



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON • EXTON • INGHAM

PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Wednesday, February 11, 2013

5:30 p.m.

812 E. Jolly Rd., Conference Rm. G11-C

Lansing, MI 48910

Committee Members Present:

Joseph Brehler, Paul Palmer, Kay Pray, Kay Randolph-Back, Pat St. George, Kam Washburn

Committee Members Absent:

Maxine Thome

Board Members Present:

Raul Gonzales

Staff Present:

Toby Bayless, Judi Cates, Mary Clissold, Andrew Hewat, Liz Holcomb, Jackie Mitchell, Robert Sheehan, Kim Zimmerman

Public Present:

None.

Call to Order:

The meeting was called to order by Chairperson Pat St. George at 5:30 p.m.

Previous Meeting Minutes:

ACTION:

MOVED by Joseph Brehler and SUPPORTED by Kay Pray to approve the meeting minutes of January 14, 2013. MOTION CARRIED unanimously.

Adoption of Agenda:

ACTION:

MOVED by Kay Pray and SUPPORTED by Paul Palmer to adopt the revised agenda as presented. MOTION CARRIED unanimously.

No comment on agenda items.

BUSINESS ITEMS:

New Expense Contract: Cypress Home Care, Inc. (CMHA-CEI)

Mary Clissold presented a request to purchase community living support services, and respite services, from Cypress Home Care in East Lansing, Michigan. Community living support services are provided by aides in the home or community to increase independence and/or facilitate community integration. Respite services provide temporary relief to non-paid caregivers. Families or individuals may choose their provider from those agencies on CMHA-CEI's approved provider panel.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Kay Pray that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new contract with the Cypress Home Care, Incorporated to purchase community living supports and respite services and pay per the rate schedule below for the period of February 1, 2013 – December 31, 2014.

Rate Schedule*		
Service	Standard Rate	Holiday Rate
Children's Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children's Waiver Respite	\$15.56/hr.	\$23.36/hr.
CLS-Hab. Waiver /B3	14,12,or 16.12*	\$21.18 or \$24.18

*Rate varies depending on the support needs of the individual served.

MOTION CARRIED unanimously.

2013 CMHAMM Compliance Plan (CMHAMM)

Toby Bayless presented the 2013 CMHAMM Compliance Plan for approval. The Code of Federal Regulations and the MDCH PIHP Medicaid Managed Speciality Supports and Services Contract require that the PIHP have administrative and management arrangement or procedures, including a mandatory annual Compliance Plan, to guard against fraud and abuse.

No revisions were recommended for the 2013 Plan from 2012.

MOVED by Joseph Brehler and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, in its role as Board of Directors of the Medicaid Prepaid Inpatient Health Plan (PIHP), approve the Affiliation Compliance Plan for FY 2013.

MOTION CARRIED unanimously.

2013 PIHP Annual Quality Improvement Plan and 2012 Summary of Activities (CMHAMM)

Liz Holcomb presented the 2013 PIHP Quality Improvement Plan and the 2012 Summary of Activities for approval. The Michigan Department of Community Health (MDCH) establishes Quality Improvement (QI) standards in the PIHP contract, which are based on the Code of Federal Regulations. The PIHP QI Plan does not change from year to year except to include changes from MDCH or changes in the Code. The annual goals developed by the Affiliation QI Workgroup are revised from year to year as necessary.

The Affiliation will continue to work on the 2012 goals of exploring options for additional outcomes measures and continuing to review and monitor quality data, including performance indicators and proxy measures for improvement opportunities, as well as adding an additional goal for 2013.

Highlights from 2012 QI activities include the completion of 5 separate satisfaction surveys across the affiliation for the tenth year; an updated Member Handbook including contractual changes for 2012; two Performance Improvement Projects – one required by

MDCH and the other chosen by the Affiliation; the Affiliation Consumer Advisory Council Bulletin; and the completion of Affiliation Internal Reviews.

Ms. Holcomb reported that the MDCH had set a goal to increase the percentage of consumers who have a peer-delivered service by 1%. In 2011, 8.385% of the eligible population had at least one peer-delivered service. In 2012, 10.55% received peer-delivered service – a 2.08% increase. This project is being extended due to the realignment of PIHP regions expected in 2014.

Pat St. George asked staff to bring the Member Handbook to a future committee meeting for review. Kay Randolph-Back asked for a compilation of results from previous years' projects.

ACTION:

MOVED by Kay Randolph-Back and **SUPPORTED** by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties, acting in its governing role as Board of Directors of the PIHP, accept the 2013 PIHP Annual Quality Improvement Plan and 2012 Summary of Activities.

MOTION CARRIED unanimously.

Community Outreach Consultant (CMHA-CEI)

Robert Sheehan reported that staff had formed a committee to explore the rebranding of CMHA-CEI to ensure that the organization has a brand that clearly identifies the organization, does not limit the work to behavioral health or developmental disabilities, reflects the larger geographic region in which CMHA provides service (not just Clinton, Eaton, Ingham counties), and ensures that the many facets of the organization's operations are identified to make the function or purpose of each operation clear and yet are tied to the larger organization. He asked the committee for guidance related to a rebranding effort and the contracting of a consultant for this effort.

Committee members expressed concern that a rebranding effort not initiate a change in our core mission and values. Committee members voiced their opinion that it is important that a logo demonstrate the agency's compassion and human service focus.

Committee members also agreed that tying the array of services available in the diverse geographic areas where CMHA-CEI works is valuable. It could open up new possibilities in terms of partner agencies that will work with CMHA-CEI, as well as demonstrate that CMHA-CEI is a leader in providing integrated care.

This topic will be placed on next month's agenda for further discussion.

Old Business:

None.

New Business:

None.

Public Comment:

None.

Adjournment:

The meeting was adjourned at 7:15 p.m. The next regularly scheduled Program & Planning Committee meeting will be March 11th, 2013 at 5:30 pm, located at the Community Mental Health Building, 812 E. Jolly Rd, Lansing, MI.

Minutes submitted by:

Jacqueline Mitchell
Finance Secretary