



COMMUNITY MENTAL HEALTH AUTHORITY  
CLINTON • EATON • INGHAM

## BOARD OF DIRECTORS MEETING MINUTES

Thursday, December 19, 2013, 6:00 p.m.  
Community Mental Health Building  
812 E. Jolly Rd, Conf. Room G11-C, Lansing, MI

### Staff Present:

Stacia Chick, Donna Brower, Jeff Labun, Judy Hazle, Bob Sheehan, Al Platt, Carol Koenig, Toby Bayless, Jennifer Stanley, Mary Clissold, Chuck Dougherty, Sharon Blizzard, Jill Platte

### Public Present:

Bernard.

### CALL TO ORDER:

Joe Brehler called the meeting to order at 6:00 p.m.

### ROLL CALL:

#### Board Members Present:

Paul Palmer, Raul Gonzales, Joe Brehler, Kam Washburn, Chris Swope, Stephen Manchester, Carol Koenig, Dianne Holman, Kay Randolph-Back, Kay Pray

#### Board Members Absent:

Sara Clark Pierson (notified staff of absence); Maxine Thome (notified staff of absence)

### PREVIOUS MEETING MINUTES:

MOVED by Kay Randolph-Back and SUPPORTED Stephen Manchester to approve the meeting minutes of November 21, 2013. MOTION CARRIED unanimously.

### ADOPTION OF AGENDA:

MOVED by Kam Washburn and SUPPORTED by Chris Swope to adopt the meeting agenda. MOTION CARRIED unanimously.

### PUBLIC COMMENT ON AGENDA ITEMS:

Bernard made a request to the Board to investigate CMH staff regarding his case of 10 years ago. Joe Brehler commented that the Board will not be conducting an investigation.

### MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Bob Sheehan reported that the Mid-State Health Network now fully staffed. Joe Brehler commented that the administrative costs of MSHN is low.

### DIRECTORS REPORT:

#### AMHS Program Presentation –Al Platt & Jill Platte

First consultation in Ingham county was today. Mr. Platt distributed a 2012 Annual Report and Evaluation Summary of Michigan Mental Health Courts. Findings are from data collected for over a period of three years. Data show a lowered rate of recidivism and relapse.

Mr. Platt commented that they would like to see mental health courts expand into Eaton and Clinton counties.

Participants in mental health court have a probation officer and Jill Platte represents CEI to respond to needs of participants. Referrals come from Judges, Defense Attorney's, Case Managers, etc.

Bob Sheehan applauded Al Platt for his work on the Mental Health Court initiative.

Bob Sheehan reviewed his written Executive Director report of December 2013.

#### **COMMITTEE REPORTS:**

##### **Program and Planning:**

The December meeting was canceled.

##### **Finance:**

##### **ACTION:**

##### **Expense Contract Renewal: AT&T Internet Service**

**MOVED** by Stephen Manchester and **SUPPORTED** by Chris Swope that that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties authorize CMHA-CEI to renew the contract with AT&T to purchase internet access from AT&T for the period of February 1, 2014 to February 1, 2016 and pay \$26,904 for those services.

**MOTION CARRIED** unanimously.

##### **ACTION:**

##### **Expense Contract Renewal: AT&T, St. Johns Connections**

**MOVED** by Stephen Manchester and **SUPPORTED** by Kam Washburn that that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties authorize CMHA-CEI to renew the contract with AT&T, St. Johns Connections, to rent high speed voice and data lines for St. Johns facilities from February 1, 2014 to February 1, 2016 and pay \$44,868 for the services.

**MOTION CARRIED** unanimously.

##### **ACTION:**

##### **Expense Contract Renewals: Children's Waiver/Community Living Supports Providers**

**MOVED** by Stephen Manchester and **SUPPORTED** by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties authorize CMHA-CEI to renew contracts with Alternative Services Inc., Arcadia Health Services, Bonnie DePue/Children and Horses United in Movement (CHUM) Therapeutic Riding, CBI Rehabilitation Services, Giving Tree Farm, Health Staffers of Michigan, Homecare Alternatives, M&Y Care, Maxim Healthcare Services, Real Life Living Services, Residential Options Incorporated, Right Away Home Staffing, Tri-County Community Advocates, Mary Foster and Stuart Wilson, for the

period of January 1, 2014 – December 31, 2016, and pay the rates according to the below schedule:

Rate Schedule		
Service	Standard Rate	Holiday Rate
Children's Waiver CLS	\$15.88/hr.	\$23.72/hr.
Children's Waiver Respite	\$15.56/hr.	\$23.36/hr.
Children's Waiver RN respite	\$30.92/hr.	\$46.40/hr.
Children's Waiver LPN respite	\$26.28/hr.	\$39.44/hr.
CLS-Hab. Waiver/B3	14, 12, or 16.12*	\$21.18 or \$24.18
Family Training	\$63.91/session	NA
Treatment Planning	\$65/session	NA
Non Family Training	\$62.61/session	NA
Fiscal Intermediary Services	\$128/month for budgets over \$5000/year, or \$30.70/month for budgets under \$5000 with wage reporting and tax liability, or \$10.75/month when a check is written during that month. \$15.00 per criminal background check.	NA

**MOTION CARRIED unanimously.**

**ACTION:**

**Cash Match Agreement: Michigan Rehab Services (MRS), Vocational Services** MOVED by Stephen Manchester and SUPPORTED by Kay Randolph-Back that that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties authorize CMHA-CEI to enter into a cash match agreement with the Michigan Department of Energy and Labor & Economic Growth, Michigan Rehabilitation Services in the amount of \$72,823 for the period October 1, 2013 through September 30, 2014. This agreement will produce \$269,715 of Supported Employment services for CMHA-CEI consumers.

