revenues and expenditures, and that staff may find it necessary to recommend, to the Finance Committee and/or Board of Directors, amendments to the budget during the course of the fiscal year; that purchases made in this budget shall be made in conformance with the Procurement Policy; and that expenses which are supported by grant revenue, reimbursement, or other sources of outside funding are contingent upon the Community Mental Health Authority of Clinton, Eaton, Ingham Counties receiving the budgeted revenues.

MOTION CARRIED unanimously.

Human Resources

Third Quarter EEO Report

ACTION:

MOVED by Paul Palmer and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the Third Quarter EEO Report from the period of April 1, 2016 through June 30, 2016.

MOTION CARRIED unanimously.

Third Quarter Labor Relations Grievance Report

ACTION:

MOVED by Paul Palmer and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the Third Quarter Labor Relations Grievance Report from the period of April 1, 2016 through June 30, 2016.

MOTION CARRIED unanimously.

2016 Chief Executive Officer Performance Evaluation

ACTION:

MOVED by Paul Palmer and SUPPORTED by Kay Pray that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors utilize the current process to complete the 2016 performance evaluation of the Chief Executive Officer.

MOTION CARRIED unanimously.

OPEIU Local 512 Health Care Taxes and Fees

ACTION:

MOVED by Paul Palmer and SUPPORTED by Maxine Thome that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the Human Resources staff to move forward and enter into the Letters of Agreement with Local 512.

MOTION CARRIED unanimously.

Non-Rep Health Care Taxes and Fees

ACTION:

MOVED by Paul Palmer and SUPPORTED by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the sharing of health care fees and taxes savings with the Non Represented Employees.

MOTION CARRIED unanimously.

Recipient Rights

Recipient Rights Quarterly Report: April 1, 2016 – June 30, 2016

ACTION:

MOVED by Kay Pray and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors accept the Recipient Rights Quarterly Report for the period of April 1, 2016 through June 30, 2016.

MOTION CARRIED unanimously.

Desired Outcomes for the RRO and Recommendations to the CMHSP Board

ACTION:

MOVED by Kay Pray and SUPPORTED by Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve

the 2016 “Desired Outcomes for the Recipient Rights Office” and the 2016 “Recommendations to the CMHSP Board”. These recommendations will be submitted as part of the CEI Recipient Rights Annual Report to the Michigan Department of Health and Human Services Office of Recipient Rights.

MOTION CARRIED unanimously.

Executive Committee

No report.

Access Ad Hoc Committee

Sara Lurie reported that the MDHHS has reviewed and accepted the revised guideline, and requested authorization for staff to move forward with implementation and training of the script, verification of information, crisis consent addition, proposed consent addition, revised operating guideline #6.2.8.1, evaluation for psychiatric hospitalization for children with commercial insurance, and verification of information.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize staff to move forward with implementation and training of the script, verification of information, crisis consent addition, proposed consent addition, revised guideline #6.2.8.1, evaluation for psychiatric hospitalization for children with commercial insurance, and verification of information, and to continue the Access Ad Hoc Committee meetings on a quarterly basis to work on Access issues.

MOTION CARRIED unanimously.

Bylaws Ad Hoc Committee

Tabled.

Building and Sites Ad Hoc Committee

Joe Brehler reported that CMHA-CEI will be working with the County Building Authority because of the funding arrangement through the County. The Resolution of Intent is scheduled to be reviewed at the September 27th Board of Commissioner meeting. Once that is passed there is a 45-day revocation Notice of Intent before the bond can be issued. No construction scheduled until Spring, 2017.

Old Business

None.

New Business

Kay Pray reported that she recently reviewed the CMHA-CEI public site and noticed the Board of Director page had not been updated with 2016 updates, Minutes or Agendas.

ACTION: Aleshia Echols reported that a helpdesk ticket requesting to have IS load this information on the public website was submitted as of earlier today (prior to this notification), and that this matter will be resolved by tomorrow; September 23, 2016.

Public Comment

None.

Adjournment

The meeting was adjourned at 6:45p.m. The next meeting is scheduled for Thursday, October 20, 2016 in G11-C conference room beginning at 6:00 p.m.

Minutes submitted by:

Aleshia Y. Echols
Executive Administrative Assistant