

**BOARD OF DIRECTORS
MEETING MINUTES
Thursday, November 21, 2013, 6:00 p.m.
Community Mental Health Building
812 E. Jolly Rd, Conf. Room G11-C, Lansing, MI**

Staff Present:

Bob Sheehan, Judy Hazle, Judi Cates, Jennifer Stanley, Chuck Dougherty, Deb Darcy, Liz Holcomb, Kim Zimmerman, Matt Wojack, Al Way, Pam Keyes, Mary Clissold

Public Present:

Nancy Miller, CEO of Mid-State Health Network

CALL TO ORDER:

Joe Brehler called the meeting to order at 6:00 p.m.

ROLL CALL:

Board Members Present:

Kay Pray, Chris Swope, Paul Palmer, Raul Gonzales, Sara Clark Pierson, Kay Randolph-Back, Maxine Thome, Carol Koenig, Stephen Manchester, Joe Brehler, Dianne Holman, Kam Washburn

Board Members Absent:

PREVIOUS MEETING MINUTES:

MOVED by Paul Palmer and SUPPORTED by Stephen Manchester to approve the meeting minutes of October 17, 2013. MOTION CARRIED unanimously.

ADOPTION OF AGENDA:

MOVED by Paul Palmer and SUPPORTED by Stephen Manchester to adopt the revised meeting agenda adding approval of the 2014 calendar under new business. MOTION CARRIED unanimously.

PUBLIC COMMENT ON AGENDA ITEMS:

No comment.

MID-STATE HEALTH NETWORK (MSHN) UPDATE:

Bob Sheehan introduced Nancy Miller, CEO of Mid-State Health Network. Board members shared the following thoughts:

- Service continued without interruption
- See “community” remain in community mental health
- Objectivity and fairness in regards to funding
- Gain a better understanding through the CMH Board to explain why the move to the regions

- The region to fight for the inequities across the State
- Do not want to have a decline in productivity because of bureaucracy
- Do not want a bureaucracy created that will take money off the top for a problem that does not exist
- Concerned that the State will try to privatize
- Concern that there are three counties with “two” votes on MSHN

Nancy Miller agreed the equity issue across the State needs to be fixed. Ms. Miller stated it is important to be accountable to the CMH Boards. Ms. Miller would like to encourage sharing resources across the region.

DIRECTORS REPORT:

Bob Sheehan introduced Matt Wojack and Al Way from Children’s Services of CMHA-CEI who reported on the integration of primary care and behavioral health with a focus on a trauma approach, and its affect on Children’s services.

Bob Sheehan acknowledged Judi Cates and Pam Keyes for their service to this agency and wished them the best as they move on. The Board thanked both for their dedication and hard work.

COMMITTEE REPORTS:

Program and Planning:

No report. The meeting was cancelled for November.

Finance:

ACTION:

Expense Contract Renewals: Residential Type A Contracts (CMHA-CEI)

MOVED by Stephen Manchester and SUPPORTED by Kam Washburn that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the contracts with Aster Mekonnen, Turning Leaf Residential Rehabilitation, The Inspirational Center, Audie Pickott, Elizabeth McCalla, Daniel and Annelise Erdman, Betty White, Spectrum Community Services, Bereket Bezabeh, Ngozi Onyekwere, Melvin King, Michigan Care LLC, Shannon Shepard, Phyllis Williams, Rachel Abebe, Elisabeth Engeda, Jin and Jeff Eagle, Dan and Michelle Selleck to purchase residential services for the period of January 1, 2014 through December 31, 2016.

MOTION CARRIED unanimously.

ACTION:

Lease Expense Renewal: 401 South Bridge St, Grand Ledge, MI (CMHA-CEI)

MOVED by Stephen Manchester and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the lease for the property at: 401 South Bridge Street, Eaton County, Grand Ledge Michigan 48837 from Rent-A-Micro, Inc as owned by Bob and Mary Bessette, 12797 Oneida Woods Trail, Eaton County, Grand Ledge, Michigan 48837; for the period of January 1, 2014 through December 31, 2016 and pay as follows:

CMHA-CEI shall pay to the Lessor for the demised premises during the following three year lease period:

January 1, 2014 thru December 31, 2014 Twenty Three Thousand One Hundred Ninety Six dollars and Ninety Six Cents (\$23,196.96) --per annum and payable in installments of One Thousand Nine Hundred Thirty Three dollars and Eight Cents (\$1933.08) --per month;

January 1, 2015 thru December 31, 2015 Twenty Three Thousand Five Hundred Eighty Five dollars and Twenty Eight Cents (\$23,585.28) --per annum and payable in installments of One Thousand Nine Hundred Sixty Five dollars and Forty Four Cents (\$1965.44) --per month;

January 1, 2016 thru December 31, 2016 Twenty Three Thousand Nine Hundred Eighty Five dollars (\$23,985.00) --per annum and payable in installments of One Thousand Nine Hundred Ninety Eight dollars and Seventy Five Cents (\$1998.75) --per month.

Installment payments shall be made during the month for which the installment is applicable for a total of \$70,767.24 for the three year renewal period.

MOTION CARRIED unanimously.

