



**BOARD OF DIRECTORS
MEETING MINUTES**

Thursday, May 21, 2015, 6:00 p.m.
812 E. Jolly Rd, Conference Room G11-C, Lansing, MI

Staff Present:

Mary Clissold, Sharon Blizzard, Morgan McKittrick, Jennifer Stanley, Chris McDaniel, Stacia Chick, Chuck Dougherty, Ericanne Spence, Al Way, Judy Hazle

Public Present:

Elizabeth Pratt, NAMI

CALL TO ORDER:

The meeting was called to order at 6:15 p.m. by Kam Washburn.

ROLL CALL:

Board Members Present:

Raul Gonzales, Paul Palmer, Carol Koenig, Chris Swope, Kay Pray, Sara Clark Pierson, Joe Brehler, Dianne Holman, Stephen Manchester, Kay Randolph-Back, Kam Washburn

Board Members Absent:

Maxine Thome (notified staff of absence)

PREVIOUS MEETING MINUTES

MOVED by Chris Swope and **SUPPORTED** by Stephen Manchester to approve the meeting minutes of April 16, 2015. **MOTION CARRIED** unanimously.

ADOPTION OF AGENDA:

MOVED by Paul Palmer and **SUPPORTED** by Carol Koenig to adopt the meeting agenda with the addition of "MACMHB Conference Report" under new business. **MOTION CARRIED** unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

No comment.

MID-STATE HEALTH NETWORK UPDATE:

Kay Pray commented that she attended the Board retreat in Ionia. Joe Brehler mentioned that there was a discussion on regulating the level of risk reserve and reviewing yearly.

EXECUTIVE DIRECTORS REPORT:

A presentation was given by Mary Clissold, Director of the Community Support for the Developmentally Disabled program, on Home and Community Based Rules.

COMMITTEE REPORTS:

Program and Planning

New Expense Contract: Alpena Regional Medical Center

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Dianne Holman that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Alpena Regional Medical Center to purchase inpatient services from the hospital for adults for the period of January 1, 2015 through December 31, 2015 and pay an all-inclusive per diem of \$875.00 for those services. MOTION CARRIED unanimously.

New Revenue Contract: Riverhaven Substance Use Services, a Substance Use Disorder Sub-Regional Entity of Mid-State Health Network (CMHA-CEI/SRE)

ACTION:

MOVED by Raul Gonzales and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new revenue contract with Riverhaven Substance Use Services, a substance use disorder Sub-Regional Entity of Mid-State Health Network, for the period of April 1, 2015 through September 30, 2015. Treatment provided at the House of Commons, The Recovery Center, and Clinton County Counseling Center will be paid as fee-for-service at the below listed rates:

Substance Abuse Services Programs:

Service Description	RCA	Co-pay	Medicaid
House of Commons Assessment	\$115	\$0	\$115

Residential Day Rate	\$ 67	\$1	\$ 68
Residential Room & Board	\$ 27	\$0	\$ 27
The Recovery Center			
Assessment	\$115	\$0	\$115
Sub-acute Detoxification Day Rate	\$255	\$10	\$265
Residential Room & Board	\$ 27	\$0	\$ 27
Clinton County Counseling Center			
Assessment	\$115	\$0	\$115
Outpatient Group 1.5 hours	\$ 35	\$ 5	\$ 40
Individual Outpatient (15 min)	\$ 20	\$2.50	\$22.50
Case Management (15 min)	\$ 15	\$0	\$15
Individual Psychotherapy 30"	\$50	\$10	\$60
Individual Psychotherapy 45"	\$72.50	\$10	\$82.50
Individual Psychotherapy 60"	\$100	\$10	\$110
Family Psychotherapy w/o Consumer	\$100	\$10	\$110
Family Psychotherapy w/ Consumer	\$100	\$10	\$110
Group Psychotherapy	\$ 45	\$ 5	\$50
Early Intervention (Encounter)	\$ 45	\$0	\$45
Early Intervention (Group)	\$22	\$0	\$22

MOTION CARRIED unanimously.

