



COMMUNITY MENTAL HEALTH AUTHORITY  
CLINTON • EATON • INGHAM

**Program & Planning Committee  
Meeting Minutes  
Monday, January 14, 2013, 5:30 p.m.  
Community Mental Health Building  
812 E Jolly Rd, Conference Rm. G11-C  
Lansing, Michigan 48910**

**Committee Members Present:**

Paul Palmer, Raul Gonzales, Joe Brehler, Kay Pray, Kay Randolph-Back, Maxine Thome

**Committee Members Absent:**

Pat St. George

**Staff Present:**

Mary Clissold, Chuck Dougherty, Liz Holcomb, Kim Zimmerman, Judi Cates, Judy Hazle, Bob Sheehan, David Picone

**Public Present:**

None.

**Call to Order:**

The meeting was called to order by Vice Chairperson Kay Pray at 5:36 pm.

**Previous Meeting Minutes:**

**ACTION:**

MOVED by Kay Randolph-Back and SUPPORTED by Raul Gonzales to approve the December 10<sup>th</sup> meeting minutes striking out "cannot" replacing it with "sit" on page 3, line 19. MOTION CARRIED unanimously.

**Adoption of Agenda:**

**ACTION:**

MOVED by Paul Palmer and SUPPORTED by Kay Randolph-Back to adopt the agenda revising page 3 of the meeting minutes to replace the word "cannot" on line 19 with "to" presented. MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

No comment.

## **BUSINESS ITEMS:**

### **New Expense Contract: Independent Facilitation Services -Ramona Adams Spencer, Holt, MI (CMHA-CEI)**

Mary Clissold explained that the Medicaid Provider Manual stipulates CMHSP's must provide Independent Facilitation services to consumers to assist in the person Centered Planning (PCP) process, when requested. The role of an independent Facilitator is to serve as an unbiased coordinator of the planning process and to insure the meeting remains focused on the consumer's goals and desires. Independent Facilitators perform the following duties:

1. Complete the pre-planning process in preparation for the Person Centered Planning PCP meetings.
2. Guide and direct the discussion for the planning meetings.
3. Guide and direct the discussion for follow-up meetings as requested by the consumer.

### **ACTION:**

MOVED by Paul Palmer and SUPPORTED by Joe Brehler that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Ramona Adams Spencer to purchase Independent Facilitation services to be for the period of January 1, 2013 – December 31, 2013, and pay \$146 per Person Centered Plan (PCP).

MOTION CARRIED unanimously.

### **Discussion:**

Committee members question why there has not been a contract before and Ms. Clissold responded that there had been no interest by this provider until recently.

### **New Expense Contract: Central State Community Services (CMHA-CEI)**

Mary Clissold presented that the Boichot Rd. home provides specialized residential services to eight persons with developmental disabilities. The focus of the home is to serve persons with high physical and/or personal care needs. Twenty four hour staffing provides all necessary services for daily living including supervision, meals, recreation, transportation, assistance with medical care and client funds management. Central State has been a provider with CEI-CMHA for over 20 years and currently operates three other homes for the agency.

### **ACTION:**

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Program and Planning Committee recommends that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties enter into a new contract with Central State Community Services to provide specialized residential services at the Boichot Rd. home and pay \$288,170, for the period beginning March 1, 2013 through September 30, 2015.

MOTION CARRIED unanimously.

**New Expense Contract: Carolyn Bovee, Lansing, MI (CMHA-CEI)**

The county probate court appoints public guardians when petitioned to do so. Staff attempt to locate family members, friends or other natural consumer supports to serve as guardian prior to petitioning the court for a public guardian. Program staff review and approve all payments on a monthly basis.

**ACTION:**

MOVED by Paul Palmer and SUPPORTED by Joe Brehler that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract with Carolyn Bovee located at 4601 West Saginaw Highway, Ste. K, Lansing, MI, to purchase guardianship services for the period of January 1, 2013 to September 30, 2013, and pay \$65.69 per month, per consumer for those services.

