



Program and Planning Committee Members

Raul Gonzales, Chairperson  
Al Platt, Vice Chairperson  
Jason White  
Joe Brehler  
Tim Hanna  
Dianne Holman  
Paul Palmer

**PROGRAM & PLANNING COMMITTEE AGENDA**

**Monday, August 12<sup>th</sup>, 2024**

**5:30 p.m.**

**812 E. Jolly Rd, Atrium**

**Lansing, MI 48910**

**Join Zoom Meeting**

<https://zoom.us/j/94026869514>

**Meeting ID: 940 2686 9514**

**\*Action Items**

- 1. Call to Order**
- 2. Previous Meeting Minutes – July 8<sup>th</sup>, 2024**
- 3. Adoption of Agenda**
- 4. Public Comment on Agenda Items**

**PROGRAM AND PLANNING COMMITTEE BUSINESS ITEMS:**

- \*5. New Expense Contract: Grounded Therapy Network – Gwenda Summers**
- \*6. New Expense Contract: Adventure USA Consultancy, LLC (Rebecca Nyinawabeza) – Residential Type A – Shana Badgley**
- \*7. New Expense Contract: Healthy Transitions, LLC – Shana Badgley**
- 8. Unfinished Business**
- 9. New Business**
- 10. Public Comment**
- 11. Adjournment**

*If you need accommodations in order to fully participate in this meeting, please call 517-346-8238. If, however, you are deaf/hard of hearing or deaf/blind, please call Michigan Relay Center, TTY/Voice by dialing 711 or 844-578-6563 and ask them to forward your message to the above number. Requests must be made no later than 48 hours prior to the meeting. This meeting is open to all members of the public under Michigan's Open Meetings Act.*



**PROGRAM AND PLANNING COMMITTEE**

**Meeting Minutes**

**Monday, July 8<sup>th</sup>, 2023**

**5:30 p.m.**

**812 E. Jolly Rd, Atrium**

**Lansing, MI 48910**

**Join Zoom Meeting**

<https://zoom.us/j/94026869514>

**Meeting ID: 940 2686 9514**

**Committee Members Present:**

**Raul Gonzales**

**Al Platt**

**Dianne Holman**

**Jason White**

**Committee Members Excused:**

**Tim Hanna**

**Paul Palmer**

**Joe Brehler**

**Staff Present**

**Darby Vermeulen, Sara Lurie, Karla Block, Elise Magen, Dr. Jennifer Stanley**

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Program and Planning Committee Meeting  
July 8<sup>th</sup>, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

**Other Board Members Present:**

None

**Public Present:**

None

**Others Present**

None

**Call to Order:**

The meeting was called to order by Chairperson Raul Gonzales at 5:30 p.m.

**Previous Meeting Minutes:**

MOVED by Al Platt and SUPPORTED by Dianne Holman to approve the Program and Planning Committee meeting minutes of June 12<sup>th</sup>, 2024.

MOTION CARRIED unanimously.

**Adoption of Agenda:**

MOVED by Dianne Holman and SUPPORTED by Al Platt to adopt the agenda of July 8<sup>th</sup>, 2024.

MOTION CARRIED unanimously.

**Public Comment on Agenda Items:**

None

**BUSINESS ITEMS:**

**New Expense Contract: HMCo – Environmental Modification, Children’s Supports Waiver**

Karla Block presented in John Peiffer’s absence. She said there is a strict process for approving environmental modifications in consumer’s homes. Any funds that we pay out for environmental mod., we receive the same amount back from the Children’s Waiver. These modifications allow children to remain in their homes with their parent’s support.

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Program and Planning Committee Meeting  
July 8<sup>th</sup>, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

**ACTION:**

**MOVED by Al Platt and SUPPORTED by Jason White that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new expense contract with HMCo (P.O. Box 4883, East Lansing MI 48823) for the following environmental modifications to begin August 5, 2024 and to be completed by September 30, 2024.**

<b><u>RATE SCHEDULE:</u></b>				
<b>Service</b>	<b>Company</b>	<b>Code &amp; Modifier</b>	<b>Rate</b>	<b>Unit</b>
Environmental Modification (CSWS)	HMCo	55165	Not to exceed \$36,529.75	Per Service

**MOTION CARRIED unanimously.**

**New Expense Contract: Zoe AFC, LLC**

**Karla Block presented this contract for a new standard AFC that is opening in the Lansing area. We are always looking to add AFC homes to CEI's roster.**

**ACTION:**

**MOVED by Al Platt and SUPPORTED by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Zoe AFC, LLC, including the provider's licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer's ability to pay for the retroactive period of June 1, 2024 through September 30, 2025. The effective date of this contract is contingent upon LARA AFC licensure and HCBS approval.**

<b>Facility(ies)</b>		
<b>Name</b>	<b>Address</b>	<b>License Number</b>
Zoe AFC	4716 Omar Dr. Lansing, MI 48917	AS230418137

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Program and Planning Committee Meeting  
July 8<sup>th</sup>, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$178.70

**MOTION CARRIED unanimously.**

**New Expense Contract: Gage Consulting for Challenging Behavior, LLC**

Sara Lurie presented in Shana’s absence. She said this is a contract with an agency that will complete behavioral assessments for CEI. These are required for behavioral treatment plans. We don’t have enough folks in house to complete the assessments, so we are having to contract some of this work out.

**ACTION:**

**MOVED** by Dianne Holman and **SUPPORTED** by Al Platt that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a contract with Gage Consulting for Challenging Behavior, LLC to purchase the services listed below for the period of July 1, 2024 through September 30, 2025.

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Program and Planning Committee Meeting  
July 8<sup>th</sup>, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

Fee Schedule				
Service	Code	Modifiers	Unit	Rate
Behavior Treatment Plan Monitoring	H2000: TS	HO	Encounter	\$407.33
Behavior Treatment Planning	H0032	HO	Encounter	\$200.00
Mental Health Service Plan Monitoring	H0032:TS	HO	Encounter	\$350.00
Behavioral Identification Assessment, non-physician	97151	AH, HN, HO, HP	Per 15 Minutes	\$43.45
Family Training	S5111	HM, HN, HO, HP, SA, TD, WP	Encounter	\$350.00
Non Family Training/Family Home	S5116	HM, HN, HO, HP, SA, TD	Encounter	\$350.00

**MOTION CARRIED unanimously.**

**New Expense Contract: Hillsdale Hospital**

Sara said this will add an additional option for psychiatric inpatient services. Hillsdale is closer than a few other hospitals to which we send folks.

**ACTION:**

**MOVED** by Al Platt and **SUPPORTED** by Dianne Holman that the Program and Planning Committee of the CMHA-CEI Board of Directors authorize CMHA-CEI to enter into a new contract with Hillsdale Hospital to purchase inpatient psychiatric hospital services at the rates indicated below for the retroactive period of June 3, 2024 through September 30, 2025.

CPT Code	Service		Rate
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Program and Planning Committee Meeting  
July 8<sup>th</sup>, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL

0100	Inpatient Psychiatric Hospitalization	Per Diem	\$769.00
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**MOTION CARRIED unanimously.**

**Unfinished Business**

**a. CAC Update**

Sara wanted to provide a quick update on where the CAC is with putting together a process for bringing items to the Board meetings. This is an odd month as the CAC is meeting after P&P this month. The CAC discussed how to go about the selection process for a Board liaison and the alternate. The group discussed candidates filling out a brief application and then being interviewed by the CAC. They also discussed how folks who were in their sixth year, or their last year before having to take a year off, should not be applying at this point in time. The group determined a person should have at least six months on the CAC before being able to apply to the liaison position.

Sara asked the P&P Committee if they had any questions they would like to ask potential liaisons? Raul said some qualities he would like to see in a representative would be someone who continues to act fairly towards the Board. Common sense decorum is preferred. Sara said we would not want the representative to use the platform for only their own interests – they should be communicating the interests of the entire CAC. Dianne said she would like to hear about the most important priorities for the CAC and CMHA-CEI from potential representatives.

Sara said the CAC has asked whether the Board wants to also approve the liaison before they can begin their duties? Jason and Raul agreed it should be the CAC’s decision alone.

**New Business**

None

**Public Comment**

None

The meeting was adjourned at 5:58 p.m. The next regularly scheduled Program and Planning Committee meeting is Monday, August 12<sup>th</sup>, 2024 at 5:30pm, 812 E. Jolly Rd, Atrium.

Minutes Submitted by:

Darby Vermeulen

Finance Administrative Assistant

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Program and Planning Committee Meeting  
July 8<sup>th</sup>, 2024

MINUTES ARE DRAFT PENDING COMMITTEE APPROVAL





**Agenda Item:** Program and Planning  
Agenda Item #P-5

**Month, Year:** August, 2024

**Major Program:** Families Forward and Community Services for the  
Developmentally Disabled

**Component Program:** Wraparound

**Agenda Item Title:** New Expense Contract: Grounded Therapy Network

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this new contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase Recreation Therapy, Music Therapy, and other services as indicated, for the period of September 1, 2024 through September 30, 2025 from Grounded Therapy Network (GTN) at the rates listed below.

The revenue and expense of these contracts are reflected in CMHA-CEI's FY 2024 and FY 2025 budget. The revenue sources that support this contract are from Medicaid and the State Plan. The expenses of this contract are reflected primarily in the Contract Client line item of the SEDW and Children's Waiver budget. This contract will not affect CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/  
PROPOSAL:**

Activity Therapies (Recreation) are provided by certified Therapeutic Recreation Specialists credentialed by the National Council for Therapeutic Recreation. Therapeutic Recreation Specialists are qualified providers for Family and Non Family training. This enables them to train family members, CLS, and Respite providers in the skills gained through Recreation Therapy and bill for this time. These services are part of the enhanced SED Waiver services and aim to supplement and support treatment plan goals. A focus of Recreation Therapy is community integration and increasing skills, independence, or functioning in one of more health domains (physical, cognitive, emotional, and / or social).

**STAFF RECOMMENDATION:**

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Grounded Therapy Network (GTN) to purchase services indicated at the rates below for the period of September 1, 2024 through September 30, 2025.

Service Description	Code	Modifiers	Unit	Rate
Recreational Therapy - Assessment by Non-physician	H0031	HN	Encounter	\$185.56
Recreational Therapy - Mental Health Services Plan Development	H0032	AH/AE/CO/CQ/HN/HO/HP/SA/TD	Encounter	\$75.00
Activity Therapy (Music, Recreation, or Art) 45-83 Minutes	G0176	HN/HO	Session: 45 minutes or more	\$93.24
Activity Therapy (Music, Recreation, or Art) 83 Minutes plus	G0176	HN/HO	Session: 45 minutes or more	\$170.00
Family Training (Family Psycho-education: family educational groups)	G0177	AF/AG/AH/HN/HO/HP/SA/TD	Session: 45 minutes or more	\$70.59
Family Training (Family Psycho-education: skills workshop)	S5110	AF/AG/AH/HN/HO/HP/SA/TD	15 minutes	\$18.71
Family Training (Home care training)	S5111	AF/AG/AH/CO/CQ/HM/HN/HO/AE	Encounter	\$74.82
Non-Family Training (Home care training, nonfamily - work with CLS and Respite staff to implement the plan)	S5116	HN/HO/SA/TD	Encounter	\$63.95



**Agenda Item:** Program and Planning Committee  
Agenda Item #P-6

**Month, Year:** August, 2024

**Major Program:** Adult Mental Health Services (AMHS), Community Services for the Developmentally Disabled (CSDD)

**Component Program:** Residential

**Agenda Item Title:** New Expense Contract: Adventure USA Consultancy, LLC (Rebecca Nyinawabeza) – Residential Type A

**\ SUMMARY OF CONTRACT/PROPOSAL:**

Under this contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase residential services beginning June 7, 2024 through September 30, 2025 for AMHS and CSDD consumers from the adult foster care provider listed below. Payment is made monthly on an actual usage basis.

The expense of this contract is reflected in CMHA-CEI's FY 2024-25 budget. The revenue sources that support the contract are Medicaid, Healthy Michigan Plan (HMP), Habilitative Supports Waiver (HSW), Medicaid Spend-down/Deductible, State General fund dollars and other Community Mental Health Services Programs (CMHSP) through County of Financial Responsibility (COFR) agreements, and Local funding. The expense of the contract is reflected in the various contract residential line items of the AMHS and CSDD residential budgets. The contract will not affect CMHA-CEI's fund balance.

