

**PROGRAM AND PLANNING COMMITTEE
MEETING MINUTES**

Monday, February 10, 2014, 5:30 p.m.
812 E. Jolly Rd, Conference Room G11-C, Lansing, MI 48910

Committee Members Present: Raul Gonzales, Kay Randolph-Back, Kam Washburn, Paul Palmer, Joseph Brehler, Kay Pray

Committee Members Absent: Maxine Thome (notified staff of absence), Dianne Holman (notified staff of absence)

Staff Present: Mary Clissold, Chuck Dougherty, Liz Holcomb, Chris McDaniel, Jennifer Stanley, Bob Sheehan, Renee Goble, Toby Bayless, Kim Zimmerman

Public Present: David Blankenship, VCS (Victory Clinical Services); Lisa Larson, VCS (Victory Clinical Services).

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Kay Randolph-Back and SUPPORTED by Paul Palmer to approve the meeting minutes of January 13, 2014. MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Kay Pray and SUPPORTED by Paul Palmer to adopt the agenda as presented. MOTION CARRIED unanimously.

Comment on Agenda Items:

None.

BUSINESS ITEMS:

Methadone Providers Report (CMHA-CA)

Toby Bayless explained that providers within the CA's network have been informed for over a year that CMHA-CEI, in the spirit of improving the quality and access to care, would move toward a system in which all providers have a performance based payment structure in their FY 2014 contract. This transition occurred on January 1, 2014 with the exception of two providers, Victory Clinical Services (VCS) and Red Cedar Clinic (negotiations are underway to execute a performance based contract with Red Cedar Clinic). CMHA-CEI will be moving

clients from Victory Clinical Services to other providers as things wind down with VCS. The FY2013 went over budget by \$250,000. CMHA-CA has located potential providers and contracts that could be in place in just a few days. Potential providers have to meet the high standards set.

David Blankenship commented that outpatient centers are very high. Methadone is a long term treatment. Methadone is an Evidence based treatment, with a 1A (highest measured). Everyone coming in to be assessed is seen by a physician. VCS has been providing service for 19 years in Michigan.

Lisa Larson from VCS also commented that VCS has been trying to find new options and has looked at providers of other services.

ACTION:

MOVED by Kay Pray and **SUPPORTED** by Paul Palmer that the Program and Planning Committee of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties CMHA/CA Board of Directors accept the Methadone Providers Update Report (October 2013 through December 2013) .

MOTION CARRIED unanimously.

New Expense Contract: Kate Lalonde (CMHA-CEI)

Mary Clissold stated the following types of training will be offered:

Family Training: Training and counseling services for families. Training includes instruction about treatment regimens that can assist children in learning positive behaviors, and other skills to become more independent. Family training is also a counseling service directed to the family and designed to improve and develop a family's skills in dealing with the life circumstances of parenting a child with special needs.

Non-Family Training Coaching, supervision, and monitoring of CLS staff to implement the Person Centered Plan. The plan describes the services required to: improve the child's social interactions and self-control by instilling positive behaviors in the place of behaviors that are socially disruptive. Also addresses behaviors that are injurious to the child or others, or that cause property damage.

Treatment Planning: Treatment planning activities associated with the development and periodic review of the IPOSS. This includes all aspects of the planning process, including writing goals, objectives and outcomes, designing strategies to achieve outcomes, and ways to measure achievement relative to the outcome methodologies; attending planning meetings per invitation, and documentation.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Kay Pray that the Program Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into

a new expense contract with Kate LaLonde, to purchase Family Training at \$64.55 per session, Non-Family Training at \$63.24 per session, and Treatment Planning at \$65.00 per session for the period of January 1, 2014– December 31, 2015.

MOTION CARRIED unanimously.

New Expense Contract: Conductive Learning Center of Aquinas (CMHA-CEI)

Mary Clissold explained that camp at The Conductive Learning Center (CLC) is an opportunity for children and adults up to age 26 who have physical disabilities, to attend an intensive four or five week session. Groups of individuals, similar in age and physical challenges, learn mobility skills, independence, and functional daily living skills, within a supportive group atmosphere of fun and adventure. Each age group examines a specially selected topic and curriculum while working toward the next level of independence. Swimming and pool activities are included in the program. Each group gives a final day performance or demonstration of a group activity that is based on the theme that group has been examining during the program.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to contract with the Conductive Learning Center at Aquinas College to purchase respite services for the period of January 1, 2014 – December 31, 2014, and pay up to \$1,440 for each four to five week session.

MOTION CARRIED unanimously.

Paul Palmer dismissed himself from the meeting at 6:35 p.m.

Kay Randolph-Back dismissed herself from the meeting at 6:40 p.m.

Review of Annual Report of CMH's Correctional Assessment and Treatment Services (CATS)

Renee Goble presented the calendar year report that is submitted to the Ingham County Sheriff's office. In total, CATS saw 941 clients in 2013. Committee was interested to know if we can find out what percentage went to prison of the 941 total clients? Bob and Renee will meet and explore. Pre-sentencing report could contain some information to start with.

Old Business:

None.

New Business:

None.

Public Comment:

Presented under Methadone Providers Update (above)

Adjournment

The meeting was adjourned at 6:47 p.m. The next regularly scheduled Program and Planning Committee meeting will be March 10, 2014 at 5:30 p.m. at the Community Mental Health Building, 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI.

Minutes submitted by:

Sherry Kletke
Program Secretary, CSDD