Finance

Revenue Contract Revision: Michigan Department of Community Health – PATH Grant (CMHA-CEI)

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Carol Koenig that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a revenue contract revision with the Michigan Department of Community Health – PATH Grant to provide outreach mental health services to homeless adults experiencing mental illness in the tri-county area from October 1, 2014 through September 30, 2015 and receive \$112,523 for those services, with an additional \$103,000 to be assigned as part of the PATH program. **MOTION CARRIED unanimously.**

Expense Contract Amendment: Helping Hands Respite Care (CMHA-CEI)

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Carol Koenig that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize

CMHA-CEI to amend the contract with Helping Hands Respite Care to purchase CLS and Respite Services for the period of June 1, 2015 through December 31, 2016 and pay per the rate schedule below:

Per Diem Rate Schedule

Service	After School	Half Day	Full Day
CLS/Respite LOC of 4: staff ratio of 4:1	\$15	\$20	\$40
CLS/Respite LOC of 3: staff ratio of 3:1	\$20	\$25	\$50
CLS/Respite LOC of 2: staff ratio of 2:1	\$25	\$30	\$60

MOTION CARRIED unanimously.

Amendment #1 of CEI SUD Provider Contracts (CMHA-CEI/SRE)

ACTION:

MOVED by Joe Brehler and SUPPORTED by Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors, in its role as the Board of Directors of the Substance Abuse Sub Regional Entity (SRE), authorize CMHA-CEI to enter into Amendment #1 for the SUD Providers to purchase SUD services for the period of October 1, 2014 through September 30, 2015. MOTION CARRIED unanimously.

Joe Brehler commented that as October 1, 2015 CMHA-CEI will no longer be acting as the Sub Regional Entity.

Expense Contract Amendment: Michigan Department of Health and Human Services – Medicaid Eligibility Specialist Designated to CEI (CMHA-CEI)

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to amend the expense contract with the Michigan Department of Health and Human Services to purchase Medicaid Eligibility Specialist services for the period of September 1, 2015 through September 30, 2016 and pay \$72,770.00 for those services. MOTION CARRIED unanimously.

FY 14/15 Amended Budget for Quarter Ended March 31, 2015

ACTION:

MOVED by Joe Brehler and SUPPORTED by Carol Koenig that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors approve the FY 14/15 Amended Budget for the Quarter Ended March 31, 2015. MOTION CARRIED unanimously.

Joe Brehler commented that CMHA-CEI is holding on to dollars in the fund balance. The money has been received by MSHN.

Acceptance of Steady State Budget Assumptions for Fiscal Year 2015/2016

It was reported that the Finance Committee accepted the Fiscal Year 2015/2016 Steady State Budget Assumptions. No action needed.

Human Resources

The Human Resources committee did not meet.

Recipient Rights

Kay Pray stated the Recipient Rights Committee did not meet.

Executive Committee:

Update on Filling CEO Position

Kam Washburn reported on the filling of the CEO position. The Executive Committee met and appointed the Ad Hoc Search Committee of Stephen Manchester, Raul Gonzales, Kam Washburn, Kay Pray, Joe Brehler and Carol Koenig.

A salary range is to be decided and the job will need to be posted immediately. The succession plan laid out by the Board will be considered in the hiring process.

The Executive Committee would like the replacement for the CEO in process by September 1, 2015. Mr. Washburn commented it is to be an open and transparent hiring process.

OLD BUSINESS:

None.

NEW BUSINESS

Kay Pray reported on the Spring Michigan Association of Community Mental Health Boards conference:

- Tools for primary care persons presented:
Significant health disparities for those with intellectual and developmental disabilities, and this can be difficult for care givers in care-giving
- Proposal 1 discussion since it did not pass, ideas on how to re-arrange dollars

- Language change to “children with **specific special** healthcare needs”
- Language change to “secondary traumatic stress” with PTSD

Kay Pray commented that she ran into several persons who are excited Bob Sheehan is moving into the MACMHB CEO position. Kay Randolph-Back was re-elected to PAC and the MACMHB Nominating Committee. Raul Gonzales was re-elected to the Budget and Finance Committee.

PUBLIC COMMENT:

Joe Brehler commented Cherry Street and Eaton County Health Department have been designated as a FQHC.

Elizabeth Pratt commented that Margaret Keeler was named Capital United Way Adult Volunteer for 2014. Margaret is Vice President of NAMI. NAMI Basics class is starting on June 16th for caregivers of children and adolescents who have signs of mental illness. Other upcoming presentations are being offered as well and can be found on the Lansing NAMI website.

NAMI picnic on June 24th at Sharp Park.

ADJOURNMENT:

The meeting was adjourned at 7:20 p.m. The next meeting of the Board of Directors is scheduled for Thursday, June 18 at 6:00 p.m. at the DeWitt Township Hall, Herbison Road, DeWitt, MI.

Minutes respectfully submitted by:

Judy Hazle
Administrative Executive Assistant