**MOTION CARRIED unanimously.**

**ACTION:**

**Expense Contract Amendment: Amendment #1 of CEI SUD Provider Contracts** MOVED by Stephen Manchester and SUPPORTED by Paul Palmer that that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties, in its role as the Board of Directors of the Substance Abuse Coordinating Agency (CA), authorize CMHA-CEI to enter into Amendment #1 for the Substance Use Disorder Providers to purchase Substance Use Disorder services for the period of October 1, 2013 through September 30, 2014.

**MOTION CARRIED unanimously.**

**ACTION:**

**Expense Contract Renewals: Substance Use Disorder (SUD) Providers**

**MOVED by Stephen Manchester and SUPPORTED by Raul Gonzales that that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties, in its role as Board of Directors of the Coordinating Agency, authorize CMHA-CEI to renew the contracts with Addiction Solutions Counseling Center, Arbor Circle, Allegiance Hospital-Allegiance Substance Abuse Services, Allegiance Hospital-Allegiance Addiction Recovery Center (Washington Way), Carefree Medical & Dental, Michigan Jobs Commission, Clinton County Wraparound – Highfields, Child & Family Charities, Cristo Rey, Community Mental Health Authority of Clinton, Eaton, Ingham counties Substance Abuse Services, Eaton Regional Education Service Agency, Eaton Behavioral Health, Family Service & Children’s Aid, Ionia Community Mental Health, Ionia County Health Department, Home of New Vision, Cherry Street Health Services, MCCullough, Vargas & Associates, Child Advocacy, National Council on Alcoholism/Lansing Regional Area, Newaygo Regional Education Service Agency, Red Cedar Clinic, United Way of Jackson, Wellness InX, Victory Clinic Jackson and Lansing, Sacred Heart-Clearview, Sacred Heart, Holy Cross-Kairos, Jackson Recovery Court and Relias Training/Recovery Coach for the purpose of providing Substance Use Disorder services, with a total cost of \$10,768,560. The proposed contracts will move outpatient SUD providers currently paid through a Fixed Unit Rate arrangement, over to a performance-based agreement and payment structure. The period of the contracts is effective January 1, 2014 through September 30, 2014.**

<b><u>Revenue Source</u></b>	<b><u>Proposed Annualized Allocation</u></b>
MDCH Allocation	\$ 4,895,985
PA2 Budgeted	\$ 2,583,100
CA Local	\$ 11,700
MiChild	\$ 12,215
Medicaid	\$ 3,019,989
ABW	\$ 174,970
Jackson Recovery Crt.	\$ 70,601
Total	\$10,768,560

The Boards vote on this motion will mean that the Board desires all providers to become performance based.

**MOTION CARRIED unanimously.**

**Kam Washburn asked that the status of Victory Center be placed under the Executive Directors report in January.**

**Human Resources:**

**ACTION:**

**Fourth Quarter Diversity Initiative Report/EEO Report (CMHA-CEI)**

**MOVED** by Chris Swope and **SUPPORTED** by Paul Palmer that that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties accept the Fourth Quarter Diversity Initiative/EEO Report from the period of July 1, 2013 through September 30, 2013.

**MOTION CARRIED** unanimously.

**ACTION:**

**Labor Relations Fourth Quarter Grievance Report (CMHA-CEI)**

**MOVED** by Chris Swope and **SUPPORTED** by Kay Randolph-Back that that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham counties accept the Fourth Quarter Labor Relations Grievance Report from the period of July 1, 2013 through September 30, 2013.

**MOTION CARRIED** unanimously.

**Recipient Rights:**

The meeting was canceled.

**Executive Committee:**

The committee did not meet.

**OLD BUSINESS:**

**NEW BUSINESS:**

**Community Mental Health Authority of Clinton, Eaton, Ingham Counties Restated Cafeteria Plan (CMHA-CEI)**

Donna Brower explained the changes of the proposed contract which will benefit employees.

**ACTION:**

**MOVED** by Chris Swope and **SUPPORTED** by Carol Koenig that the Board of Directors of the Community Mental Health Authority of Clinton, Eaton, Ingham Counties adopt the First Amendment to the Community Mental Health Authority of Clinton, Eaton, Ingham Counties Cafeteria Plan effective January 1, 2014; and further resolved that the CEO or any other officer of the Authority is authorized to execute the First Amendment to the Cafeteria Plan and any related documents on behalf of the authority.

**MOTION CARRIED** unanimously.

**Board Member Compensation (CMHA-CEI)**

Donna Brower commented that CMH will be paying the FICA and Medicare taxes as they move Board members into their payroll system. All Board members need to fill out the forms that pertain to them.

**PUBLIC COMMENT:**

Bernard asked if the Board unanimously decided they would not do an investigation on his case several years ago? Chairperson Joe Brehler stated he made the decision after discussion with other Board members that there will be no investigation.

Joe Brehler thanked the staff and Board for their service to the agency over the past year.

**ADJOURNMENT:**

The meeting was adjourned at 7:07 p.m.

The next meeting of the Board of Directors is scheduled for January 16, 2013, 6:00 p.m., 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI.

Minutes respectfully submitted by:

Judy Hazle  
Executive Secretary