



COMMUNITY MENTAL HEALTH AUTHORITY
CLINTON • EATON • INGHAM

BOARD OF DIRECTORS MEETING MINUTES

Thursday, January 16, 2014, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd, Conf. Room G11-C, Lansing, MI

Staff Present:

Al Way, Kim Zimmerman, Mary Kronquist, Liz Holcomb, Bob Sheehan, Judy Hazle, Joel Hoepfner, Stacia Chick, Suzanne Stolz, Chuck Dougherty, Mary Clissold, Chris McDaniel, Toby Bayless, Jeff Labun, Sharon Blizzard, Al Way, Jennifer Stanley, Donna Brower

Public Present:

Judy Cerano

CALL TO ORDER:

Joe Brehler called the meeting to order at 6:00 p.m.

ROLL CALL:

Board Members Present:

Dianne Holman, Paul Palmer, Kam Washburn, Raul Gonzales, Kay Pray, Joe Brehler, Chris Swope, Kay Randolph-Back, Carol Koenig, Sara Clark Pierson, Maxine Thome

Board Members Absent:

Stephen Manchester (notified staff of absence).

PREVIOUS MEETING MINUTES:

MOVED by Chris Swope and SUPPORTED Kay Pray to approve the meeting minutes of December 19, 2013. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Paul Palmer and SUPPORTED by Carol Koenig to adopt the revised meeting agenda adding a presentation on the Substance Use Disorder Advisory Council (SUD). MOTION CARRIED unanimously.

Sara Clark Pierson joined the meeting at 6:05 p.m.

PUBLIC COMMENT ON AGENDA ITEMS:

No comment.

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Bob Sheehan reported that the new PIHP Mid-State Health Network (MSHN) is open for business. Demands from the State started coming the moment MSHN opened. The MSHN Board did not meet in January. The next meeting is February 4th. Discussion ensued.

DIRECTORS REPORT:

The revised 2010-2015 Strategic Plan for transforming the Substance Use Disorder System was presented by Mary Kronquist of the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Coordinating Agency (CMHA-CEI-CA).

The newest goal in the plan is to sustain integrated services with primary care providers and other SUD service providers, and the mental health system.

Joel Hoepfner reported that the SUD Oversight Policy Board was established in March of 2013 to make formal approval of any local funds. The council will give advice and recommendations. Bob Sheehan commented this Board has advisory and approval powers.

Suzanne Stolz, Finance Unit staff, presented on the role of the CMHA-CEI Representative Payee. A handout was provided.

Bob Sheehan reviewed his Executive Directors report for January, 2014. He commented that Medicaid expansion will be effective April 1, 2014.

COMMITTEE REPORTS:

Program and Planning:

New Revenue Contract: On-Call Mobile Emergency Therapist- Clinton County

MOVED BY Raul Gonzales and SUPPORTED BY Kam Washburn that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a letter of agreement with Clinton County to provide emergency mental health evaluations and coordination services for youth at Greenhaven of St. Johns, MI identified by Clinton County Family Court for the period of February 1, 2014 through September 30, 2014 and receive up to \$9,679.00 for those services.

MOTION CARRIED unanimously.

Delegation of Authority to Appoint Members to the MSHN Consumer Advisory Council

MOVED BY Raul Gonzales and SUPPORTED BY Paul Palmer that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors delegate the power, held by the CMHA-CEI Board of Directors, to appoint the representatives from this CMH to the MSHN Consumer Advisory Council to the CMHA-CEI Executive Director.

MOTION CARRIED unanimously.

New Expense Contract: Respite/Community Living Supports with JWR Health Services

MOVED BY Raul Gonzales and SUPPORTED BY Carol Koenig that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize staff to establish a new expense contract with JWR Health Services, whose business office is located at 2722 Michigan Avenue, Lansing, MI to purchase

Community Living Supports (CLS) and Respite and pay per the Rate Schedule below for the period of 1/1/14 – 12/31/15.

Rate Schedule*		
Service	Standard Rate	Holiday Rate
Children’s Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children’s Waiver Respite	\$15.56/hr.	\$23.36/hr.
CLS-Hab. Waiver /B3	14,12,or 16.12*	\$21.18 or \$24.18

*Rate varies depending on the support needs of the individual served.

MOTION CARRIED unanimously.

New Expense Contract: Respite/Community Living Supports with My Premier Nursing Services

MOVED BY Raul Gonzales and SUPPORTED BY Kay Randolph-Back that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize staff to establish a new expense contract with My Premier Nursing Services, whose business office is located at 3315 South Pennsylvania Avenue, Lansing, MI to purchase Community Living Supports (CLS) and Respite and pay per the Rate Schedule below for the period of 1/1/14 – 12/31/15.

Rate Schedule*		
Service	Standard Rate	Holiday Rate
Children’s Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children’s Waiver Respite	\$15.56/hr.	\$23.36/hr.
CLS-Hab. Waiver /B3	14,12,or 16.12*	\$21.18 or \$24.18

*Rate varies depending on the support needs of the individual served.

MOTION CARRIED unanimously.

Finance:

New Expense Contract: 3200 Remy Drive Parking Lot Renovations (34 additional Parking Spaces)

MOVED BY Kam Washburn and SUPPORTED BY Maxine Thome that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Board of Directors authorize CMHA CEI staff to enter into a contract with American Institute of Architects (AIA) and Carols Excavating Inc. to complete the following scope of work:

Parking lot renovations to 3200 Remy Drive, Lansing, Michigan 48906, adding an additional 34 parking spaces.

- 1) Demolition work of removing existing trees and shrubs, materials within the proposed area.**
- 2) Site grading of the existing property and stripping top soil.**
- 3) Installing the appropriate substrate materials, compacted sand and gravel base prior to the application of Asphalt per specifications and painting all lines and stencils.**

Total costs associated with this project \$65,328.75.

MOTION CARRIED unanimously.

Expense Proposal: 2013 Vehicle Purchase (Revised)

MOVED BY Kam Washburn and SUPPORTED BY Kay Pray that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties approve an amendment to the purchase of 14 new vehicles, of an increase to \$404,060, and authorize staff to initiate a loan with JP Morgan Chase Bank for this amount.

MOTION CARRIED unanimously.

Chris Swope commented that he has concerns about using the current provider which is not a local dealer (Gorno). His recommendation is to look at local dealers.

New Expense Contract: Fiscal Year 2014 JP Morgan Chase Bank Vehicle Loan

MOVED BY Kam Washburn and SUPPORTED BY Kay Pray that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham counties adopt the certified resolutions regarding JP Morgan Chase Bank borrowing, reimbursement and tax qualifications for the purchase of 14 vehicles from Gorno Ford in the amount of \$404,060, for a period of four years.

MOTION CARRIED unanimously.

Expense Contract Renewal with Hospitals BCA – Stonecrest Center, Oaklawn Hospital, Samaritan Behavioral Center and Havenwyck Hospital

MOVED BY Kam Washburn and SUPPORTED BY Chris Swope that the Community Mental Health Authority of Clinton, Eaton and Ingham counties Board of Directors authorize CMHA CEI to enter into a contract with BCA – Stonecrest Center to purchase inpatient services for adults for the period January 1, 2014 through December 31, 2015, and pay an all-inclusive per diem of \$650 in Year One, and \$675 in Year Two for those services; with Oaklawn Hospital to purchase inpatient services for adults for the period January 1, 2014 through December 31, 2015, and pay an all-inclusive per diem of \$795 in Year One, and \$835 in Year Two for those services; with Havenwyck Hospital to purchase inpatient services for children and adults for the period January 1, 2014 through December 31, 2015, and pay an all-inclusive per diem of \$630 in Year One, and \$650 in year Two for those services; and with Samaritan Behavioral Center to purchase inpatient services for adults for the period January 1, 2014 through December 31, 2014, and pay an all-inclusive per diem of \$690 for those services.

MOTION CARRIED unanimously.

Kay Pray asked why there is such a difference in rates. Bob Sheehan explained the rates are negotiated and a consideration of the service offered.

Revenue Contract Renewal: Ionia County Community Mental Health

MOVED BY Kam Washburn and SUPPORTED BY Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton and Ingham

counties authorize CMHA CEI to enter into a contract renewal with Ionia County Community Mental Health to provide and maintain the Echo data system, the CEI Clinical System, and the Filebound Document Imaging System for the period of October 1, 2013 through September 30, 2014 and receive \$119,477.16 for that service.

MOTION CARRIED unanimously.

It was noted that it is unlikely this contract will go for the full year because Ionia will be seeking out their own contract this year.

New Revenue Contract: 55th District Court, Mental Health Court (Revised)
MOVED BY Kam Washburn **and SUPPORTED BY** Raul Gonzales that the Community Mental Health Authority of Clinton, Eaton and Ingham Counties Board of Directors authorize CMHA CEI to enter into a new contract with the 55th District Court to provide the clinical team for the creation of a Mental Health Court in Ingham County for the period of October 1, 2013 through September 30, 2014, for the amount of \$185,917.40.

MOTION CARRIED unanimously.

Human Resources: The committee did not meet in January.

Recipient Rights: The committee did not meet in January.

Executive Committee: The committee did not meet in January.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

PUBLIC COMMENT:

None.

ADJOURNMENT:

The meeting was adjourned at 7:50 p.m.

The next meeting of the Board of Directors is scheduled for Thursday, February 20, 2014, 6:00 p.m., 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI.

Minutes respectfully submitted by:

Judy Hazle
Executive Secretary