**SUMMARY OF GOODS OR SERVICES REFERENCED IN THE CONTRACT/PROPOSAL:**

Services provided under this contract include a range of residential care to MI and DD adults defined by one of three levels of service intensity. Overall, the provider is reimbursed at the same rate for each level of care. Occasionally, rates are supplemented to reflect additional costs such as day treatment transportation or an exceptional level of care based on consumer needs. The provider listed is appropriately licensed and fully-qualified under Michigan Department of Health and Human Services and Licensing and Regulatory Affairs requirements.

**STAFF RECOMMENDATION:**

Staff recommends that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a new contract with Adventure USA Consultancy, LLC (Rebecca Nyinawabeza), including the provider’s licensed Adult Foster Care facilities as requested and approved by management to meet consumer need, to purchase residential services at the rates below independent of any amount paid to the home for room and board as calculated in the consumer’s ability to pay for the retroactive period of June 7, 2024 through September 30, 2025. The effective date of this contract is contingent upon HCBS approval.

Facility(ies)		
Name	Address	License Number
Lenox Hill Living	814 W. Ionia St. Lansing, MI 48915	AS330418099

Fee Schedule				
Service Level	Service Description	Billing Code	Unit	Rate
Level II A	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$132.08
Level II AA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$155.39
Level II AAA	Community Living Supports and Personal Care in Licensed Specialized Residential Setting	H2016/T1020	Per Diem	\$178.70



**Agenda Item:** Program and Planning Committee  
Agenda Item #P-7

**Month, Year:** August, 2024

**Major Program:** Adult Mental Health Services (AMHS)

**Component Program:** AMHS Crisis Services

**Agenda Item Title:** New Expense Contract: Healthy Transitions, LLC

**SUMMARY OF CONTRACT/PROPOSAL:**

Under this expense contract, Community Mental Health Authority of Clinton, Eaton, and Ingham Counties (CMHA-CEI) will purchase crisis residential services from Healthy Transitions, LLC through a regional agreement and pay the per diem rates below for the retroactive period of October 1, 2023 through September 30, 2025.

Service Description	Billing Code	Unit	Rate
Crisis Residential	H0018	Per Diem	\$724.00
Room & Board	S9976	Per Diem	\$26.00

Expenses of these contracts are reflected in CMHA-CEI's FY 2024-2025 budget. The revenue sources that support the contracts are Medicaid funds, State General Funds, and local funds. The expenses of the contracts are reflected in the various line items of the AMHS Crisis Services budget. The contracts will not have an impact on CMHA-CEI's fund balance.

**DESCRIPTION OF GOODS OR SERVICES REFERENCED IN CONTRACT/PROPOSAL:**

Crisis residential services will be provided to adults who are assessed by, and admitted through, the authority of the local PIHP, delegated to the participating Community Mental Health Service Programs. Beneficiaries must meet psychiatric inpatient admission criteria but have symptoms and risk levels that permit them to be treated in such alternative settings. Services are designed for beneficiaries with mental illness or beneficiaries with mental illness and another concomitant disorder, such as substance abuse or developmental disabilities. For beneficiaries with a concomitant disorder, the primary reason for service must be mental illness.

Crisis residential services include:

- Psychiatric supervision
- Therapeutic support services
- Medication management/stabilization and education
- Behavioral services
- Milieu therapy, and
- Nursing services

**STAFF RECOMMENDATION:**

Staff recommend that the Program and Planning Committee of the Board of Directors of Community Mental Health Authority of Clinton, Eaton, and Ingham Counties approve the following resolution:

The Program and Planning Committee recommends that the Community Mental Health Authority of Clinton, Eaton, and Ingham Counties Board of Directors authorize CMHA-CEI to enter into a contract to purchase Crisis Residential Services from Healthy Transitions, LLC through a regional agreement and pay the per diem rates below for the retroactive period of October 1, 2023 through September 30, 2025.

Service Description	Billing Code	Unit	Rate
Crisis Residential	H0018	Per Diem	\$724.00
Room & Board	S9976	Per Diem	\$26.00