

**PROGRAM AND PLANNING COMMITTEE
MEETING MINUTES**

Monday, April 14, 2014, 5:30 p.m.

812 E. Jolly Rd, Conference Room G11-C, Lansing, MI 48910

Committee Members Present: Raul Gonzales, Kay Randolph-Back, Kay Pray, Dianne Holman, Kam Washburn, Joe Brehler

Committee Members Absent: Maxine Thome (notified staff of absence), Paul Palmer (notified staff of absence)

Staff Present: Sherry Kletke, Al Way, Liz Holcomb, Ericanne Spence, Toby Bayless, Dave Cooper, Bob Sheehan

Public Present: David Blankenship of Victory Clinic

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Kay Pray and **SUPPORTED** by Dianne Holman to approve the meeting minutes of March 10, 2014 adding Joe Brehler in attendance of that meeting. **MOTION CARRIED** unanimously.

Adoption of Agenda:

MOVED by Kay Pray and **SUPPORTED** by Dianne Holman to adopt the agenda as presented. **MOTION CARRIED** unanimously.

Comment on Agenda Items:

No comment.

Kam Washburn, Joe Brehler, Bob Sheehan joined the meeting at 5:40 p.m.

BUSINESS ITEMS:

New Revenue Contract: 29th Circuit Court Swift and Sure Sanctions Probation Program (CMHA-CEI)

This is a new contract through the 29th Circuit Court in Clinton County. The Swift and Sure Sanctions Probation program is a federally funded grant that several circuit courts in Michigan applied for and were awarded in FY 2014. Clinton County Counseling Center is responsible to provide a monthly statement showing participants' names, service(s) provided, and charges owed. The Program is also required to report individuals who fail to attend a scheduled individual/group session or a substance abuse evaluation on the same day as the missed appointment.

The Swift and Sure Sanctions Probation Program (SSSPP) is an intensive probation supervision program that targets high-risk felony offenders with a history of probation violations or failures. Participants are closely monitored, including being subjected to frequent random testing for drug and alcohol use and being required to attend frequent meetings with probation and/or case management staff.

Kam Washburn reported that he had conversation with the Probate Court and the program is going excellent though it is just getting going and they look very forward to the future.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Kay Randolph-Back that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a contract with 29th Circuit Court Swift and Sure Probation Program for the period of January 1, 2014 through September 30, 2014 and receive for those services \$100 per assessment and \$100 per group or individual counseling session. **MOTION CARRIED** unanimously.

New Expense Contract: Kayla Haviland-Occupational Therapy Services (CMHA-CEI)

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase services for children who are receiving trauma-specific services in Children's Services new Children's Trauma Clinic and/or who are enrolled in the SED Waiver.

ACTION:

MOVED by Kam Washburn and **SUPPORTED** by Kay Randolph-Back that Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Kayla Haviland to purchase Occupational Therapy Services, including assessment and sensory integrative techniques, for the period of 4/1/2014 through 9/30/2015 and pay a maximum of: \$75.00 per session (\$150.00 per year per consumer) for OT Assessment; \$75.00 per session (\$150.00 per year per consumer) for OT Re-Assessment; \$75.00 per session (\$300.00 per month per consumer) for OT-Sensory Integrative Techniques, and \$30 per hour for program-related consultation as required for the development and operation of the Children's Trauma Clinic. **MOTION CARRIED** unanimously.

New Expense Contract: Michigan Therapeutic Consultants (Gratiot county services) (CMHA-CEI-CA)

Under this performance based contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Methadone dosing and Outpatient Substance Use Disorder (SUD) treatment services for residents of Gratiot county.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Kam Washburn that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Michigan Therapeutic Consultants to purchase Methadone dosing, drug testing, and SUD Outpatient treatment (for residents of Gratiot county) for the period of May 1, 2014 to September 30, 2014 and pay up to \$20,000.00 for those services. **MOTION CARRIED** unanimously.

New Expense Contract: Michigan Therapeutic Consultants (Clinton, Eaton, and Ingham county services) (CMHA-CEI-CA)

Under this performance based contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Methadone dosing and Outpatient Substance Use Disorder (SUD) treatment services for residents of Clinton, Eaton, and Ingham counties.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Kam Washburn that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Michigan Therapeutic Consultants to purchase Methadone dosing, drug testing, and SUD Outpatient treatment (for residents of Clinton, Eaton, and Ingham counties) for the period of May 1, 2014 to September 30, 2014 and pay up to \$50,000.00 for those services. **MOTION CARRIED** unanimously.

New Expense Contract: Professional Psychological and Psychiatric Services, Inc. (Clinton, Eaton, and Ingham county services) (CMHA-CEI-CA)

Under this performance based contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Outpatient Substance Use Disorder (SUD) treatment services for residents of Clinton, Eaton, and Ingham counties.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Dianne Holman that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Professional Psychological and Psychiatric Services, Inc. to purchase outpatient substance use disorder treatment services for (residents of Clinton, Eaton, and Ingham county residents) the period of April 1, 2014 to September 30, 2014 and pay up to \$179,782.00 for those services. **MOTION CARRIED** unanimously.

New Expense Contract: Professional Psychological and Psychiatric Services, Inc. (Jackson county services) (CMHA-CEI-CA)

Under this performance based contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Outpatient Substance Use Disorder (SUD) treatment services for residents of Jackson county.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Dianne Holman that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into a new contract with Professional Psychological and Psychiatric Services, Inc. to purchase outpatient substance use disorder treatment services (for Jackson county residents) for the period of April 1, 2014 to September 30, 2014 and pay up to \$94,872.00 for those services. **MOTION CARRIED** unanimously.

New Revenue Contract: Network 180, Grand Rapids (CMHA-CEI)

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will provide Youth Mental Health First Aid training to individuals and groups who work or have an interest in working with youth in Clinton, Eaton and Ingham Counties.

We currently have 8 trainers (7 CMH employees and 1 contractor from Association of Children's Mental Health), who are certified trainers in MHFA and/or YMHA. We will be training an additional 3 YMHA trainers in May who will join our team. To date we have trained approximately 60 people and are reaching out to schools, hospitals, youth groups and others who would benefit from this program. Each 8-hour training must have a minimum of 15 and no more than 30 participants. We will be offering 4-6 trainings each month to interested residents to ensure we will meet our quota.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Kam Washburn that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with Network 180 to provide YMHA/MHFA training to the 600 + residents of Clinton, Eaton and Ingham Counties for the period of January 1 to September 30, 2014 and receive \$71,600 for those services / goods. **MOTION CARRIED** unanimously.

Old Business:

None.

New Business:

None.

Public Comment:
None.

Adjournment

The meeting was adjourned at 6:45 p.m. The next regularly scheduled Program and Planning Committee meeting will be May 12, 2014 at 5:30 p.m. at the Community Mental Health Building, 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI.

Minutes submitted by:

Sherry Kletke
Program Secretary, CSDD