**Discussion:**

Ms. Clissold explained that the services will be for Clinton County residents. In response to questions Ms. Clissold stated that when you have full guardianship you do all decision making including monetary decisions.

MOTION CARRIED unanimously.

Maxine Thome joined the committee meeting at 5:48 pm.

**Notice of Intent to Apply (CMHA-CEI)**

Bob Sheehan presented to the Program and Planning Committee documentation on the "Notice of Intent to Apply". Bob stated that this CMH, along with eleven other CMHs in the Midstate region are forming a 21 county Medicaid Prepaid Inpatient Health Plan (PIHP). Mr. Sheehan stated that the process involves a large number of steps, including the submission, by the twelve Midstate CMHs, of an Application for Participation (AFP) to serve as a PIHP for the region.

He further explained that as part of the AFP process, the Michigan Department of Community Health (MDCH) recently issued a call for Notices of Intent to Apply (NOIA). This notice serves to inform MDCH of the intent of CMHs in a given region to submit the AFP to form and the newly formed organization the PIHP for the region. This NOIA must be signed by all twelve CMHs in the region and submitted to MDCH by Monday, January 21, 2013.

Bob Sheehan stated that there are CMHs around the State that do not agree with parts of language in the NOIA. Mr. Sheehan stated because he chairs the committee and they have been negotiating the NOIA, he is working to move DCH and CMHs toward solidarity.

Clinton, Eaton, and Ingham are considered in the region number "5". Raul Gonzales commented that losing local autonomy and partnerships seemed to be a concern at the meeting he recently attended. Mr. Gonzales stated that the consultant, Ms. Ross, made

note that there is no legal definition of partnership. Joe Brehler commented that there seems to be no disagreements made over the governance functions but there is disagreement over other parts of the negotiations going on. Joe stated that DCH has said that they will only talk with the newly organized regional PIHP once all is in place. Mr. Sheehan commented that there is not full agreement statewide on several areas of the document.

Mr. Sheehan commented that there are county commissioners who may not want their CMH CEO on the Board of the PIHP region.

DCHs view is that the CMH CEO/Provider (he/she) being on the Board is a conflict of interest.

**ACTION:**

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI staff to complete the Notice of Intent to Apply (NOIA), jointly with the staff of the other eleven CMHs in the Midstate region and authorize the CMHA-CEI Executive Director to sign the NOIA on behalf of CMHA-CEI.

**Discussion:**

The committee had discussion on the responsibility of health outcomes. Bob Sheehan commented partnerships with organizations dealing with physical health are important as well as keeping costs down.

Bob Sheehan commented there are threats that the dual enrollee plan will be given to large regions across the State. There is some panic over the Blues and United (two large healthcare plans).

Bob noted that a provider sponsored plan is cheaper, less loss to profit and better for the client.

MOTION CARRIED unanimously.

**Old Business:**

None.

**New Business:**

Paul Palmer asked if we are taking action to reach troubled youth since the recent shooting out East. Bob Sheehan stated a funding supply has not been made available to address this.

Kay Randolph-Back referred to page 10 of the Innovation Integration document which was distributed at the last Board meeting. Ms. Randolph-Back commented that fewer referrals from probate and a decline in SED category are relevant. Kay Randolph-Back suggested

informing the press on the lack of funding to serve at risk youth. Mr. Sheehan commented that there is still some movement to get funding to re-instate part of the support for at risk youth.

Maxine Thome comment that the NASW is supporting the competency to stand trial/assessment after additional training, but the MACMHB is not. Discussion ensued. Bob Sheehan commented that CMHA-CEI has been using emerging market dollars to ensure there are staff at school based clinics.

**Public Comment:**

No public present.

**Adjournment:**

The meeting was adjourned at 6:45 pm. The next meeting of the Program and Planning Committee meeting is scheduled for Monday, February 11th, 5:30 pm at the Community Mental Health building, 812 E. Jolly Rd., Lansing, Conference Rm. G11-C.

Minutes Respectfully Submitted by:

Judy Hazle  
Executive Secretary