ACTION:

Lease Expense Renewal: 810 Saginaw, Lansing, MI (CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Chris Swope that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to renew the lease for the property at: 810 W Saginaw, Ingham County, Lansing Michigan 48915 from Nelson and Judy Gilroy, PO Box 27067, Lansing Michigan 48909; for the period of November 1, 2013 through October 31, 2016 and pay as follows:

CMHA-CEI shall pay to the Lessor for the demised premises during the following three year lease period:

November 1, 2013 thru October 31, 2014 Thirty Thousand Six Hundred dollars (\$30,600.00) --per annum and payable in installments of Two Thousand Five Hundred Fifty dollars (\$2550.00) --per month;

November 1, 2014 thru October 31, 2015 Thirty One Thousand Two Hundred Twelve dollars (\$31,212.00) --per annum and payable in installments of Two Thousand Six Hundred One dollars (\$2601.00) --per month;

November 1, 2015 thru October 31, 2016 Thirty One Thousand Eight Hundred Thirty Six dollars (\$31,836.00) --per annum and payable in installments of Two Thousand Six Hundred Fifty Three dollars (\$2653.00) --per month.

Installment payments shall be made during the month for which the installment is applicable for a total of \$93,648.00 for the three year renewal period.

MOTION CARRIED unanimously.

ACTION:

New Policy: Accounting and Budgeting Supportive Housing Account Group (CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Kam Washburn that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties approve the policy on Accounting and Budgeting for Supportive Housing Account Group.

MOTION CARRIED unanimously.

ACTION:

New Revenue Contract: Mid-State Health Network, QI and Encounter Data (CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Paul Palmer that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a revenue contract with MidState Health Network to provide demographic and encounter file warehousing, processing and MDCH submission services for the period of October 1, 2013 through September 30, 2014 and receive \$240,603.11 for that service.

MOTION CARRIED unanimously.

ACTION:

New Revenue Contract: Mid-State Health Network, Critical Incident Analysis and Reporting (CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Kay Randolph-Back that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a revenue contract with the Mid-State Health Network (MSHN) to provide Critical Incident Analysis and Reporting services for the period of January 1, 2014 through September 30, 2014 and receive revenue between \$9,776.00 and \$12,776.00 for those services.

It was commented that this will help to keep PIHP costs down.

MOTION CARRIED unanimously.

ACTION:

New Revenue Contract: Mid-State Health Network, Eligibility Receipt and Dissemination Services (CMHA-CEI)

MOVED by Stephen Manchester and **SUPPORTED** by Chris Swope that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a revenue contract with Mid-State Health Network to provide Eligibility Receipt and Dissemination services for the period of January 1, 2014 through September 30, 2014 and receive \$19,294.50 for that service.

MOTION CARRIED unanimously.

ACTION:

Mid-State Health Network Operating Agreement (CMHA-CEI)

MOVED by Stephen Manchester and SUPPORTED by Chris Swope that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties pass the resolution approving the Operating Agreement of the Mid-State Health Network.

Joe Brehler commented he believes the agreement is flawed but he also believes that the positives outweigh the negatives. Mr. Brehler encouraged the Board to adopt the agreement.

MOTION CARRIED unanimously.

ACTION:

Mid-State Health Network By-Laws Amendment (CMHA-CEI)

MOVED by Stephen Manchester and SUPPORTED by Raul Gonzales that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties pass the resolution amending Section 4.13, of the by-laws of the Mid-State Health Network, the section addressing the payment of per diem and mileage to the Board members of the Mid-State Health Network.

MOTION CARRIED unanimously.

ACTION:

Mid-State Health Network Memorandum of Understanding (CMHA-CEI)

MOVED by Stephen Manchester and SUPPORTED by Kay Pray that the Board of Directors of Community Mental Health Authority of Clinton, Eaton, Ingham Counties authorize CMHA-CEI to enter into a new Memorandum of Understanding with the Mid-State Health Network to provide the full range of Medicaid Specialty services and delegated PIHP functions and receive Per Enrollee Per Month (PEPM) and benefit stabilization payments which, as per the MSHN Operating Agreement, are no less than those which would have been received by CMHA-CEI as an Affiliate of its current affiliation. This MOU shall be in effect as of January 1, 2014 until the Medicaid subcontract between MSHN and CMHA-CEI is approved and signed by both parties.

MOTION CARRIED unanimously.

Human Resources:

No report.

Recipient Rights:

No report.

Executive Committee:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

- *1. Approval of Board and Committee Calendar**

MOVED by Chris Swope and SUPPORTED by Kay Randolph-Back to adopt the Board meeting schedule as presented in the report. MOTION CARRIED unanimously.

PUBLIC COMMENT:

Bob Sheehan thanked the Board for the past year's work toward toward the development of the Mid-State Health Network. Mr. Sheehan shared with the Board the positive side of the new region.

ADJOURNMENT:

The meeting was adjourned at 7:30 p.m.

The next meeting of the Board of Directors is scheduled for December 19, 2013, 6:00 p.m., Community Mental Health Authority of Clinton, Eaton, Ingham Counties, 812 E. Jolly Rd, Conference Room G11-C, Lansing, MI.

Minutes respectfully submitted by:

**Judy Hazle
Executive Secretary**