



**BOARD OF DIRECTORS
MEETING MINUTES**

**Thursday, February 18, 2016, 6:00 p.m., Conf. Room G11-C
812 E. Jolly Road, Lansing, MI 48910**

Staff Present:

Stacia Chick, Mary Clissold, Cliff Dodson, Chuck Dougherty, Aleshia Echols, Sara Lurie, Chris McDaniel, John Peiffer, Ericanne Spence, Jennifer Stanley, Gwenda Summers, Al Way, Stefanie Zin

Public Present:

Elizabeth Pratt, NAMI Lansing

ROLL CALL:

Joe Brehler, Raul Gonzales, Dianne Holman, Carol Koenig, Paul Palmer, Kay Pray, Kay Randolph-Back, Chris Swope, Maxine Thome, Kam Washburn, Stephen Manchester

EXCUSED:

None.

CALL TO ORDER:

The meeting was called to order at 6:02 p.m. by Chairperson, Kam Washburn.

PREVIOUS MEETING MINUTES

MOVED by Dianne Holman and SUPPORTED by Paul Palmer to approve the meeting minutes of January 21, 2016 with one addition on page 2, under Mid-State Health Network (MSHN Update) section. Kay Randolph-Back requested to add "Lakeshore" in the first paragraph, third sentence before PIHP.

MOTION CARRIED unanimously.

ADOPTION OF AGENDA

MOVED by Kay Randolph-Back and SUPPORTED by Raul Gonzales to adopt the meeting agenda.

MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

None

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Joe Brehler reported that MSHN will be meeting in two weeks. At this time, Mr. Brehler stated that there is no new information to report.

Kay Pray and Stephen Manchester arrived at 6:05pm

CHIEF EXECUTIVE OFFICERS (CEO) REPORT:

Jennifer Stanley, MD presented the Psychiatric Services presentation (attached.) Highlights included:

- Physician Shortage in US (Physicians and Psychiatry)
- HPSA Designation
- Mental Health HPSA
- Physician Shortage in Michigan
- Psychiatrist Shortage in Michigan
- What can we do
- One bright spot

Carol Koenig arrived at 6:40 p.m.

Sara Lurie announced that Sharon Blizzard and Jennifer Stanley, MD are scheduled to participate in the CAPE Symposium panel discussions regarding Community Approaches to Physician Recruitment and Retention on April 14, 2016 from 9:00 a.m. – 12:00 noon at the Leona Training Center in Okemos, MI.

In addition, Ms. Lurie distributed copies of the Michigan Association of Community Mental Health Boards FY 2017 DHHS Budget Advocacy Effort, dated February 2016 (attached.)

Stephen Manchester distributed copies of the Executive Budget Bill – FY2017, Transfer of PIHP Medicaid Service Funds to Health Plan Services, MDHHS, “Section 298” (page 125), attached.

Ms. Lurie will send out an e-mail which will include dates, times and locations of upcoming Hearings.

COMMITTEE REPORTS

Program and Planning

Revenue Contract: Michigan Department of Health and Human Services

Please note that this contract has been in place since May 15, 2012

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a contract with the Michigan Department of Health and Human Services to provide outpatient services at the Clinton County Counseling Center and receive \$15,000 for the period of April 1, 2016 through March 31, 2017.

MOTION CARRIED unanimously.

New Expense Contract: Novel Responses, Inc.

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract with Novel Responses, Inc. to purchase Applied Behavioral Analysis at the rate of \$50.75/hour for direct therapy, \$125/hour for assessments and supervision and \$65.42/hour for family training sessions for the period of February 18, 2016 through September 30, 2016.

MOTION CARRIED unanimously.

New Expense Contract: R & B Healing Care

ACTION:

MOVED by Raul Gonzales and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to enter into a new contract to purchase Community Living Supports and Respite Services from R & B Healing Care, located in Detroit, Michigan, for the period of February 18, 2016 through September 30,

2016 and pay according to the rate schedule below for those services / goods.

Rate Schedule		
Service	Standard Rate	Holiday Rate
Children's Waiver, CLS, and Respite	\$16.68/hr.	\$25.04/hr.
CLS-Hab. Waiver/B3*	\$14.64 or \$16.68/hr.*	\$21.92 or \$25.04/hr*

*Rate varies depending on the support needs of the individual served. A per diem rate may be utilized that is calculated by the board approved hourly rate multiplied by the number of authorized hours per the individual's level of care and need.

Finance

New Expense Contract: Dell Computer

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Carol Koenig that the Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to purchase 900 Office Suite 2016 licenses from Dell Computer for \$239,266.50.

MOTION CARRIED unanimously.

Lease Renewal: 3962 Vanetter Road, Williamston

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Carol Koenig that the Finance Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) authorize CMHA-CEI to lease 3962 Vanetter Road, Williamston, Michigan 48895 from Charles R. Perkins, a single man, residing at 3928 Vanetter Road, Williamston, Michigan 48895, for the period of February 1, 2016 through January 31, 2021, at the following lease rates:

February 1, 2016 through Jan. 31. 2018 Monthly Rate \$2,350.00; Annual Rate \$28,200.00

February 1, 2018 through Jan. 31. 2020 Monthly Rate \$2,397.00; Annual Rate \$28,764.00

February 1, 2020 through Jan. 31. 2021 Monthly Rate \$2,444.94; Annual Rate \$29,339.28

for a total of \$143,267.28 during the 60 month period.

MOTION CARRIED unanimously.

Fiscal Year 14/15 Preliminary Financial Statements for Year Ended September 30, 2015

Stacia Chick presented the preliminary financial statements for the year ended September 30, 2015. The historical requirement and utilization of the preliminary yearend report was reviewed and discussed. The Finance Committee requested to continue receiving the preliminary yearend financial reports in a condensed summary format moving forward, as needed. As the finalized budget amounts often vary significantly from the preliminary report, a one page summary will be sufficient to review the budget trends before the final report is provided. CMHA-CEI staff will review CMHA-CEI policies to discuss reporting requirements at the time of the final report. Discussion ensued regarding funding and current budget balances.

This item is for information only.

Human Resources

No report.

Executive Committee

No report.

Recipient Rights

No report.

Building and Sites Ad Hoc Committee

John Peiffer reported that the Building and Sites Committee met on February 11th and Alan Goschka presented the site plans, perspectives, floor plans, project schedule and design development. Mr. Peiffer announced that bids are expected in early April with ground breaking scheduled for May, 2016.

Stacia Chick reported that she has heard back from the County and the bond council. The plan is for them to redeem a portion of the bond via a quick claim deed. The resolution will be presented at the March 1, Ingham County meeting. Ms. Chick will provide an update at the March Board of Directors meeting.

The Board of Directors agreed that the last payment to the County should be authorized through Finance Committee due to the amount of the payment.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

PUBLIC COMMENT:

Elizabeth Pratt, NAMI Lansing invited the committee to come out to the Winter Social Gathering scheduled for February 19th at 5:00 p.m. (Jeff the Magician will be performing.)

Ms. Pratt expressed concern regarding the following issues:

- boilerplate language from Lieutenant Callie
- \$91 million spent for hepatitis C
- \$7.6 million in forensic psychiatry approved in Kalamazoo (however, lots of prisoners waiting on services)
- \$26 million spent for Autism coverage while life saving, life changing mental health coverage continues to be put on the backburner. Ms. Pratt stated that it is interesting how certain areas receive funding and others do not.

Ms. Pratt expressed interest in getting more information regarding the 1.2 million dollar millage approval announced by Chris Swope and Sara Lurie.

Ms. Pratt stated that she will continue to be an advocate for loss General Fund dollars.

Member Comments from MACMHB Winter Conference

Kam Washburn reported that he attended the Chairman's Roundtable. During that session comments were expressed regarding the Flint water human services crisis. In addition, Bob Sheehan reported that 50% of the Board members contribute to PAC (attachment) and shared that MACMHB will not require any increases to their membership dues this year nor will there be any special assessments.

Stacia Chick, Sara Lurie and Kay Randolph-Back reported attending the Milliman Actuaries session and shared with the committee that certain diagnosis will be a deterrence for rate setting purposes if a person is mentally ill.

Kay Randolph-Back announced to the committee that she had an opportunity earlier in the week to meet with Rep Roberts and that during that meeting, Ms. Randolph-Back presented him with a three page excerpt taken from nurse attended focus group transcripts. The topic of the discussion was “difficulties in getting mental health services in primary care.”

In addition, Ms. Randolph-Back shared an announcement that she heard on the news that said you can save the State of Michigan money. Ms. Randolph-Back pointed out that this money should not be saved, but rather reinvested and get impact.

Ms. Randolph-Back also shared with the committee research that identified that 3 of the 4 plans in the area appear to be non-profit. Ms. Randolph-Back reported that Molina is a for profit Fortune 500 company – Prioritization. Health Plan Administrator, and their administrative costs are approximately 15 – 16%. CMHA-CEI administrative costs are at 6%.

Raul Gonzales reported attending the Pre-Institute Opiate Addiction Injection which to his surprise has already been implemented and is being used by training police officers to prevent possible overdose.

ADJOURNMENT:

The meeting was adjourned at 7:34 p.m. The next regularly scheduled Board meeting will be Thursday, March 17, 2016, 6:00 p.m., Community Mental Health Building, 812 E. Jolly Road, Conference Room G11-C.

Minutes submitted by:

Aleshia Y. Echols

Executive Administrative Assistant