



PROGRAM AND PLANNING COMMITTEE

Meeting Minutes

Monday, February 12th, 2024

5:30 p.m.

812 E. Jolly Rd, Atrium

Lansing, MI 48910

Join Zoom Meeting

<https://zoom.us/j/94026869514>

Meeting ID: 940 2686 9514

Committee Members Present:

Raul Gonzales

Tim Hanna

Dianne Holman

Joe Brehler

Paul Palmer via Zoom – South Lansing, MI

Committee Members Excused:

Al Platt

Staff Present

Darby Vermeulen, Sara Lurie, Joyce Tunnard, Jana Baylis, Marie Carrell, Shana Badgley

Other Board Members Present:

Paula Yensen

Public Present:

None

Others Present

None

Call to Order:

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

Previous Meeting Minutes:

MOVED by Tim Hanna and SUPPORTED by Paul Palmer to approve the Program and Planning Committee meeting minutes of January 8th, 2024.

MOTION CARRIED unanimously.

Adoption of Agenda:

MOVED by Paul Palmer and SUPPORTED by Dianne Holman to adopt the agenda of February 12th, 2024.

MOTION CARRIED unanimously.

Public Comment on Agenda Items:

None

BUSINESS ITEMS:

New Revenue Contract: Barry Eaton District Health Department – Eaton County Peer Recovery Coach

Joyce Tunnard said we were approached by Eaton County with the request that we provide staffing for and supervision of a Peer Recovery Coach position. She said we have a lot of peer recovery at CEI – because of the funding we get from MSHN for these folks, their services are not billable and we can be a bit more flexible. This is actually a five-year grant.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Tim Hanna that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Barry Eaton District Health Department to develop a new Peer Recovery Coach position designated to Eaton County and receive funding in the amount of \$99,405 for the period of January 1, 2024 through September 30, 2024.

MOTION CARRIED unanimously.

New Expense Contract: Lynn Roper, Psychologist LLP

Marie Carrell presented this contract for specialized psych services for CSDD. They are having capacity issues and there is specialized testing that has to be completed. This also opens the avenue of second opinions for families. Lynn was an employee at CEI for quite some time.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Lynn Roper, LLP to purchase specialized psychological services and pay \$150.00 an hour, not to exceed 600 hours, for the period of January 1, 2024 through September 30, 2024.

MOTION CARRIED unanimously.

New Expense Contract: Beaumont Behavioral Health

Shana Badgley presented this new contract for an inpatient psychiatric hospital.

ACTION:

MOVED by Joe Brehler and **SUPPORTED** by Paul Palmer that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to contract with Beaumont Behavioral Health to purchase inpatient hospital services at the rates indicated below for the period of January 1, 2024 through September 30, 2024.

Hospital	Code	Service	Unit	Rate**
Michigan BH JV LLC, Beaumont Behavioral Health	0100	Inpatient Care: Adult and Adolescent (All Inclusive)	Per Diem	\$1,047.00

MOTION CARRIED unanimously.

Raul wanted to commend Shana for her Employee of the Month award! He said she has made everyone so proud.

Unfinished Business

***a. Strategic Planning Update**

Sara provided the most recent version of CEI’s Strategic Plan. She said unfortunately, this was delivered a bit late to the committee this afternoon via email. Sara wanted to show the revisions to the committee based on the conversations at last month’s P&P meeting. She would like to recommend that the committee vote on moving this draft forward to the full Board this month. Raul said this is a reasonable request because we have had the draft for quite a while.

Sara reviewed the revisions with the committee. Revisions included adding a bit more information about the CSU, as the P&P Committee had wanted to see additional info regarding what will be available in the Crisis Stabilization Unit. Many of the acronyms in the plan were written out fully, at Board members’ request.

Sara said over the last month, the Directors and Jan Urban Lurain went through each goal and tried to order them chronologically and align the objectives with the strategies. She said the approved plan will also be turned into an Executive Summary to send out to the community and partners.

Paula said the plan was really well done; she particularly enjoyed the portion on innovation and being creative in looking toward the future, and diversifying funding streams after COVID. Paula said since she is now serving on the Finance Committee, it’s important to think of the future of funding. She was very impressed with the document.

ACTION:

MOVED by Tim Hanna and **SUPPORTED** by Joe Brehler that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to approve the 2024 – 2027 Strategic Plan.

MOTION CARRIED unanimously.

New Business

None

Public Comment:

None

The meeting was adjourned at 5:55 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, March 11th, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant