



PROGRAM AND PLANNING COMMITTEE

Meeting Minutes
Monday, May 8th, 2023
5:30 p.m.
812 E. Jolly Rd, Atrium
Lansing, MI 48910

Join Zoom Meeting
<https://zoom.us/j/94026869514>
Meeting ID: 940 2686 9514

Committee Members Present:

Raul Gonzales
Al Platt, Meridian Township, MI
Joe Brehler
Paul Palmer, South Lansing, MI
Tim Hanna
Dianne Holman
Adam Matson

Committee Members Excused:

None

Staff Present

Darby Vermeulen, Sara Lurie, Karla Block, Jana Baylis, Dr. Jennifer Stanley, Shana Badgley, Sue Panetta

Other Board Members Present:

None

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Joe Brehler to approve the Program and Planning Committee meeting minutes of April 10th.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Joe Brehler and SUPPORTED by Tim Hanna to adopt the revised agenda of May 8th, 2023.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None.

BUSINESS ITEMS:

Youth Overnight Respite Home RFP Provider Recommendation

Sue Panetta presented this item for the Youth Respite RFP. McBride is a current provider at CEI, and will be taking over the Appletree location. Sue said the rates are similar to what we were paying prior when the location was under CBI.

ACTION:

MOVED by Joe Brehler and SUPPORTED by Paul Palmer that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to award McBride Quality Care Services the contract for the Youth Overnight Respite

Home at the CMHA-CEI owned Appletree location to purchase Respite Care Services for the period of May 1, 2023 through September 30, 2023 at per diem rate of \$356.49.

MOTION CARRIED unanimously.

Unfinished Business

a. Board Member Proposal Regarding Establishment of a Workgroup

Sara reminded the group about Kay Randolph Back's proposal to create an ad hoc workgroup consisting of three CAC members and three Board members to bring more meaningful input to the Board of Directors. Kay presented this to the CAC; the majority of members present though this was a great idea and supported bringing their endorsement back to P&P. Adam Matson said he was at the CAC meeting and he also wanted to share his full support for the workgroup.

Raul said he has worked with advisory councils and Board groups and he knows the differences between what the two groups do. He said the Board is involved in governance, but this is not what the advisory councils do. Raul went on to say that "the flowchart of any organization is always down, not up." He will not be supporting this proposal. Paul Palmer commented that CAC members are welcome to come to any Board committee meetings they would like, and we don't need to put our folks into yet another meeting or separate workgroup.

Joe said he doesn't have a problem with putting together such a group – he views this as an opportunity for ties between the Board and Council to be strengthened, and he thinks this subject should be broached outside of normal meetings because those meetings have their own existing agendas. Joe said if we now say "no" after the Council has voiced their support, we will send the message that we don't take their input seriously. Adam seconded Joe's thoughts.

Tim asked about the burden on staffing for this workgroup. Sara said we will need clarification about whether CAC members will need to participate in person or not. We will also need clerical staff and a Director to serve on the committee.

Raul said we may need to get legal involved to clarify the logistics. Sara said Executive Committee is meeting this week and this discussion can continue in that venue.

Dianne said last time this was discussed, she was having trouble understanding the goals and objectives of such a group.

Adam said he believes this discussion should be tabled so we can look further into the bylaws and potentially hear legal's advice and go from there. Joe said he doesn't know why we would hesitate to utilize an idea that would foster a relationship of communication between the Board and the CAC.

ACTION:

MOVED by Adam Matson and **SUPPORTED** by Paul Palmer that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize that this subject be tabled until the June 12th, 2023 Program and Planning Committee meeting.

Discussion ensued. Adam withdrew his motion and proposed this item go directly to the Executive Committee meeting on May 10th, 2023.

ACTION:

MOVED by Adam Matson and **SUPPORTED** by Paul Palmer that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize that this subject be tabled until the May 10th, 2023 Executive Committee meeting.

MOTION CARRIED unanimously.

b. Strategic Planning Update – Sara Lurie

Sara wanted to let the committee know that she would be forwarding the notes from the strategic planning retreat. She will be reviewing the draft of the notes and then forwarding. This will help catch up those who were unable to attend. There is also a Directors meeting on the 16th where Directors will be crystallizing some of the goals and objectives to bring back to P&P, likely in June. We will also be getting input from the CAC and DAC on the goals and objectives.

New Business

a. CCBHC Advancement Grant – Sara Lurie

Sara said if we are successful with the grant, it will come to P&P before we accept the funds. We applied last year for this grant and did not get it. This is a SAMHSA grant for providers who already had expansion grants. This would total \$1M a year for four years. In the grant proposal, we are looking at taking our SUD Outpatient program and adding additional mental health services to target co-occurring disorders, increase psychiatry, target disparities and gaps in funding, and target Hispanic and LGBTQ populations within Outreach, as well as adults who have brain injuries and autism who would benefit from SUD, mental health, or co-occurring services. Sara

said we are hoping to bring in more of the populations we aren't serving as much as we'd like. The deadline is May 22nd and the grant would begin September 30th if we were to receive it.

***b. Select Vice Chair for Program and Planning Committee as of May 1, 2023**

Adam Matson volunteered to be the new Vice Chair for Program and Planning Committee.

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Al Platt that Adam Matson become Vice Chair for the Program and Planning Committee.

MOTION CARRIED unanimously.

***c. Select Date and Time for Program and Planning Committee as of May 1, 2023**

ACTION:

MOVED by Paul Palmer and **SUPPORTED** by Joe Brehler to keep the current date and time of the Program and Planning Committee meetings for the next year (second Monday of each month at 5:30 pm).

MOTION CARRIED unanimously.

Public Comment:

None

The meeting was adjourned at 6:18 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, June 12th, 2023 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen
Finance Administrative Assistant